

The Mayor and Commissioners of the Town of Elkton

MINUTES

January 12, 2012

A public meeting (workshop) of the Mayor and Commissioners of the Town of Elkton (“the Board”) was held on this date at 4:00 p.m. with the following persons present: Mayor Joseph Fisona, Commissioners Charles H. Givens, Sr.; Mary Jo Jablonski and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven Repole; Chief of Police William E. Ryan; Director of Human Resources Laura Brown; Director of Public Works Daniel Handley; Administration Office Secretary L. Michelle Henson; and Town Attorney H. Norman Wilson, Jr. Commissioner Charles E. Hicks, V was excused from the meeting.

Mayor Fisona called the Workshop meeting to order at 4:00 p.m.

Discussion – ShoreScan Document Scanning

Mr. Ken Carlsen, President, ShoreScan Document Management Services, introduced himself to the Board.

Mr. Carlsen stated ShoreScan was a Web-based document storage service. He provided a Power Point Presentation of the services offered by ShoreScan, a copy of which was placed in the record of the minutes.

Budget Discussion – Elkton Police Department

Chief of Police William E. Ryan, referring to his previously distributed proposed Fiscal Year 2013 Budget for the Elkton Police Department (EPD), reviewed the requests outlined in the document. A copy of the proposed budget was placed in the record of the minutes.

Discussion ensued regarding replacement vehicles. Chief Ryan stated there were 10 vehicles over 10 years old in use by EPD Officers, saying older vehicles typically involved more extensive repairs and expense.

Discussion continued regarding increases in contracted services, including EPD’s records management and IT services, supplies carried in patrol vehicles and equipment.

Chief Ryan requested the reinstatement of the rank of Captain. He stated the Lieutenant serving as Executive Officer should be recognized for his role as second in command. Commissioners Piner and Jablonski expressed support for the reinstatement of the rank of Captain.

Discussion – Addiction Clinics

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Mr. Wilson stated that he and the attorneys for the Planning Commission and Board of Zoning Appeals would provide guidance on the Town's Zoning Ordinance regarding Addiction Clinics.

Hearing no additional business to come before the Board, Mayor Fisona adjourned the meeting at 5:34 p.m.

L. Michelle Henson
Administration Office Secretary

A RECORDING OF THIS MEETING RETAINED
AT THE ADMINISTRATION OFFICE