

The Mayor and Commissioners of the Town of Elkton

June 2, 2021

In order to comply with Governor Larry Hogan's declaration of a State of Emergency as part of Maryland's response to COVID-19, and in order to limit public gatherings during this time, the Mayor and Commissioners of the Town of Elkton (the "Board") conducted a hybrid virtual meeting on this date at 12:00 p.m. The following persons participated in this meeting: Mayor Robert J. Alt; Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole, CPA; Chief of Police Carolyn Rogers; Director of Planning Jeanne D. Minner; Director of Public Works J. Daniel Handley, P.E.; Senior Administrative Specialist L. Michelle Henson; and Town Attorney John P. Downs, Esquire.

Mayor Alt called the meeting to order at 12:00 p.m. and lead the participants in the Pledge of Allegiance.

Mayor Alt expressed his desire to conduct in-person meetings beginning July 7, 2021.

ACTION: The minutes of the May 19, 2021 virtual meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present with no corrections or amendments.

ACTION: The minutes of the May 26, 2021 virtual meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Broomell and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Massimiano and approved by all present.

Mayor Alt announced that the Singerly Fire Company update and overview presentation will be rescheduled to a later date.

Resolution R3-2021

Minority Business Enterprises (MBE) and Woman Business Enterprises (WBE) Plan

Ms. Jeanne Minner, Director of Planning, presented Resolution R3-2021 Minority Business Enterprises (MBE) and Woman Business Enterprises (WBE) Plan for approval.

Ms. Minner stated the Town of Elkton, as a recipient of grant funding from the State of Maryland Community Development Block Grant (CDBG), is required to adopt an MBE and WBE plan, adding that Resolution R3-2021 meets that requirement. A copy of Resolution R3-2021 was read and placed in the record of the minutes.

ACTION: Resolution R3-2021 Minority Business Enterprises (MBE) and Woman Business Enterprises (WBE) was approved on a motion made by Commissioner Massimiano. The motion was seconded by Commissioner Piner and approved by all present.

Town Administrator's Report

Ordinance 3-2021 Fiscal Year 2022 Budget - Presented for Adoption

Mr. George presented Ordinance 3-2021 Fiscal Year 2022 (FY22) Budget for adoption. He stated the Board held a Public Hearing on May 26th, at which time FY22 was presented for introduction, adding that the budget can be amended as needed after adoption. A copy of Ordinance 3-2021 was read and placed in the record of the minutes.

Mayor Alt, referring to the Board's previous discussion regarding the addition of \$2,000 to the Parks and Recreation (P&R) budget for creation of pickle ball courts, advised the Board that the funds were reallocated from within P&R, resulting in no additional funding.

ACTION: Ordinance 3-2021 Fiscal Year 2022 Budget was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Broomell and approved by all present.

Proclamation P7-2021 Daughters of the American Revolution 90th Anniversary

Mr. George presented Proclamation P7-2021 Daughters of the American Revolution 90th Anniversary for approval. A copy of Proclamation P7-2021 was read and placed in the record of the minutes.

ACTION: Proclamation P7-2021 Daughters of the American Revolution 90th Anniversary was approved on a motion made by Commissioner Massimiano. The motion was seconded by Commissioner Broomell and approved by all present.

Proclamation P9-2021 Juneteenth

Mr. George presented Proclamation P9-2021 declaring June 19th as Juneteenth. A copy of Proclamation P9-2021 was read and placed in the record of the minutes.

ACTION: Proclamation P9-2021 Juneteenth was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present.

Deed U TRI C 5, LLC, Grantor, regarding Pintail Circle, located at Upper Chesapeake Corporate Center - Presented for Approval

Mr. George presented a Deed from U TRI C 5, LLC, granting Pintail Circle to the Town of Elkton. He stated that Pintail Circle was granted to the Town pursuant to the Public Works

Agreement between U TRI C 5, LLC and the Town regarding development of a parcel at Upper Chesapeake Corporate Center.

ACTION: The acceptance of the Deed for Pintail Circle was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Givens and approved by all present.

Resolution R4-2021

Amending the Loan Repayment from the Sewer Fund to the General Fund for Neighborhood Community Center

Mr. George presented Resolution R4-2021 Amending the Loan Repayment from the Sewer Fund to the General Fund for the Neighborhood Community Center. He stated the Board previously approved Resolution R4-2020 in order to borrow \$2,800,000 from the Sewer Fund for construction of the Neighborhood Community Center. He stated Resolution R4-2021 amends the repayment of that loan until 2023. A copy of Resolution R4-2021 was read and placed in the record of the minutes.

Mayor Alt expressed his belief that amending the repayment date was prudent while the Town awaits confirmation of funding from the American Rescue Plan.

Mayor Alt's Report

Mayor Alt announced that the June 9, 2021 workshop meeting has been cancelled.

Commissioner Piner's Report

Commissioner Piner questioned if chairs will be provided to the Neighborhood Community Center. Mr. George stated the chairs stored at Town Hall will be provided to the Neighborhood Community Center.

Commissioner Givens' Report

Commissioner Givens, referring to Mayor Alt's request to initiate in-person meetings commencing July 7th, questioned if the meeting times will change. Mayor Alt expressed support for the current meeting time schedule, adding that the Board can decide if the 3rd Wednesday meeting should commence at 6:00 p.m. or 7:00 p.m.

Commissioner Givens stated that he recently attended the Elkton High School (EHS) Scholarship Award Ceremony. He stated Ms. Monique Logan and Mr. Ishmael Agui each received a Mayor & Commissioners Scholarship in the amount of \$500.

Commissioner Givens stated Ms. Logan and Mr. Agui maintained GPA's over 4 and participated in EHS sports and invested many hours in community service.

Ms. Logan introduced herself to the Board, and read a statement of appreciation for the scholarship award.

Commissioner Piner's Report

Commissioner Piner announced that Ms. Logan is his granddaughter, and expressed his pride in her academic abilities, noting that she received 7 of 18 scholarships.

Commissioner Massimiano's Report

Commissioner Massimiano stated the Cecil County Toys for Tots Campaign is soliciting golfers to participate in its upcoming fundraiser.

Commissioner Massimiano expressed appreciation to Comptroller Franchot, who is sending a representative to participate in the 35th anniversary celebration of Tidewater Tattoo on June 5th.

Public Comment

Ms. Pat Opal thanked the Board for Proclamation P7-2021, adding that the Daughters of the American Revolution will hold a celebratory event at Historic Elk Landing on June 12th from 2:00 p.m. until 4:00 p.m., adding that the Board is invited to attend.

Mr. Richard Lemen expressed support for continuation of hybrid Board meetings.

Hearing no additional business to come before the Board, Commissioner Givens adjourned the virtual meeting at 12:30 p.m.

L. Michelle Henson
Sr. Administrative Specialist

**A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE**

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.