

**The Mayor and Commissioners
of the Town of Elkton**

January 19, 2022

As part of The Town of Elkton's response to COVID-19, and in order to limit public gatherings during this time, the Commissioners of the Town of Elkton (the "Board") conducted a hybrid virtual meeting on this date at 12:00 p.m. The following persons participated in this meeting: Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole, CPA; Chief of Police Carolyn Rogers; Director of Planning Jeanne D. Minner; Director of Zoning Charles A. Bromwell; Director of Public Works J. Daniel Handley, P.E.; Director of Human Resources Andy Rodriguez; Director of Parks & Recreation Mary C. Magaw; Ms. Cheyne Hudson, Recreation Supervisor; Assistant Town Administrator L. Michelle Henson; and Town Attorney John P. Downs, Esquire. Mayor Robert J. Alt was excused from the meeting.

Commissioner Givens called the meeting to order at 12:00 p.m. and lead the participants in the Pledge of Allegiance.

ACTION: The minutes of the January 5, 2022 hybrid virtual meeting were approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Massimiano and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Broomell. The motion was seconded by Commissioner Piner and approved by all present.

Town Administrator's Report

Mr. George stated the Town is awaiting a recorded easement for the parcel upon which the construction of the Town's Water Tower and Well House associated with #4 will occur. He stated the next step was initiation of the construction project.

Mr. George, referring to the Town's planned transfer of property located at 205 Booth Street to the Elkton Colored School Museum and Cultural Center (ECSMCC), stated the attorney representing ECSMCC was drafting an agreement through which the Town would assume all transfer and recordation fees in anticipation of Cecil County waiving the fees due to the Town's exempt status. Mr. George stated that we would present the referenced agreement to the Board when received.

Commissioner Broomell, stating that Cecil County imposed recordation fees, questioned if the request to waive the fees would be successful. Mr. George stated the Town is exempt from recordation fees, adding that the referenced agreement would require the Town to accept financial responsibility for the fees, which in theory, the County would waive.

Mr. George noted that the Town is gifting the property to ECSMCC, adding that the Town already incurred several thousands of dollars in environmental testing on behalf of ECSMCC.

Commissioner Massimiano questioned if the Town would be gifting the recordation fees. Mr. George answered in the negative.

Discussion ensued regarding anticipated costs of recordation fees.

Commissioner Givens, noting the Town has been exempt from recordation fees in the past. He expressed the Board's desire to know the exact amount of the fees. Mr. George stated he would provide the information to the Board when received.

Commissioner Massimiano's Report

Commissioner Massimiano, referring to the next issue of the Town's Community Guide, requested inclusion of the Annual Fishing Rodeo. He stated the rodeo is scheduled at Howards Pond on Saturday, May 21st with a rain date of Saturday, June 4th. Ms. Magaw noted that the rodeo coincides with National Kids to Parks Day on May 21st.

Commissioner Massimiano requested inclusion of the Annual Comedy Roast in the next issue of the Town's Community Guide. He stated the event, which will Roast Mr. Roger Owens, is scheduled on Saturday, February 26th at the VFW Memorial Post 8175.

Commissioner Massimiano stated a local Eagle Scout Candidate plans to build park benches around Howards Pond. He stated placement of small bridges are planned in low areas in order to provide the ability to walk the perimeter of pond.

Commissioner Broomell's Report

Commissioner Broomell requested inclusion of the Annual Holiday Decorating Contest in the next issue of the Town's Community Guide. The deadline to register for the contest is December 16th and winners will be announced at the Mayor & Commissioners meeting on December 21st.

Discussion ensued regarding the growth in participation over the years. Commissioner Givens suggested creation of additional categories, such as "most original" "most festive", etc. Commissioner Givens suggested that the Board could travel together to judge registered properties, as was done in the past.

Commissioner Broomell questioned the deadline to submit updates for the Town's Community Guide. Ms. Hudson requested updates by Friday, January 28th.

Human Resources Director Mr. Andy Rodriguez reported that a Diversity and Inclusion statement was being added to the Town's Resident Guide.

Commissioner Givens offered condolences to Commissioner Piner regarding the death of his sister, a memorial service for whom is scheduled on Saturday, January 22nd at Abundant Life Worship Center.

Hearing no additional business to come before the Board, Commissioner Givens adjourned the meeting at 12:20 p.m.

L. Michelle Henson
Assistant Town Administrator

A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.