

**The Mayor and Commissioners  
Of the Town of Elkton**

September 02, 2020

In order to comply with Governor Larry Hogan's declaration of a State of Emergency as part of Maryland's response to COVID-19, and in order to limit public gatherings during this time, the Mayor and Commissioners of the Town of Elkton (the "Board") conducted a virtual meeting on this date at 12:00 p.m. The following persons participated via computer and/ or telephone: Mayor Robert J. Alt, Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr., Town Administrator Lewis H. George, Jr., Finance Director Steven H. Repole, Director of Planning Jeanne D. Minner, Administrative Assistant II Catheline Adams, and Town Attorney John P. Downs, Esquire.

Mayor Alt called the meeting to order at 12:00 p.m. and lead the participants in the Pledge of Allegiance.

**ACTION:** The minutes of the August 19, 2020 meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present with no corrections or amendments.

**ACTION:** The financial report and the bills submitted for payment were approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Broomell and approved by all present.

**Budget Amendment 2020-17**

Mr. Repole presented Budget Amendment 2020-17 to recognize an additional \$121,475.00 for the Highway User Revenue fund balance.

**ACTION:** Budget Amendment 2020-17 was approved on a motion made by Commissioner Broomell. The motion was seconded by Commissioner Massimiano and approved by all present.

**Recognition - Ms. Sarah Kathyleen Perseghin**

Mayor Alt recognized and commended Ms. Sarah Kathyleen Perseghin for her initiative and participation in revitalizing her neighborhood playground.

### **Town Administrator's Report**

Mr. George presented Resolution R5-2020 (3<sup>rd</sup> amendment) for the purpose of extending the waiver of prohibition of public alcohol consumption, and temporary use of parking spaces to accommodate outdoor dining for Foodservice Establishments until October 17, 2020.

**ACTION:** Resolution R5-2020 (3<sup>rd</sup> amendment) as amended was approved on a motion by Commissioner Massimiano and seconded by Commissioner Piner and approved by all present.

Mayor Alt mentioned that parking enforcement will resume in two weeks. Business Owners will be notified of this activity and are responsible for notifying their tenants.

### **Paris Foundation – Discussion of Relocation to Hollingsworth Manor**

Michael Brandon and Bob Imperatrice inquired about the possibility of relocating the Paris Foundation from Bridge Street to the Hollingsworth Manor Family Education Center. They added this would require a multi-purpose building to be built on the existing site. Mayor Alt stated the plan has merit and asked that the Paris Foundation meet with Town Administrator Lewis George, Director of Planning Jeanne Minner and Director of Building and Zoning Charles Bromwell to review details.

Mr. George inquired about square footage and funding for the building. Mr. Imperatrice indicated that the building's foot print will consist of 7,500 square feet and that funding sources are unknown at this time.

Mr. George indicated that an immediate response from the Board is not available until additional research and details are reviewed.

Commissioner Piner concurred with Mr. George's comment.

Commissioner Givens inquired about possible negative feedback with the move. Mr. Brandon stated in the negative and mentioned that the relocation will provide a direct resource for the community. Commissioner Givens commented that the expansion should improve the aesthetics of the existing Family Education Center.

Ms. Minner inquired about the community's thoughts on the potential project. She reiterated Mayor Alt's suggestion of scheduling a zoom meeting with Charles Bromwell to review the Paris Foundation's plan.

### **Mayor Alt's Report**

Mayor Alt inquired about the number of applications submitted for the position of Chief of Police. Mr. George indicated there are approximately 21 applicants.

Mayor Alt stated that Governor Hogan announced that the state will move to stage three of the 'Maryland Strong: Roadmap to Recovery' and that Maryland was doing well with keeping COVID numbers down and noted Cecil County is doing a fantastic job in keeping residents safe.

### **Commissioner Givens' Report**

Commissioner Givens reiterated that Governor Hogan has reduced restrictions but we should continue to apply best practices concerning the pandemic. He also stated that Maryland and Cecil County have done a good job.

### **Public Comment**

Mr. Lemen requested clarification on the use of Highway User Revenue Funds. Mr. George stated that the HUR's can only be used for Town streets to include milling and paving.

Hearing no additional business to come before the Board, Mayor Alt adjourned the virtual meeting at 12:34 p.m.

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Catheline Adams  
Administrative Assistant II

### **A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION OFFICE**

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at [www.elkton.org](http://www.elkton.org).  
The minutes, in hard copy format, are retained indefinitely by the Town of Elkton,  
Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.