

The Mayor and Commissioners of the Town of Elkton

MINUTES

July 13, 2022

The Mayor and Commissioners of the Town of Elkton (the "Board") conducted a hybrid virtual workshop meeting on this date at 12:00 p.m. The following persons participated in person or via computer and/or telephone: Mayor Robert J. Alt; Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Steven H. Repole, CPA; Director of Planning Jeanne D. Minner; Director of Building & Zoning Chip Bromwell; Director of Human Resources Andy Rodriguez; Director of Public Works J. Daniel Handley, PE; Chief of Police Carolyn Rogers; Assistant Town Administrator L. Michelle Henson; and Town Attorney John P. Downs, Esquire.

Mayor Alt called the workshop meeting to order at 12:00 p.m.

Discussion - Elkton Community Kitchen - Ms. Dot Eldreth

Ms. Dot Eldreth, representing the Elkton Community Kitchen, introduced herself to the Board. She stated the purpose of her appearance was to notify the Board of the facility located at 209 East Main Street, which provides meals to the community.

Ms. Eldreth stated the Community Kitchen is planning a Community Art Festival on October 22nd, and requested the Board's support.

Commissioner Broomell expressed support for the organization, and suggested that Ms. Eldreth contact the Elkton Alliance.

Discussion - Fuel Masters - Mr. Dan Martinko

Mr. Dan Martinko, representing Fuel Masters, introduced himself to the Board. He stated the purpose of his appearance was to discuss fuel service for the Town's fleet of vehicles and equipment.

Discussion ensued regarding the Town's current fuel service vs. what is offered by Fuel Masters.

Mr. MacQueen stated the Department of Public Works currently utilizes the Gas Boy system.

Discussion - Maryland Department of Housing and Community Development Local Government Infrastructure Financing Program - Mr. Charles Day

Mr. Charles Day, representing the Maryland Department of Housing and Community Development (DHCD) Local Government Infrastructure Finance Program (the Program), introduced himself to the Board. He stated the purpose of his appearance was to provide an overview of the DHCD's Program.

Mr. Day provided a Power Point presentation of the program, a copy of which was placed in the record of the minutes.

Mr. Day stated the program can be utilized for acquisition of property, financing of infrastructure, and in some cases, refinancing of debt.

Discussion ensued regarding interest rates and program parameters.

Discussion - Sideline Properties - Mike Browne

Messrs. Mike Browne and Brad Carrillo, representing Sideline Properties, introduced themselves to the Board. Mr. Browne stated the purpose of their appearance was to provide an update on the planned Sportsplex at the Southfields Planned Unit Development (PUD). Mr. Browne provided a Power Point Presentation, a copy of which was placed in the record of the minutes.

Mr. Carrillo stated Sideline Properties hired LLD Design Group based on their experience with sports complexes.

Mr. Carrillo stated the stormwater management plan was submitted and under review.

Mr. Browne stated the plan includes an RV park as well as other amenities in order to provide a vacation atmosphere for families.

Mr. Browne asked the Board to consider a bond issuance in order to assist with financing of the project.

Discussion - Sustainable Communities Plan Renewal - Ms. Jeanne Minner

Planning Director Ms. Minner advised the Board that the Town is required to create a Sustainable Communities Plan (the Plan) in order to apply for grant funding from the State of Maryland. She stated the Town is required to convene a workgroup to review and update the Town's current Plan. Ms. Minner stated the workgroup included Mayor Alt and members of the Elkton Alliance Board.

Mayor Alt commended Ms. Minner's work on the Plan, a copy of which was placed in the record of the minutes.

Discussion ensued regarding prioritization of projects for which grant funding applications can be made.

Discussion

Mayor Alt requested grubbing of sidewalks adjacent to North Street.

Mayor Alt requested repair of a pothole at the intersection of Bow and Stockton Streets.

Mayor Alt, referring to a recent storm, stated a Town employee lost a boat and truck due to a downed tree at his home. He requested assistance from the Town, including a crew from DPW if needed.

Commissioner Broomell questioned the status of the South Street Extension Project. Mr. George stated the project is currently on hold due to the numerous affected properties, the ownership of which is ambiguous. He added that funds were not budgeted to acquire the number of properties affected by the project.

Mayor Alt queried the Board for a consensus to move forward with the South Street Extension Project. It was the consensus of the Board to move forward with the South Street Extension Project.

Commissioner Broomell requested maintenance of Red Hill Road from Muddy Lane to Delancy Road.

Commissioner Broomell questioned the status of the Delaware Avenue Pedestrian Bridge. Mr. George stated the project is still in the design phase.

Hearing no additional comments or questions, Mayor Alt adjourned the virtual workshop meeting at 1:54 p.m.

L. Michelle Henson
Assistant Town Administrator

A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE