

The Mayor and Commissioners of the Town of Elkton

March 16, 2022

As part of The Town of Elkton's response to COVID-19, and in order to limit public gatherings during this time, the Mayor and Commissioners of the Town of Elkton (the "Board") conducted a hybrid virtual meeting on this date at 12:00 p.m. The following persons participated in this meeting: Mayor Robert J. Alt; Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole, CPA; Chief of Police Carolyn Rogers; Director of Planning Jeanne D. Minner; Director of Zoning Charles A. Bromwell; Director of Public Works J. Daniel Handley, P.E.; Director of Human Resources Andy Rodriguez; Director of Parks & Recreation Mary C. Magaw; Assistant Town Administrator L. Michelle Henson; and Town Attorney John P. Downs, Esquire.

Notice of Closed Meeting

On March 2, 2022, at 12:39 p.m. during a regularly scheduled meeting of the Mayor and Commissioners of the Town of Elkton (the Board), a Closed Meeting was requested and approved by all present pursuant to State Government Statutory Authority to Close Session, General Provisions Article, §3-305(b) (7) To consult with counsel to obtain legal advice on a legal matter. Attendance: Mayor Robert J. Alt; Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole, CPA; Director of Planning Jeanne D. Minner; Assistant Town Administrator L. Michelle Henson; and Town Attorney John P. Downs, Esquire.

Mayor Alt called the meeting to order at 12:00 p.m. and lead the participants in the Pledge of Allegiance.

ACTION: The minutes of the March 2, 2022 hybrid virtual meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Broomell and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Massimiano and approved by all present.

Proclamation P3-2022 Miss Elizabeth Pennington, Elkton High School Swimmer

Mayor Alt presented Proclamation P3-2022 to Miss Elizabeth Pennington, Elkton High School Swimmer. A copy of Proclamation P3-2022 was read and placed in the record of the minutes.

Cecil County Arts Council Request for Street Closure - North Street between Main & High Streets for Arts Festival Event May 14, 2022 - Ms. Anna Marie Hamilton

Mses. Anna Marie Hamilton and Gabby Coutz, representing the Cecil County Arts Council, introduced themselves to the Board. Ms. Hamilton stated the purpose of their appearance was to request the closure of North Street from 113 North Street to Main Street to accommodate an Arts Festival on Saturday, May 14, 2022. Ms. Hamilton presented a written application for the closure, a copy of which was placed in the record of the minutes

Ms. Hamilton requested the use of the Town's stage for the event. Mayor Alt confirmed the use of the Town's stage for the event. Mayor Alt expressed his concern that North Street is a State Highway and therefore under the jurisdiction of the State Highway Administration (SHA), adding that a closure permit takes approximately 60 days for SHA to process.

Commissioner Givens questioned who would participate in the event. Ms. Hamilton stated the event would include art demonstrations and artwork for sale.

Mayor Alt requested the Board's approval of the event contingent upon SHA approval. He additionally suggested an alternate site in the event SHA approval was not received prior to the event's scheduled date.

ACTION: The request from the Cecil County Arts Council to close North Street from 113 North Street to Main Street to accommodate an Arts Festival on Saturday, May 14, 2022 was approved, contingent upon SHA approval, on a motion made by Commissioner Givens. The motion was seconded by Commissioner Massimiano and approved by all present.

**Request for Waiver of Annexation Fees regarding Patriots Landing
Mr. Brandon Stover, Esquire**

Mr. Brandon Stover, Esquire, introduced himself to the Board. He stated he represented the contract developers of land located northeast of the Red Hill Road / Muddy Lane traffic circle, identified as Patriots Landing. He stated that the parcel was annexed by the Town in 2006, and as part of the annexation, the previous property owners entered into an agreement with the Town in which the developers would pay \$10,000 per lot at the time of building permit application.

Mr. Stover stated the development has been dormant for 16 years and requested a waiver of the \$10,000 per-lot fee.

Mayor Alt stated if the Board waived the \$10,000 per-lot fee, the developer would be responsible for water / sewer hook-up fees. Mr. Stover stated his client was aware of the responsibility for water / sewer hook-up fees.

Mayor Alt stated the Board would conduct a Closed Meeting to obtain advice from the Town Attorney regarding the request.

Town Administrator's Report

Historic Elk Landing - Request of Waiver of Alcohol Prohibition

Mr. George presented a request from the Historic Elk Landing Foundation for a Waiver of Alcohol Prohibition for the Founders Day Event, scheduled on April 30, 2022.

ACTION: The request from the Historic Elk Landing Foundation for a Waiver of Alcohol Prohibition for the Founders Day Event, scheduled on April 30, 2022 was approved on a motion made by Commissioner Massimiano. The motion was seconded by Commissioner Broomell and approved by all present.

**Public Works Agreement 732 Pulaski Highway LLC
Property Located at 732 East Pulaski Highway / 411 Maloney Road**

Mr. George presented a Public Works Agreement (PWA) regarding the development of a 7-11 convenience store located at 732 East Pulaski Highway / 411 Maloney Road. He stated the PWA pertained to water and sewer infrastructure.

Mr. George requested the Board's tentative approval of the PWA, contingent upon receipt of approved plans and related bonds from 732 Pulaski Highway, LLC.

ACTION: The PWA regarding the development of a 7-11 convenience store located at 732 East Pulaski Highway / 411 Maloney Road was tentatively approved, contingent upon receipt of approved plans and related bonds from 732 Pulaski Highway, LLC, on a motion made by Commissioner Broomell. The motion was seconded by Commissioner Massimiano and approved by all present.

Mr. George announced the receipt of plans from SHA for sidewalk construction on Delaware Avenue from Main Street to Creswell Avenue, adding that the Board's requested pedestrian bridge was included in the plan.

Mayor Alt's Report

Mayor Alt congratulated Commissioner Givens on being named basketball Coach of the Year.

Mayor Alt stated residents of Continental Drive requested construction of stockade fencing between their properties and the newly constructed homes behind their neighborhood. Ms. Minner noted that the Mason Dixon Trail runs in the area, adding that the State of Maryland Department of Natural Resources prohibits the trail from being impeded.

Commissioner Broomell's Report

Commissioner Broomell congratulated Commissioner Givens for being named Coach of the Year.

Commissioner Givens' Report

Commissioner Givens questioned the date of the upcoming Fishing Derby. Commissioner Massimiano stated the annual Fishing Derby was scheduled for Saturday, May 21, 2022, adding that Howards Pond will stocked approximately 2 weeks prior to the event.

Commissioner Massimiano's Report

Commissioner Massimiano stated volunteers are needed for the upcoming Fishing Rodeo.

Commissioner Massimiano questioned the status of a request from a local Eagle Scout Candidate regarding placement of benches at Howards Pond. Ms. Minner stated she previously requested details of the bench construction in order to request permission from the State of Maryland.

Commissioner Piner's Report

Commissioner Piner expressed concerns regarding the condition of property located at 600 East Pulaski Highway.

Public Comment

Ms. Jessica Price, Executive Director, Elkton Alliance, invited the Board to attend the dedication of the Bernard Purdie mural at the Neighborhood Community Center on Saturday, April 2, 2022 from 10:15 am. - 11:30 a.m.

Motion for a Closed Meeting

ACTION: Pursuant to State Government Statutory Authority to Close Session, General Provisions Article, §3-305(b) (7) To consult with counsel to obtain legal advice on a legal matter; Commissioner Givens made a motion for a Closed Meeting. The motion was seconded by Commissioner Massimiano and approved by all present.

Mayor Alt stated the Public Meeting will not reconvene.

Hearing no additional business to come before the Board, Mayor Alt adjourned the meeting at 12:40 p.m.

L. Michelle Henson
Assistant Town Administrator

A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org.

Mayor & Commissioners Meeting Minutes
March 16, 2022

The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.