

The Mayor and Commissioners of the Town of Elkton

MINUTES

February 11, 2009

A public meeting (workshop) of the Mayor and Commissioners of the Town of Elkton (“the Board”) was held on this date at 4:00 P.M., with the following persons present: Mayor Joseph Fisona, Commissioners Charles H. Givens, Sr.; Mary Jo Jablonski; Earl M. Piner and C. Gary Storke; Town Administrator Lewis H. George, Jr.; Assistant Town Administrator Kim Kamp; Finance Director Steven Repole; Zoning Administrator J. Craig Trostle, Jr.; Director of Public Works Mark Turnbull; Planning Director Jeanne Minner; Administration Office Secretary L. Michelle Henson; and Town Attorney H. Norman Wilson, Jr.

Mayor Fisona called the Workshop meeting to order at 4:00 p.m.

Test Well # 4 Update - Jeff Garnand, KCI Technologies

Mr. Jeff Garnand of KCI Technologies, Inc. introduced himself to the Board. He stated the purpose of his attendance was to update the Board on Test Well # 4, and, referring to a previously distributed report, stated the well produced high quality water.

Mr. Garnand stated KCI, on behalf of the Town, would apply to the Maryland Department of the Environment (“MDE”) Discussion ensued regarding the potential impact of draw down on the aquifer and area wells.

Mr. Garnand said KCI was prepared to submit its findings to MDE within the month in order to move forward with the permitting process.

Commissioner Storke questioned if the recharge of the aquifer was taken into account regarding the well’s productivity estimates. Mr. Garnand answered that the MDE-required 12-year model that was developed by KCI was based upon no recharge of the aquifer, in order to provide the most conservative data.

Commissioner Storke questioned the number of shallow wells in the area. Mr. Garnand stated there were 4 hand-dug wells, 2 of which were 15- and 17-feet deep. He stated the wells drew from a separate aquifer that was confined within layers of clay.

Mr. George stated KCI needed the Board’s authorization to submit an application for groundwater appropriation to MDE on behalf of the Town.

Discussion ensued regarding a contingency plan to address residents whose wells became affected due to the draw on Well # 4.

Department of Public Works - FY 2010 Draft Budget Discussion

Mr. Mark Turnbull, Director, Department of Public Works (“DPW”), presented the draft FY 2010 Budget for the Department of Public Works.

Commissioner Jablonski questioned the number of seasonal employee positions. Mr. Turnbull stated the 8 seasonal positions listed in the FY 2009 Budget were replaced with 3 permanent positions.

Discussion ensued regarding improvement and maintenance expenses regarding sidewalks.

Commissioner Givens questioned training for DPW staff. Mr. Turnbull stated he initiated a training program for all personnel.

Mayor Fisona questioned salt expenses. Mr. Turnbull stated he based anticipated expenses on past records.

Discussion ensued regarding truck purchase requests. Mr. Turnbull stated DPW had 2 trucks that needed to be replaced in order to make the fleet current.

Zoning Department - FY 2010 Draft Budget Discussion

Mr. Craig Trostle, Zoning Administrator, presented the draft FY 2010 Budget for the Zoning Department.

Mr. Trostle stated the Zoning Department FY 2010 Budget reflected the decrease in revenue due to the economic downturn and subsequent drop in construction activity.

Discussion ensued regarding anticipated training and education costs for seminars that the Building Inspectors were to attend. Mr. Trostle stated he wanted the inspectors to be prepared for anticipated changes by the state with regard to residential inspection requirements.

Closed Meeting Protocol Policy Discussion

Mayor Fisona queried the Board for a consensus regarding a Closed Meeting Protocol Policy as drafted by Mr. George.

It was the consensus of the Board to have the Closed Meeting Protocol Policy presented for approval at the February 18, 2009 Mayor and Commissioners meeting.

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Hearing no additional business to come before the Board, Mayor Fisona adjourned the meeting at 5:14 P.M.

L. Michelle Henson
Administration Office Secretary

A RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE