

The Mayor and Commissioners of the Town of Elkton

MINUTES

April 4, 2012

The Mayor and Commissioners of the Town of Elkton (the "Board") held their first regularly scheduled meeting in April on this date at 7:00 P.M. The following persons were present: Mayor Joseph L. Fisona; Commissioners Charles H. Givens, Sr.; Charles E. Hicks, V; Mary Jo Jablonski, and Earl M. Piner, Sr. (arriving at 7:05 p.m.); Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole; Elkton Police Chief William E. Ryan; Planning Director Jeanne Minner; Administration Office Secretary L. Michelle Henson and Town Attorney H. Norman Wilson, Jr., Esquire.

Mayor Fisona called the meeting to order, and led the Pledge of Allegiance.

ACTION: The minutes of the March 21, 2012 meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Hicks and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Givens and approved by all present.

Archeological Society of the North Chesapeake's 2012 Field School at Elk Landing

Ms. Jeanne Minner, Planning Director, introduced Mr. Dan Coates, President of the Archeological Society of the North Chesapeake.

Mr. Coates stated the Archeological Society planned a Field School from May 25 to June 4, 2012 at the Historic Elk Landing Site which was owned by the Town of Elkton and leased to the Historic Elk Landing Foundation. He stated the purpose of the event was to commemorate the 200th anniversary of the War of 1812, and to define the location of Fort Hollingsworth, from which local militia twice repelled British troops during the war. He stated the project involved limited ground disturbance at the site.

Mr. Coates presented information regarding the event, copies of which were placed in the record of the minutes. He asked the Town's Attorney to review the Society's "Release and Indemnification Form" for legal form and sufficiency.

Mr. Coates stated the Society expected up to 50 participants per day, adding there was no cost to the Town associated with the event. He stated the goal was to have a sign commemorating the fort site if and when the location was determined.

Resolution R3-2012 – Adoption of the Sustainable Community Plan

Ms. Jeanne Minner, Planning Director, said the State of Maryland previously targeted grant resources for areas identified under the Community Legacy Program. She said the program was being phased out and funding was being refocused into the Sustainable Community Program. She stated the Community Legacy Program focused funding on local projects such as declining areas and economic development programs.

Ms. Minner reviewed a list of past accomplishments and future goals, a copy of which was placed in the record of the minutes.

The Board commended Ms. Minner for her hard work on the Sustainable Community Program.

Proclamation P1-2012 – Fair Housing Month

Mayor Fisona proclaimed April 2012 as Fair Housing Month. Mr. George read the Proclamation, a copy of which was placed in the record of the minutes.

ACTION: Proclamation P1-2012 Fair Housing Month was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Jablonski and approved by all present.

Stavrou Associates, Inc. – Annexation Petition

Represented by Dwight E. Thomey, Esq.

Mr. Dwight E. Thomey, Esq., representing Stavrou Associates, Inc. presented a Petition for Annexation regarding 2 parcels, consisting of approximately 8 acres, located on the north side of Belle Hill Road, identified as Tax Map 303, Parcels 1131 & 1132. He stated the Petition for Annexation was the first step in the process of annexation, and requested the Board's acceptance of the petition.

ACTION: Stavrou Associates, Inc. – Petition for Annexation regarding 2 parcels located on the north side of Belle Hill Road, identified as Tax Map 303, Parcels 1131 & 1132, was accepted on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Givens and approved by all present.

Town Administrator's Report

Mr. George stated the Town initiated a project to facilitate energy savings at the Surface Water Treatment Plant (SWTP), which included purchase and installation of required ventilation system. He stated the project was released in two parts: Project 2012-002 Elkton SWTP Plant High Service Pump Upgrade: VFD and Controls, and Project 2012-003 Elkton SWTP High Service Pump Upgrade: Pump, Motor, Electrical, and Ventilation. He stated the Town received 2 bids for each project.

Mr. George unsealed and announced the SWTP High Service Pump Upgrade: VFD and Controls Project 2012-002 Bid amounts. The Bid results were as follows:

Name	Location	Bid Price
Quantum Control	Newark, Delaware	\$24,900.00
Native Sons LTD	Windsor Mill, Maryland	\$112,463.00

Mr. George unsealed and announced the SWTP High Service Pump Upgrade: Pump, Motor, Electrical and Ventilation Project 2012-003 Bid amounts. The results were as follows:

Name	Location	Bid Price
AC Schultes of Maryland, Inc.	Millersville, Maryland	\$93,900.00
Native Sons LTD	Windsor Mill, Maryland	\$130,920.00

Mr. George stated he would forward the information to the KCI Technologies, Inc., the Town's engineer, for review and recommendation of bid award.

Old Business

Commissioner Hicks, referring to a previous discussion regarding an educational brochure that outlined Code violations, requested an update regarding distribution of the document. Mr. George stated he would discuss the brochure with Code Enforcement.

Mayor Fisona's Report

Mayor Fisona stated Commissioner Jablonski, as Main Street Manager, Elkton Chamber & Alliance hosted a tour of the downtown area on March 30th for representatives of Cheyenne and Green River, Wyoming. He said he participated in the tour and commended its success. Commissioner Jablonski stated the group was in Maryland to attend the National Main Street Convention in Ocean City. Commissioner Jablonski thanked the volunteers who assisted with the tour.

Mayor Fisona announced the Department of Public Works (DPW) was hosting a Pollution Prevention Day event from 11:00 a.m. until 3:00 p.m. on April 21st, in conjunction with Cecil County's Household Hazardous Day and Earth Day events. He stated DPW's event would be held at the facility at 209 Blue Ball Road in Elkton.

Commissioner Jablonski's Report

Commissioner Jablonski stated the Town of Elkton was established on May 24, 1787. She stated numerous events were planned for the Town's 225th Anniversary, starting May 24th and ending with the Memorial Day Parade on May 28th. She stated the events included skits sponsored by the Historic Society, a memory wall for citizens, commemorative banners, etc., adding the date of the planned Field Study at Elk Landing coincided with the anniversary celebrations.

Commissioner Piner's Report

Commissioner Piner congratulated Commissioner Jablonski for her recent Citizen of the Year award. He commended her for her achievements.

Commissioner Givens' Report

Commissioner Givens questioned the status of yard waste removal and grass cutting. Mr. George stated the yard waste removal and grass cutting programs had begun for the year.

Commissioner Givens questioned if vehicle repair costs were charged per department. Mr. Repole answered in the affirmative.

Commissioner Givens questioned costs associated with mulch purchases. Mr. George stated the Town used different types of mulch, which explained different prices.

Commissioner Givens echoed Commissioner Piner's congratulations to Commissioner Jablonski.

Commissioner Givens questioned if DPW staff was provided continuing education and training. Mr. George answered in the positive.

Commissioner Hicks' Report

Commissioner Hicks stated he received calls from residents regarding brush pick up by DPW, stating some brush and debris was being left behind.

Commissioner Hicks, referring to the intersection of Route 279 and Walnut Lane, requested installation of a left hand turn signal from east bound Route 279 onto north bound Walnut Lane.

Public Comment

Mr. Robert Litzenberg questioned the status of the Town's Water Fund. Mr. Repole stated the Water Fund was currently operating at a deficit. He stated the April 1st billing, which included necessary rate increases, addresses the deficit. Mr. Litzenberg,

referring to the Town's Water Purchase agreement with Artesian Water Maryland and its WTP Operations agreement with Severn Trent, questioned if the Town was actively pursuing alternative water supply sources. Mayor Fisona answered in the affirmative.

Mr. Litzenberg requested an update regarding people staying in Town parks after closing. Mr. George stated it was a Police matter.

Mr. Litzenberg, referring to the Board's discussion of blighted properties, stated the Town of North East had a successful program for addressing blight.

Ms. Deborah Ferlitto stated she owned a home in the Thomson Estates neighborhood. She expressed concerns regarding the increases in water and sewer bills. She stated first-time homeowners would have difficulty affording increasing water and sewer bills.

Commissioner Jablonski stated the increases did not occur without many discussions amongst the Board members. Commissioner Hicks echoed Commissioner Jablonski's statement.

Ms. Joanne Clark stated speeding continued near her home on North Street. She said she spoke with a representative from the State Highway Administration (SHA) regarding an upgraded speed limit sign and was told it could be done. Mr. George stated he would contact SHA and request the sign.

Motion to Adjourn

Hearing no additional business to come before the Board, Mayor Fisona requested a motion to adjourn the meeting.

ACTION: The request to adjourn the meeting was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

Mayor Fisona adjourned the meeting at 8:19 pm.

L. Michelle Henson
Administration Office Secretary

AN AUDIO AND VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.