

**ANNEXATION POLICY OF THE MAYOR AND COMMISSIONERS OF  
THE TOWN OF ELKTON**

The following are the steps and procedures for annexation into the corporate limits of the Town of Elkton:

**Step Number One** – Residents and/or landowners of unincorporated areas contiguous and adjoining the existing corporate area submit a petition to the Mayor and Commissioners encompassing a minimum of 25% of the property owners and 25% of the assessed valuation of the area under consideration for annexation. (NOTE: If 80% of the property owners and assessed value are obtained this eliminates a future referendum.)

**Step Number Two** – The Mayor and Commissioners of the Town of Elkton accept or reject the petition for annexation.

**Step Number Three** – Resolution for annexation shall be prepared by the petitioners at their expense which has to include the exact courses and distances of the new boundaries under consideration, the dates of the four weekly advertisements, date of the public hearing which has to be held between 15 and 30 days following the final advertisement, complete and detailed provisions, conditions, or circumstances applicable to the residents within the area to be annexed.

**Step Number Four** – Resolution introduced and passes or rejected by the Mayor and Commissioners of the Town of Elkton.

**Step Number Five** – Resolution advertisement as prescribed by Article 23A of the Annotated Code of Maryland and this cost is borne by the petitioners.

**Step Number Six** – Notify Regional and County planning agencies and the County government of the passage of the annexation resolution setting forth land use pattern, public facilities, extension of municipal services to the area and the method of financing these services. After the first publication of the advertisement, copies of the notice shall be forwarded to the Regional and County agencies.

**Step Number Seven** – The Mayor and Commissioners of the Town of Elkton hold the public hearing between a 15 and 30 day period following the final publication of the advertisement of the annexation resolution. Following the public hearing, adoption of the resolution or rejection. If adopted, begin the 45-day period for petitioning to referendum.

**Step Number Eight** – If a petition for referendum is not filed within the 45-day period the resolution becomes effective at the end of the 45-day period. Copies of the enacted resolution shall be sent by registered mail to the Clerk of the Court for Cecil County, the Department of Legislative Reference, the Secretary of State of Maryland, the Hall of Records Commission, and the State Library.