

The Mayor and Commissioners of the Town of Elkton

MINUTES

May 13, 2009

A public meeting (workshop) of the Mayor and Commissioners of the Town of Elkton (“the Board”) was held on this date at 4:00 P.M., with the following persons present: Mayor Joseph Fisona, Commissioners Charles H. Givens, Sr.; Mary Jo Jablonski; Earl M. Piner and C. Gary Storke; Town Administrator Lewis H. George, Jr.; Assistant Town Administrator Kim Kamp; Finance Director Steven Repole; Assistant Finance Director Beth Moran; Director of Human Resources Venus Kincaid; Administration Office Secretary L. Michelle Henson; and Town Attorney H. Norman Wilson, Jr.

Mayor Fisona called the Workshop meeting to order at 4:00 p.m.

Discussion - Fiscal Year 2010 Budget

Mr. Repole stated that the budget, as proposed by the Mayor, adopts the Constant Yield Tax Rate (“CYTR”) for the second consecutive year. Mr. Repole said that adopting the CYTR essentially “flat-lined” the single largest source of General Fund revenue for the Town.

Mayor Fisona stated he met with all department representatives on May 13th to summarize his proposed budget. He said the final product was balanced by utilizing funds from Fund Balance.

Mr. Repole expressed appreciation for Ms. Moran’s work on the budget, stating she was an asset to the Finance Department.

Discussion ensued regarding salary expenses and proposed cost of living increases.

Commissioner Storke stated he wanted to change the budget process to allow the Board ample time to review all requests and changes prior to voting on the final draft.

Discussion ensued regarding budgeted salary adjustments.

Discussion - Tri State Waste Solutions Contract

Mayor Fisona stated he met with Mr. Kevin Beane of Tri State Waste Solutions to discuss the Town’s trash removal contract, which was due for renewal. He said Tri State offered to keep the rates at the same level for the next 2 years. He said the only change requested by Tri State was for the Town to permit a one-day-behind collection service for Memorial Day, July 4, Labor Day, Thanksgiving, Christmas, and New Year’s Day. It was the consensus of the Board to accept the requested change to the agreement.

Discussion - Limiting Parking Meters during Summer Months

Commissioner Piner asked the Board to discuss limitation of parking meters during summer months in order to accommodate people who wanted to visit downtown businesses in the evening. Mr. George stated the Town Code could be amended to end parking enforcement at a specific time.

Mayor Fisona queried the Board regarding limitations on parking meters. It was the consensus of the Board to amend the Town Code to end parking enforcement at 4:30 p.m.

Discussion -Artesian-Elkton Interconnection Agreement Second Amendment

Mr. George said he advised the Board at the May 6, 2009 meeting that he submitted a proposal to Artesian requesting an amendment to the original interconnection agreement allowing the Town to draw 1.5 million gallons per day with seven (7) days notice. He stated Artesian agreed with his request, contingent upon the Town increasing its take or pay from 50,000 gallons per day to 100,000 gallons per day. He said the Board deferred its decision until the matter could be discussed at the May 13, 2009 workshop.

Discussion ensued regarding the options available to the Board and the costs associated with the purchase of 100,000 gallons per day. Mayor Fisona questioned when the interconnection would be ready to deliver water. Mr. George stated the water could flow right away, adding that the 50,000 gallons per day, take or pay, would begin on June 1, 2009. He stated that the water treatment plant output would be adjusted as soon as water flowed through the interconnection.

Commissioner Storke questioned the status of the Town's backup water supply plan. Commissioner Jablonski requested a round table discussion that included the Board, Mr. George, Mr. Repole and Ms. Jeanne Minner, Planning Director.

Additional Discussion

Ms. Kincaid stated the Board previously discussed a minimum age limit with regard to the Police pension plan. She stated the actuarial would charge \$1,500.00 to study the costs associated with implementation of an age limit. It was the consensus of the Board to approve the fees associated with an actuarial study regarding implementation of an age limit for the Police pension plan.

Hearing no additional business to come before the Board, Mayor Fisona adjourned the meeting at 5:36 p.m.

L. Michelle Henson
Administration Office Secretary