

The Mayor and Commissioners of the Town of Elkton

MINUTES

March 07, 2012

The Mayor and Commissioners of the Town of Elkton (the "Board") held their first regularly scheduled meeting in March on this date at 7:00 p.m. The following persons were present: Mayor Joseph L. Fisona; Commissioners Charles H. Givens, Sr., Charles E. Hicks, V; Mary Jo Jablonski and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven Repole; Chief of Police William E. Ryan; Jeanne Minner, Director of Planning; Administration Office Secretary L. Michelle Henson; and Town Attorney H. Norman Wilson, Jr. Esquire.

Mayor Fisona called the meeting to order, and led the Pledge of Allegiance.

ACTION: The minutes of the February 15, 2012 meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Hicks and approved by all present.

Severn Trent Environmental Services Water/Wastewater Treatment Services Report – January and February 2012

Mr. Ken Benner, Area Manager, presented the Water/Wastewater Treatment Services report for the months of January and February 2012. A copy of the report was placed in the record of the minutes.

Mr. Benner presented a reimbursement check from Severn Trent in the amount of \$217,816.73 for savings recognized in operations and maintenance at the Wastewater Treatment Facility.

Mr. Benner stated the installation of a spiral lift influent screen was scheduled for the spring. He said the installation, with the exception of electrical work, would be done by Severn Trent and Town of Elkton Department of Public Works staff.

Resolution R2-2012 – Historic & Architectural Review Committee Recommendations

Ms. Jeanne Minner, Director of Planning, presented Resolution R2-2012 for approval.

Ms. Minner stated Resolution R2-2012 formally adopted the United States Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings. A copy of Resolution R2-2012 was placed in the record of the minutes.

ACTION: Resolution R2-2012 was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

Town Administrator's Report

Request for Alcohol Prohibition Waiver – Elkton Alliance – Citizen of the Year Banquet – March 29, 2012

Mr. George presented a request from the Elkton Alliance for an Alcohol Waiver Permit for the Citizen of the Year Banquet, scheduled for March 29, 2012.

ACTION: The request by the Elkton Alliance for an Alcohol Waiver Permit for the Citizen of the Year Banquet on March 29, 2012 was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Hicks. Commissioner Jablonski abstained from voting. The record of the vote is as follows:

Mayor Fisona: Aye

Commissioner Givens: Motion

Commissioner Hicks: Second

Commissioner Jablonski: Abstained

Commissioner Piner: Aye

Ordinance 1-2012 Parking Time Schedule – Presented for Introduction

Mr. George presented Ordinance 1-2012 Parking Time Schedule for introduction. He stated Ordinance 1-2012 amended parking restrictions on Main Street, North Street, Singerly Avenue, and West High Street to two-hour parking until 4:00 p.m. He said parking was previously permitted until 4:30 p.m. A copy of Ordinance 1-2012 was placed in the record of the minutes.

ACTION: Ordinance 1-2012 was approved for introduction on a motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

Ordinance 2-2012 Parking Meter Zones – Presented for Introduction

Mr. George presented Ordinance 2-2012 Parking Meter Zones for introduction. He stated Ordinance 2-2012 limited parking enforcement between 8:00 a.m. – 4:00 p.m. on all streets upon which meters are located. A copy of Ordinance 2-2012 was placed in the record of the minutes.

ACTION: Ordinance 2-2012 was approved for introduction on a motion made by Commissioner Piner. The motion was seconded by Commissioner Hicks and approved by all present.

State Highway Administration – Fee Simple Property on Delancy Road

Mr. George said the State Highway Administration (SHA) was improving a section of Delancy Road by extending the merge lane on the east side of the road and adding a sidewalk on the west side of the road. He said the project involved acquisition of a small amount of land from the Town of Elkton. He said SHA offered \$14,800 for temporary and perpetual easements regarding the property.

ACTION: The request by SHA to acquire property from the Town of Elkton via temporary and perpetual easements to complete the Delancy Road improvement project was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Jablonski and approved by all present.

Resolution R1-2012 Safety Committee

Mr. George presented Resolution R1-2012 Safety Committee for approval. He stated Resolution R1-2012 formally established an Employee Safety Committee. A copy of Resolution R1-2012 was placed in the record of the minutes.

ACTION: Resolution R1-2012 was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Hicks and approved by all present.

Project 2012-001 Bid Opening

Mr. George stated the Town was successful in obtaining \$85,000 in funding from a Maryland Energy Administration's Energy Efficiency and Conservation Block Grant, which would be used to purchase variable frequency drive (VFD) pumps for the Water Treatment Plant. He stated KCI Technologies, Inc. (KCI), the Town's engineering firm, solicited bids for the VFD's, receiving one (1) bid from the Danfoss Company for Seventy Thousand, Two Hundred and Nineteen Dollars (\$70,219). Mr. George requested that the Board tentatively approve the bid contingent upon approval by KCI and the Maryland Energy Administration.

ACTION: The request for tentative approval of the bid from the Danfoss Company to provide VFD pumps for the Town's Water Treatment Plant was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Jablonski and approved by all present.

Old Business

Mayor Fisona, referring to previous discussions regarding a Recreation / Community Center, stated Harford County Executive David Craig invited the Board to tour one of Harford County's recreational facilities. It was the consensus of the Board to arrange a tour of a Harford County recreational facility.

Commissioner Piner, referring to the renovations at the Singerly Fire Company, questioned the status of the facility's Occupancy Permit. Ms. Minner stated she would check the status with the Zoning Department and would provide follow up.

Commissioner Hicks, referring to previous discussions regarding vacant and blighted properties in town, questioned the status of creation of an Ordinance to address the issues. Discussion ensued regarding the Town's existing Ordinance compared to those of other municipalities.

Commissioner Jablonski requested a discussion of creation of a Blighted Property Ordinance at the March 14, 2012 workshop.

Mayor Fisona's Report

Mayor Fisona requested the reappointment of Robert Olewine to the Board of Zoning Appeals for the term March 7, 2012 – January 31, 2015.

ACTION: The request to reappoint Robert Olewine to the Board of Zoning Appeals for the term March 7, 2012 – January 31, 2015 was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

Mayor Fisona requested the reappointment of M. Fay Comegys to the Board of Supervisors of Elections for the term April 1, 2012 – March 31, 2014.

ACTION: The request to reappoint M. Fay Comegys to the Board of Supervisors of Elections for the term April 1, 2012 – March 31, 2014 was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Hicks and approved by all present.

Mayor Fisona stated he received notice from the Maryland Emergency Management Administration (MEMA) that the Town would be reimbursed Twenty Four Thousand Seven Hundred Sixty Three Dollars and Seventy Nine Cents (\$24,763.79) toward approved expenses that the Town incurred during cleanup activities associated with Hurricane Irene. Mr. George stated the reimbursement was 75% of eligible costs associated with removal of debris at the diversion dam.

Mayor Fisona stated SHA completed improvements to the intersection of Route 213 and Whitehall Road, including signalization and sidewalks.

Mayor Fisona stated SHA was installing guardrails on Route 40 from Perryville to the Delaware line at a cost of \$2.4 million.

Commissioner Jablonski's Report

Commissioner Jablonski stated a citizen called her regarding placement of a political sign near the fish pond. Mr. George stated the area was actually state property and added that political signs placed on Town property would be removed.

Commissioner Givens Report

Commissioner Givens expressed concern that the Denny's Restaurant recently closed.

Commissioner Givens requested an update regarding the Skate Park. Mr. George stated an alarm system was installed at the facility.

Commissioner Givens commended the Elkton Police Department for a quick response to a recent issue. Commissioner Hicks concurred with Commissioner Givens' comments.

Public Comment

Ms. Rebecca McKinney thanked Commissioner Hicks for his assistance at a recent Bingo game for seniors.

Mr. Steve Fordyce, referring to the Board's discussions regarding a Blighted Property Ordinance, stated the former George's Restaurant property at Route 40 and Landing Lane was an eyesore.

Mr. Fordyce requested an update regarding the former Basics store property. Mr. George stated the owners were renovating the building to address set back requirements per the Town's Zoning Ordinance.

Motion for a Closed Meeting

ACTION: Pursuant to State Government Article § 10-508 (7) to consult with counsel to obtain legal advice on a legal matter; Commissioner Jablonski made a motion for a Closed Meeting. The motion was seconded by Commissioner Piner and approved by all present. Mayor Fisona announced that the public meeting would not reconvene.

Hearing no additional business to come before the Board, Mayor Fisona adjourned the meeting at 7:54 p.m.

Mayor and Commissioner Meeting Minutes

March 7, 2012

Page 6 of 6

L. Michelle Henson
Administration Office Secretary

AN AUDIO AND VIDEO RECORDING OF THIS MEETING RETAINED AT THE
ADMINISTRATION OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.