

## **The Mayor and Commissioners of the Town of Elkton**

June 1, 2022

The Mayor and Commissioners of the Town of Elkton (the "Board") held a regularly scheduled meeting on this date at 12:00 p.m. The following persons were present: Mayor Robert J. Alt, Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Director of Human Resources Andy Rodriguez; Chief of Police Carolyn Rogers; Director of Public Works J. Daniel Handley, P.E.; Director of Parks and Recreation Mary C. Magaw; Director of Planning Jeanne D. Minner; Assistant Town Administrator Michelle Henson; Administrative Assistant Catheline Adams; and Town Attorney John P. Downs.

Mayor Alt called the meeting to order at 12:00 p.m. and lead the participants in the Pledge of Allegiance.

### **Administration of Oath of Office**

Elkton Police Officer Brandon Williams

Mayor Alt administered the Oath of Office to Elkton Police Officer Brandon Williams.

### **Ordinance 1-2022 Fiscal Year 2023 Budget - Presented for Adoption**

Mayor Alt presented Ordinance 1-2022 Fiscal Year 2023 (FY23) Budget for adoption.

Referring the Board's previous discussions regarding cost of living adjustments (COLA) for non-sworn Police employees, Mayor Alt stated he used the average salary of civilian personnel as a basis to initiate a 7.5% one-time payment in lieu of a COLA increase. He reiterated that sworn Police employees were excluded from this one-time payment, as they received COLA increases pursuant to their Collective Bargaining Agreement with the Town.

**ACTION:** Ordinance 1-2022 Fiscal Year 2023 Budget was approved on a motion made by Commissioner Massimiano. The motion was seconded by Commissioner Piner and approved by all present.

### **Administration of Oath of Office Mayor Robert J. Alt (re-elected)**

Charlene Notarcola, Clerk of the Circuit Court for Cecil County

Ms. Charlene M. Notarcola, Clerk of the Circuit Court of Cecil County, administered the Oath of Office to Mayor Robert J. Alt.

### **Administration of Oath of Office**

Commissioner Jean A. Broomell (re-elected)

Commissioner Robert M. Massimiano (re-elected)

Mayor Alt administered the Oath of Office to Commissioner-elect Jean A. Broomell and Commissioner-elect Robert M. Massimiano.

Commissioner Broomell expressed appreciation to those who supported her reelection.

Commissioner Massimiano expressed appreciation to those who supported his reelection.

Mayor Alt recognized his family in attendance, and expressed appreciation for his reelection. He stated the current Board is a team, and the best group he has served with over the years. He stated while he and the Commissioners don't always agree, they can work through their differences and remain friends.

Mayor Alt stated his terms ranged from the concerns and preparations for "Y2K" prior to 2000, various floods, droughts and now COVID19. Noting that this will be his last term as Mayor, he expressed his faith in the Board and the Town's future.

**Petition for Annexation - Presented for Approval**

Mr. Elmer Justice, owner, Exceed 101, LLC, and E3, LLC, owner of property located in the Third Election District, Cecil County, Maryland, and identified on Cecil County Tax Map 033B, Parcel 2377, consisting of approximately .189 acres with improvements erected thereon, to be addressed as 218A Whitehall Road, and further described in the Cecil County Land Records in Liber 0754, folio 0612

**Annexation Resolution A2-2022 Presented for Introduction**

Regarding Property in above referenced Petition for Annexation

Mr. George presented a Petition for Annexation regarding property addressed as 218A White Hall Road. He stated the accompanying Resolution Annexation A2-2022, if approved at a subsequent Public Hearing, will become effective 45 days after the approval date.

**ACTION:** The Petition for Annexation was approved and the related Annexation A2-2022 was approved for introduction on a motion made by Commissioner Massimiano. The motion was seconded by Commissioner Givens and approved by all present.

**Town Administrator's Report**

**Proclamation P29-2022 Juneteenth**

Mr. George presented Proclamation P29-2022 Juneteenth for approval. A copy of Proclamation P29, 2022 was read and placed in the record of the minutes.

**ACTION:** Proclamation P29-2022 Juneteenth was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present.

**Request for Waiver of Alcohol Prohibition - Elkton Alliance Downtown Events**

Mr. George presented requests for Waivers of Alcohol Prohibition for the following Elkton Alliance sponsored events:

Car Cruise / Red White & Brew July 8, 2022

Car Cruise / CornFest August 12, 2022

Fall Fest September 16-17, 2022

**ACTION:** The requests for Waivers of Alcohol Prohibition for the above referenced events were approved on a motion made by Commissioner Massimiano. The motion was seconded by Commissioner Broomell and approved by all present.

**Resolution R4-2022 Refuse Disposal Fee**

Mr. George presented Resolution R4-2022 Refuse Disposal Fee for approval. He stated Resolution R4-2022 increases the fee for municipal waste and recycling collection from \$33.30 to \$36.00 per quarter. A copy of Resolution R4-2022 was read and placed in the record of the minutes.

Mayor alt stated he does not want to increase any fees, however the fee adjustment was necessary due to increasing fuel and disposal costs borne by the Town's contracted hauler, which are passed onto the Town.

**Resolution R5-2022 Sewer Fund Loan for Construction of Neighborhood Community Center**

Mr. George presented Resolution R5-2022 Sewer Fund Loan for Construction of the Neighborhood Community Center (NCC) for approval. Mr. George stated the Board previously borrowed \$2,800,000 from the Town's Sewer Fund for construction of the NCC, adding that Resolution R5-2022 established initiation of repayment in Fiscal Year 2024. A copy of Resolution R5-2022 was read and placed in the record of the minutes.

