

What do I need for a pool permit:

- A sketch or location survey showing where you will be placing the pool. Indicate on the sketch what the distance will be between the pool and your property lines. Town zoning requirements state it must be at least 5' from property lines. Please be advised that other restrictions may apply depending on your specific lot.
- Permit Application and affidavit from property owner if you do not own the property.
- Information on pool (type, size)
- Is a fence required? Any pool under 48" will need a fence and additional requirements. Pools over 48" also have requirements; please contact the office if you have any questions.

What do I need for a fence permit:

- A sketch or location survey showing where the fence will be placed on the property. Depending on your lot and type of fence, restrictions may apply.
- Permit Application and affidavit from property owner if you do not own the property.
- Information on fence (how many feet total, type, height).
- Fence guidelines need to be signed.

What do I need for a shed:

- A sketch or location survey showing where you will be placing the shed. Indicate on the sketch what the distance will be between the shed and your property lines. Normally, it will need to be at least 5' from property lines. Some restrictions may apply to your specific lot (i.e., corner lots, townhomes, etc.) Call if you need specifics.
- If store bought, we need a brochure showing specs. If building yourself, we will need two copies of building plans showing a sectional view and floor system, materials and dimensions.
- Permit Application and affidavit from property owner if you do not own the property.

What do I need for a deck:

- A location survey showing where you will be building deck. Mark the distance from property lines. Must be within required setbacks for your zone.
- Permit Application and affidavit from property owner if you do not own the property.
- Two copies of detailed plans showing plan view of footings and beam location and side view showing posts, beam, joists and guard rail. Also show stairs and label size of all material.

If you have additional questions, please contact our office, 410-398-4999