

# **The Mayor and Commissioners of the Town of Elkton**

## **MINUTES**

October 12, 2011

A public meeting (workshop) of the Mayor and Commissioners of the Town of Elkton (“the Board”) was held on this date at 4:00 p.m. with the following persons present: Mayor Joseph Fisona, Commissioners Charles H. Givens, Sr.; Charles E. Hicks, V; Mary Jo Jablonski and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven Repole; Planning Director Jeanne Minner; Parks & Recreation Director Mary Magaw; Administration Office Secretary L. Michelle Henson; and Town Attorney H. Norman Wilson, Jr.

Mayor Fisona called the Workshop meeting to order at 4:00 p.m.

### **Bicycle Advisory Committee**

Planning Director Ms. Jeanne Minner, referring to a bicycle transportation study conducted by the Wilmington Area Planning Council (WILMAPCO) stated a key recommendation of the study was establishment of a bicycle committee.

Discussion ensued regarding parameters of creating the committee and potential appointees. Ms. Minner stated Ms. Terri Thomas, Planning Assistant, and Ms. Staci Cooke, Parks & Recreation Assistant, would join the committee as Town staff representatives.

Discussion continued regarding establishment of guidelines for the committee. Ms. Minner stated she would use established procedures from other municipalities as well as WILMAPCO to develop guidelines for the committee.

### **Sustainable Communities Workgroup**

Ms. Minner said the State of Maryland adopted the Sustainable Communities Act in 2010, and under the act, communities such as Elkton were required to apply for Sustainable Communities designation, and that formation of a private/public workgroup was required as part of the application for the designation.

Ms. Minner stated the workgroup would review plans for the area such as the downtown master plan, transportation plans, Comprehensive Plan, etc.

Discussion ensued regarding the parameters under which the workgroup would be formed. Ms. Minner stated the workgroup should include representatives of the college, hospital, banks, etc. She said the group would include approximately 15 members.

**Community / Recreational Center**

Ms. Mary Magaw, Director of Parks & Recreation, and Ms. Minner provided a Power Point presentation regarding various sites the Board previously considered for a Community / Recreational Center. A copy of the presentation was placed in the record of the minutes.

Ms. Magaw stated each site was considered based upon the individual pros and cons, and the ideal location was property owned by the Town on the south side of Route 40, east of the Route 40 / Landing Lane intersection, west of the Wastewater Treatment Plant (WWTP). She stated the site provided room for fields and a track.

Discussion ensued regarding the pros and cons of each site.

Commissioner Givens expressed support for the Route 40 location. Mayor Fisona concurred with Commissioner Givens.

Discussion ensued regarding a site located on the east side of Delaware Avenue, in the area known as J. Evans McKinney Memorial Park. Ms. Magaw stated the site did not provide enough flat ground to establish fields.

Commissioner Jablonski expressed support for the Delaware Avenue site. Commissioner Hicks concurred with Commissioner Jablonski.

Mayor Fisona queried the Board for a consensus.

Commissioner Piner expressed support for the Route 40 site.

It was the consensus of the Board (3-2) to develop a Community / Recreation Center on the Route 40 site.

Ms. Minner stated the lease between the Town and the Elk Landing Foundation required obtaining permission from the foundation to utilize specific property.

Hearing no additional business to come before the Board, Mayor Fisona adjourned the meeting at 5:50 p.m.

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L. Michelle Henson  
Administration Office Secretary

A RECORDING OF THIS MEETING RETAINED  
AT THE ADMINISTRATION OFFICE