**ACTION:** Resolution R5-2022 Sewer Fund Loan for Construction of Neighborhood Community Center was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Broomell and approved by all present.

**Mayor Alt's Report**

Mayor Alt, referring to the Town's recent receipt of \$7 million in American Rescue Plan Act (ARPA) funds and anticipated receipt of a subsequent \$7 million payment, stated the Board provided \$500,000 to Singerly Fire Company for emergency response vehicles to serve the community. Mayor Alt added that the Town subsequently received several requests totaling \$1,110,726.00 from area non-profits for funding assistance. He stated the requests were reviewed using guidelines from the U.S. Treasury, and reiterated his desire to cap individual payments from the Town to non-profits at \$50,000, and an overall cap of \$1 million.

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Mayor Alt stated that after a preliminary staff review, Commissioners Broomell and Massimiano conducted an in-depth review of the requests.

Mayor Alt requested the Board's approval of the following:

<b><u>Organization</u></b>	<b><u>Request</u></b>	<b><u>Approved</u></b>
Veterans of Foreign Wars Post 8175	50,000	50,000
Cecil County Arts Council	100,000	37,000
Elkton Little League	50,000	50,000
Union Hospital of Cecil County	25,000	0
Historic Society of Cecil County	121,950	0
Boys & Girls Club of Harford/Cecil County	54,150	0
Youth Empowerment Source	200,000	50,000
Voices of Hope (request 1 of 2)	237,490	0
Voices of Hope (request 2 of 2)	272,136	0
Total	<b><u>1,110,726</u></b>	<b><u>147,000</u></b>

**ACTION:** The above listed requests for ARPA funding assistance from non-profits was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present.

Mayor Alt stated he recently met with representatives of Voices of Hope regarding the Town's anticipated receipt of \$441,328 in funds associated with a nation-wide class-action suit filed by the State of Maryland's Attorney General against distributors of opioids. He stated Voices of Hope requested that the funds be used to support the services provided by this group.

Mayor Alt congratulated Commissioner Massimiano on the success of the recent Fishing Derby event.

Mayor Alt stated the recent Memorial Day Parade was a success, adding his desire to increase participation next year.

Mayor Al expressed appreciation to Ms. Laura Handley for her work on the Town's parade float.

Mayor Alt announced that Planning Director Ms. Jeanne Minner obtained a \$61,000 grant for maintenance and repair of the fireplace in the stone house located at the Historic Elk Landing property.

Mayor Alt announced that the State Board of Public Works was schedule to vote on a \$247,000 grant application from Parks & Recreation Director Ms. Mary Magaw for playground equipment at the NCC.

### **Commissioner Massimiano's Report**

Commissioner Massimiano expressed appreciation for all who participated in or worked at the Fishing Derby at Howards Pond. He stated every participating child walked away with a gift, thanks to the generosity of local businesses and the Toys for Tots organization.

Commissioner Massimiano thanked all of the volunteers that worked to make the event a success.

Discussion ensued regarding the potential of, and regulations associated with, dredging Howards Pond to improve water quality.

Commissioner Massimiano expressed his desire to initiate a fall hayride event in Elkton.

Commissioner Massimiano reiterated his appreciation for his reelection, stating his happiness that the team remained together.

### **Commissioner Piner's Report**

Commissioner Piner commended Commissioner Massimiano's speeches at the Memorial Day event at Woodlands Campground and prior to the Town Parade.

Commissioner Piner stated that Elkton High School recently hosted his brother, videographer Angelo Piner, and a showing of his documentary regarding mental illness. He suggested that Town employees and citizens would benefit from watching the film.

Commissioner Piner stated the recent Memorial Day Parade was a success, and echoed Mayor Alt's statements regarding increasing participation in the event.

### **Commissioner Givens' Report**

Commissioner Givens echoed the Board's statements regarding keeping the team together.

Commissioner Givens offered congratulations to recently retired Parking Enforcement Official Ms. Clara Mae Wilson.

Commissioner Givens stated he was approached by residents of Douglas Street regarding large amounts of littering in the area. He stated he attempted to contact the Manager of the Windsor Village neighborhood without success, and asked the Board for suggestions regarding litter enforcement.

Commissioner Givens commended Mr. Angelo Piner on his documentary regarding mental illness, stating that the film provided insight on an individual who is well loved in the Elkton community.

Discussion ensued regarding a viewing of the documentary by Town staff.

### **Commissioner Broomell's Report**

Commissioner Broomell thanked Ms. Handley for her work on the Town float.

Commissioner Broomell stated that Ms. Jessica Price, Executive Director the Elkton Alliance, was leaving her position. She thanked Ms. Price for her service to the Town, and offered congratulations on her new position.

Commissioner Broomell requested a running report on the Town's current and planned expenditures of ARPA funds.

Commissioner Broomell echoed Mayor Alt's statement that the current Board is the best group with whom she has worked in her career as a Commissioner.

### **Public Comment**

Ms. Jennifer Tuerk, representing Voices of Hope, thanked the Board for consideration of the funding requests from that organization.

Chief Rogers announced National Night Out activities are scheduled for August 2, 2022.

Chief Rogers stated the Elkton Police Department has initiated out-of-state tag education / enforcement.

Hearing no additional business to come before the Board, Mayor Alt adjourned the meeting at 1:16 p.m.

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L. Michelle Henson  
Assistant Town Administrator

### **A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION OFFICE**

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at [www.elkton.org](http://www.elkton.org). The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.