

The Mayor and Commissioners of the Town of Elkton

January 18, 2023

The Mayor & Commissioners of the Town of Elkton (the "Board") held a regularly scheduled meeting on this date at 12:00 p.m. The following persons attended the meeting either in person or virtually: Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Director of Finance Steven H. Repole, CPA; Director of Planning Jeanne D. Minner; Planning Assistant Quinn Krenzel; Director of Human Resources Andy Rodriguez; Chief of Police Carolyn Rogers; Director of Building & Zoning Charles A. Bromwell; Director of Public Works J. Daniel Handley, P.E.; Assistant Town Administrator L. Michelle Henson and Town Attorney John Downs, Esquire. Mayor Robert J. Alt was excused from the meeting.

Commissioner Givens called the meeting to order at 12:00 p.m. and lead the participants in the Pledge of Allegiance.

ACTION: The minutes of the January 4, 2023 meeting were approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Broomell and approved by all present with no corrections.

ACTION: The Financial Report and the bills submitted for payment were approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Massimiano and approved by all present.

Employee of the Quarter Presentation - 4th Quarter 2022

Mr. Andy Rodriguez presented the Employee of the Quarter award to the Elkton Police Department (EPD) Records Team members Carol Mause; Bruce Edwards, Aaron Holmes; Gabriela Gonzalez; and Ciara Gonzelez, for their efforts in learning, implementing and training fellow EPD staff on a new crime reporting system, while maintaining exceptional accuracy in data collection and reporting.

Town Administrator's Report

Mr. George advised the Board that he received a request from Inframark, the Town's contracted provider for operations and maintenance of the Town's Water and Wastewater Treatment facilities, to amend the current agreement. He stated the requested amendment will be presented for the Board's approval at the February 1st meeting.

Commissioner Givens' Report

Commissioner Givens questioned if there are Automated External Defibrillators (AED) devices at Town Hall. Chief Rogers stated an AED is located in the EPD Supervisor's Office, adding her goal to have an AED in every Police vehicle.

Commissioner Givens questioned if Department of Public Works (DPW) was similarly outfitted. Mr. Handley responded that there is one AED at the DPW facility.

Discussion ensued regarding the logistics of obtaining AED's and subsequent training for Administrative Offices and staff.

Commissioner Broomell's Report

Commissioner Broomell questioned if discussions regarding the Town's Charter have been scheduled. Ms. Henson stated that the Town's Charter is scheduled for discussion at the February 8th workshop.

Commissioner Massimiano's Report

Commissioner Massimiano stated he attended the Maryland Municipal League Cecil Harford Chapter dinner, hosted by the City of Aberdeen, on January 5th.

Commissioner Massimiano commended the organizers of the Rev. Martin Luther King, Jr. Birthday Commemoration on January 16th.

Commissioner Massimiano announced the Little League Parade will take place on March 31st.

Public Comment

Mr. Ray Jackson, representing Stonewall Capital, developer of the Southfields Planned Unit Development, advised the Board that Civil Engineer Mr. John Casera joined the Southfields group.

Mr. Jackson stated concept plans for the retail component of Southfields will be presented to the Town's Planning Commission in February.

Mr. Jackson stated his goal to begin infrastructure construction in March.

Mr. Mike Browne, representing Sideline Sports, stated he anticipates imminent delivery of the feasibility study upon which Bond financing will be requested.

Mr. Jackson stated DR Horton is expected to submit plans for residential development to the Town's Planning Commission in March.

Mr. Jackson stated he applied for State funding for the planned public park.

Hearing no additional business to come before the Board, Commissioner Givens adjourned the meeting at 12:22 p.m.

L. Michelle Henson
Assistant Town Administrator

A VIDEO RECORDING OF THIS MEETING
RETAINED AT THE ADMINISTRATION OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.