

The Mayor and Commissioners of the Town of Elkton

MINUTES

June 4, 2008

The Mayor and Commissioners of the Town of Elkton (the "Board") held their first regularly scheduled meeting in June on this date at 7:00 P.M. The following persons were present: Mayor Joseph Fisona; Commissioners Charles H. Givens, Sr., Mary Jo Jablonski, Earl M. Piner, Sr., and C. Gary Storke; Town Administrator Lewis H. George, Jr.; Finance Director Mr. Steven Repole; Planning Director Jeanne Minner; Human Resources Director Venus Kincaid; Administration Office Secretary L. Michelle Henson; and Town Attorney H. Norman Wilson, Jr., Esq.

Mayor Fisona called the meeting to order, and led the Pledge of Allegiance.

ACTION: The minutes of the May 21, 2008 meeting were approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Piner and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Jablonski and approved by all present.

Oath of Office Administered to Commissioner Charles H. Givens, Sr. (re-elected)

Mayor Fisona administered the *Oath of Office* to Commissioner Charles H. Givens, Sr. (re-elected).

Oath of Office Administered to Commissioner Earl M. Piner, Sr., (re-elected)

Mayor Fisona administered the *Oath of Office* to Commissioner Earl M. Piner, Sr. (re-elected).

KCI Technologies, Inc. Engineering Services Report – May, 2008

Ms. Sabine Watson, P.E. appeared on behalf of KCI Technologies, Inc.

Ms. Watson, referring to the report previously submitted to the Board, presented the May 2008 Municipal Engineering Summary, updating the Board on KCI's review of subdivision/land development plans and other engineering activities which occurred during the month. A copy of the report was placed in the record of the minutes.

Discussion ensued regarding the Artesian interconnection project. Mr. George stated the project was under review by the Maryland Department of the Environment (“MDE”).

State Highway Update

Messrs. Richard Lindsay, Robert Kiel, Mike Lewis, Jim Dooley, Larry Gredlein and Raja Veeramachaneni appeared on behalf of the State Highway Administration (“SHA”).

Mr. Veeramachaneni addressed the Board’s concerns regarding the Route 40 / Route 213 intersection. He stated SHA performed several studies to determine the best way to improve the flow of traffic through the failing intersection, all of which involved prohibitive costs.

He said the addition of through lanes in each direction was the best option to improve traffic flow through the intersection. He said the project would offer only slight improvement in the situation, and added the estimated cost of the project was \$10,000,000.00 in 2001, and would be substantially higher today. He said the intersection was not considered a high priority at the state level, therefore funding was not available for project.

Discussion ensued regarding alternative funding sources.

Commissioner Storke questioned the impact of traffic from additional residential development in the area. He asked how critical the situation must become before the intersection would become a priority.

Mr. Lindsay suggested the Town Administrator continue sending written requests to SHA for consideration of the intersection.

Commissioner Jablonski questioned if anticipated increases in population due to BRAC would increase funding opportunities. Mr. Veeramachaneni stated the majority of improvement projects would occur near Aberdeen.

Commissioner Storke questioned if a petition would be successful in requesting assistance with the Route 213 / Route 40 intersection. Mr. Veeramachaneni stated SHA followed a set procedure for determining priority funding, and added SHA worked with the State Delegation and Cecil County to determine priority status of projects.

Mayor Fisona questioned the status of the Delaware Avenue (MD 7D) bridge project. Mr. Lindsay stated design process was complete, and the project was now in the review stage. He said the next step was determination of funding.

Mayor Fisona questioned the timeline of the project. Mr. Lindsay stated funding was not available in Fiscal Year 2009, and suggested funding might be available in Fiscal Year 2010.

Mayor Fisona questioned the status of the Municipal Parking Lot project. Mr. Gredlein said the project was in final review.

Mayor Fisona questioned the status of the pedestrian and signal improvements to the Delancy Road / Route 40 intersection. Mr. Gredlein stated the signal would be modified and a pedestrian crosswalk was planned for the intersection. Mr. Lindsay cautioned that any modification in signal timing would affect traffic flow.

Commissioner Piner expressed concerns about the merge lane on Delancy Road north of the intersection with Route 40. Mr. Lindsay stated the intersection was designed to move as much traffic through the signal as possible, and the onus to merge safely was upon the driver.

Town Administrator's Report

Mr. George presented an amendment to the Severn Trent Contract, extending the expiration date of the agreement from June 30, 2008 to September 30, 2008. He said the purpose of the extension was to allow time for the bidding and subsequent award of the Operations and Maintenance Agreement for the Water and Wastewater Treatment Facilities.

ACTION: The request to extend the Severn Trent Contract from June 30, 2008 to September 30, 2008 was approved on a motion made by Commissioner Storke. The motion was seconded by Commissioner Givens and approved by all present.

Mayor Fisona's Report

Mayor Fisona questioned the status of the Park Circle landscape project. Mr. George stated a plan for the landscaping project had not been submitted. Ms. Minner said the cause of the delay was that the landscape contractor and landscape architect had been unable to coordinate their schedules.

Mayor Fisona requested out of state tag enforcement.

Commissioner Givens' Report

Commissioner Givens questioned the status of the Elkton Police Department automatic answering system greeting. Mr. George said the recording was improved and was user-friendly.

Commissioner Givens questioned the cost of speed humps. Mr. George stated asphalt speed humps cost approximately \$2,200.00, adding that the Department of Public Works was testing a “screw in” type of speed hump, which cost approximately \$2,100.00.

Commissioner Givens asked if Mr. George received feedback regarding his request for fuel conservation suggestions. Mr. George responded in the affirmative, saying the Department of Public Works and Police Department provided suggestions for fuel conservation.

Commissioner Jablonski’s Report

Commissioner Jablonski commended Ms. Kincaid regarding the report she created for the Human Resources Department.

Commissioner Jablonski requested foot patrols in the downtown area.

Commissioner Jablonski questioned the status of the “Walkable Community” Workshops. Ms. Minner stated there would be no more workshops held.

Commissioner Piner’s Report

Commissioner Piner expressed gratitude to his family and volunteers regarding his re-election.

Commissioner Piner commended Mr. Charles Hicks, Code Enforcement Official, for his efforts in town neighborhoods.

Public Comment

Ms. Rebecca McKinney thanked Commissioners Givens and Piner for their visits to the Hollingsworth Manor neighborhood.

Mr. Robert Litzenberg questioned the Town’s purchasing procedures and suggested the Town obtain a purchasing agent. He stated the Town should sell surplus vehicles via auction to maximize return.

Mr. Litzenberg stated speed humps did not deter speeding. He reiterated the request for out of state tag enforcement.

Motion for Closed Meeting

Pursuant to State Government Article § 10-508 (a) (3) consider the acquisition of real property for a public purpose and matters directly related thereto; and (7) consult with counsel to obtain legal advice; Commissioner Jablonski made a motion for a Closed

Mayor and Commissioners Meeting Minutes

June 4, 2008

Page 5 of 5

Meeting. The motion was seconded by Commissioner Givens and approved by all present. Mayor Fisona announced the meeting would not reconvene.

There being no additional business to come before the Board, Mayor Fisona adjourned the meeting at 8:20 P.M.

L. Michelle Henson
Administration Office Secretary

AN AUDIO AND VIDEO RECORDING OF THIS MEETING RETAINED AT THE
ADMINISTRATION OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following the approval of said minutes, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921. The Maryland Public Information Act provides that the minutes of public meetings be made available to the public upon request. Please contact the Town of Elkton by telephone at (410) 398-0970, by facsimile at (410) 392-6633 or via email at elkadsec@iximd.com to request a copy of the minutes.