

**TOWN OF ELKTON  
ADMINISTRATION OFFICE**

Elkton Municipal Building, 100 Railroad Avenue, P.O. Box 157, Elkton, MD 21922-0157  
Telephone: (410) 398-0970 Facsimile: (410) 392-6633 Email: administration@elkton.org

**NOTICE OF TENANT EVICTION**

**PURPOSE**

This form is intended to provide notice to the Town of Elkton by a landlord regarding an eviction of a tenant from the landlord's property in compliance with the Code of the Town of Elkton, Title 8, Chapter 8.04, § 8.04.010. This form shall be completed, signed and submitted to the Town of Elkton, Administration Office, during business hours [Monday - Friday 8:00 a.m. - 4:30 p.m.], no less than twenty-four (24) hours prior to an eviction ordered by a court of competent jurisdiction. This notice, once received by the Town, provides the landlord a period of time not to exceed four (4) hours from the date/time of the eviction to remove any and all eviction-related tenant trash and/or personal property placed or deposited on the public sidewalk, street, right-of-way, or other public property resulting from the eviction. The failure of the landlord to remove the aforesaid shall result in the Town's removal and the landlord will be invoiced for all costs associated therewith. The landlord's failure to pay the invoice within thirty (30) days shall result in a lien being placed against the landlord's rental property and the Town's collection of debt as provided by law or equity.

**LANDLORD / TENANT INFORMATION**

Date: \_\_\_\_\_

Name of Landlord: \_\_\_\_\_ Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

Name of Tenant(s): \_\_\_\_\_

Address of Eviction: \_\_\_\_\_

Date / Time of Eviction: \_\_\_\_\_ / \_\_\_\_\_ a.m./p.m.

I, the undersigned, as landlord or agent thereof, shall remove all eviction-related tenant trash and personal property from the public sidewalk, street, right-of-way, or other public property within four (4) hours of the date/time of the eviction. If said trash and property are not removed within this period of time, necessitating the removal by the Town of Elkton, I agree to pay any and all reasonable costs incurred by the Town for said removal within thirty (30) days of the Town's billing date. I further realize that the failure to pay the Town as provided herein shall result in a lien against the rental property from which the tenant was evicted and the collection of debt as provided by law or equity.

\_\_\_\_\_  
Landlord or Authorized Agent

\_\_\_\_\_ [Attach copy of Warrant of Restitution]  
Date