

The Mayor and Commissioners of the Town of Elkton

MINUTES

March 10, 2010

A public meeting (workshop) of the Mayor and Commissioners of the Town of Elkton ("the Board") was held on this date at 4:00 P.M., with the following persons present: Mayor Joseph Fisona, Commissioners Charles H. Givens, Sr.; Mary Jo Jablonski; Earl M. Piner and C. Gary Storke; Town Administrator Lewis H. George, Jr.; Finance Director Steven Repole; Director of Planning Jeanne Minner; Chief of Police William Ryan; Director of Public Works Mark Turnbull; Administration Office Secretary L. Michelle Henson; and Town Attorney H. Norman Wilson, Jr.

Mayor Fisona called the Workshop meeting to order at 4:00 p.m.

Discussion - Municipal Parking Lot Meters

Commissioner Piner stated the meters in the municipal parking lot behind 107 North Street permitted 8 hours of parking, but were confusing to users because the meters accepted up to 4 hours of quarters at a time. He said he received complaints from citizens regarding the meters. He said the meters should be removed in order to uniform with the other municipal parking lots.

Discussion ensued regarding revenue generated by parking meters, specifically the meters in the municipal lot behind 107 North Street. Commissioner Storke questioned the number of metered parking spaces in the downtown area.

Discussion continued regarding enforcement of parking within white painted parking indicator lines.

Budget Discussion - Planning Department

Ms. Jeanne Minner, Director of Planning, presented an overview of the Planning Department's FY 2010 budget. She stated she reduced her budget by 3% at the request of Mayor Fisona.

Ms. Minner stated her budget requests included new computers to replace the outdated equipment in her department. She said her engineering services budget was reduced due to a reduction in projects that would require engineer review.

Discussion ensued regarding the budgeted expense for Court Reporters. Ms. Minner stated Court Reporters were utilized for items such as rezoning requests, which were presented to the Board. It was the consensus of the Board to move Court Reporters expense to the Mayor and Commissioners' budget.

Discussion continued regarding training expenses. Ms. Minner stated she was required to attend specific training opportunities to maintain her certification.

Budget Discussion - Elkton Police Department

Chief Ryan presented an overview of the Elkton Police Department's FY 2010 Budget. He stated the budget was reduced by 3% at the request of Mayor Fisona.

Discussion ensued regarding a reduction of more than \$94,000 in state funding.

Discussion continued regarding the expected useful life of Police vehicles.

Commissioner Storke questioned the Chief's satisfaction with the centralized dispatch system with Cecil County Emergency Services. Chief Ryan stated he was scheduled to meet with Mr. Richard Brooks, Director of EMS, to discuss issues related to centralized dispatch.

Commissioner Jablonski questioned the costs associated with a Police canine. Discussion ensued regarding the costs and training involved with adding a Police canine to the force.

Commissioner Storke stated he was in favor of additional Police vehicles and a Police canine for the department, adding he wanted to keep veterinarian bills to a minimum. Commissioner Jablonski concurred with Commissioner Storke's comments.

Budget Discussion - Department of Public Works

Mr. Mark Turnbull presented an overview of the Department of Public Works ("DPW") FY 2010 budget. He stated the budget was reduced by 3% at the request of Mayor Fisona.

Mr. Repole stated the State of Maryland reduced Highway User Revenues by 90%, resulting in a \$450,000 reduction in DPW's budget for repaving activities.

Mr. Turnbull stated DPW needed to replace a pick up truck, adding that DPW installed utility cabinets on all trucks, which enabled staff to have required tools on hand, eliminating the need to return to the shop.

Discussion ensued regarding equipment purchases, including a chipper, leaf vacuum, mower batwing, and an emergency generator. Mr. Turnbull stated the emergency generator and replacement pick up truck were priority items.

Hearing no additional business to come before the Board, Mayor Fisona adjourned the meeting at 5:36 p.m.

L. Michelle Henson
Administration Office Secretary

A RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE