**The Mayor and Commissioners of the Town of Elkton**

***Office of the Mayor***

May 25, 2016

# Fiscal Year 2017 Budget

***The Honorable Board of Commissioners:***
***Commissioner Charles H. Givens, Sr.; Commissioner Mary Jo Jablonski; Commissioner Earl M. Piner, Sr.; and Commissioner Daniel R. VanReenen, Jr.:***

I hereby present the Town of Elkton's Fiscal Year 2017 Budget, attached hereto and submitted for your consideration and adoption. This budget includes the anticipated revenues and expenditures for the period July 1, 2016 through June 30, 2017 for governmental services provided to the citizens of Elkton.

This year's budget includes the adoption of .5856 as the real property tax rate, the same tax rate as Fiscal Year 2016. The business personal property tax rate of $1.11 is also unchanged. The citizens and businesses in the community can expect to continue to receive a very high level of governmental services in Fiscal Year 2017. The overall general fund budget has increased $124,515, or .9%.

Revenue in the water and sewer funds has been presented using the rates adopted in January, 2015. These rates are necessary to allow the Town to cover increased operating costs, pay the $1.2 million annual debt service on the new wastewater treatment plant, fund planned capital improvements, and contribute to necessary operating reserves.

Money collected from major facilities and front foot assessment charges for new construction and major renovations are intended to fund growth and development-oriented capital improvements and equipment. There have been no adjustments to these rates in the FY 2017 budget. The Town continues to explore options to these fees in an attempt to stimulate investment in new residential and commercial development within the Town.

I request your support and approval of this year's budget, as well as your continuing support of our goal to provide the citizens and businesses of Elkton with a competent and responsive government, one that our community expects and deserves from our leadership.

Robert J. Alt,
Mayor

Attachment

# GENERAL FUND

# REVENUE

# TOWN OF ELKTON
## 2017 FY Budget
# GENERAL FUND

| | | |
|---|---|---|
| Taxes-Real & Personal Property | | |
| 31110 | Real Property Tax | 6,453,643 |
| 31120 | Personal Property-Traders | 5,000 |
| 31130 | Railroads & Public Utility | 177,000 |
| 31140 | Business Corporations | 930,000 |
| 31150 | ½ Year Real Property Tax | 11,000 |
| 31165 | Credit - Enterprise Zone | -13,997 |
| 31170 | Exempt Property,Credits,Abate. | -80,000 |
| 31185 | Volunteer Fire Co. Rebates | -2,000 |
| **Total Taxes-Real & Personal Property** | | **7,480,646** |
| | | |
| Penalties & Interest | | |
| 31200 | Penalties & Interest | 37,000 |
| **Total Penalties & Interest** | | **37,000** |
| | | |
| Other Taxes | | |
| 31520 | Admissions & Amusement | 14,800 |
| 31560 | Hotel-Motel Tax | 197,000 |
| 31630 | State Shared Income | 1,497,000 |
| 31660 | Highway Gas Tax | 386,500 |
| **Total Other Taxes** | | **2,095,300** |
| | | |
| Licenses & Permits | | |
| 32230 | Traders Licenses | 40,000 |
| 32320 | Building Permits | 50,000 |
| 32340 | Cable TV Franchise Fees | 212,000 |
| 32390 | Other Licenses-Vendors | 375 |
| **Total Licenses & Permits** | | **302,375** |
| | | |
| Intergovernmental Revenue | | |
| 33303 | State Police Aid | 256,611 |
| 33501 | Bank Shares Tax-Cecil County | 2,945 |
| 33505 | Crossing Guard Funding | 5,000 |
| 33506 | Enterprise Zone Tax Credit | 7,180 |
| 33609 | County Tax Differential | 308,576 |
| 33801 | Payment in Lieu of Taxes | 20,000 |

| | | |
|---|---|---|
| **Total Intergovernmental Revenue** | | **600,312** |
| Service Charges | | |
| 34120 | Zoning & Subdivision Fees | 16,000 |
| 34180 | Farmers Market Users Fee | 500 |
| 34250 | Police Reports | 1,700 |
| 34260 | Seized Funds | 5,000 |
| 34330 | Parking Meter Revenue | 14,000 |
| 34370 | Easement-Raw Water, PG | 1,000 |
| 34445 | Landfill Rebate | 33,449 |
| 34465 | Solid Waste Revenue | 494,650 |
| 34870 | Building Permit Recreation Fee | 7,500 |
| 34890 | Recreation Service Charges | 139,000 |
| **Total Service Charges** | | **712,799** |
| Fines & Forfeitures | | |
| 35900 | Parking Fines | 10,000 |
| **Total Fines & Forfeitures** | | **10,000** |
| Interest & Dividends | | |
| 36110 | Interest - MMA | 5,000 |
| 36130 | Interest-MLGIP | 14,000 |
| **Total Interest & Dividends** | | **19,000** |
| Rents | | |
| 36210 | Lease-North St Parking Lot | 1,000 |
| **Total Rents** | | **1,000** |
| Miscellaneous Revenues | | |
| 36910 | Anticipated Fund Balance | 1,785,928 |
| 36990 | Other Miscellaneous Revenue | 30,000 |
| **Total Miscellaneous Revenues** | | **1,815,928** |
| Long Term Debt Proceeds | | |
| 37205 | Loan Proceeds-FY 17 Vehicles | 305,100 |
| | **Total Long Term Debt Proceeds** | **305,100** |

| | |
|---|---|
| **TOTAL GENERAL FUND REVENUE** | **13,379,460** |

Town of Elkton
General Fund
Departmental Budgets
FY 2017

| | |
|---|---|
| Mayor & Commissioners | $ 234,530 |
| Administration | 313,350 |
| Finance | 206,931 |
| Planning | 300,706 |
| General Services-Buildings | 289,613 |
| Donations | 14,250 |
| Public Officers Association | 16,355 |
| Personnel | 174,181 |
| Police | 6,214,766 |
| Volunteer Fire Company | 132,250 |
| Building Inspection | 458,790 |
| Public Works | 3,063,805 |
| Waste Removal | 1,010,000 |
| Health | 8,200 |
| Parks & Recreation | 460,036 |
| Debt Service | 481,697 |
| TOTAL | $ 13,379,460 |

# GENERAL FUND

# EXPENDITURES

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| MAYOR AND COMMISSIONERS | | | |
|---|---|---|---|
| 010 110 51000 001 | Executive Salaries | 50,720 | |
| 010 110 51000 004 | FICA | 3,880 | |
| | **Personnel Costs** | | **54,600** |
| 010 110 51000 016 | Advertising | 500 | |
| 010 110 51000 017 | Dues & Subscriptions | 1,020 | |
| 010 110 51000 019 | Insurance-General Liability | 19,760 | |
| 010 110 51000 053 | Employee Awards | 9,000 | |
| 010 110 51000 054 | Conventions & Expenses | 14,250 | |
| 010 110 51000 090 | Misc. Expense | 9,400 | |
| 010 110 51000 103 | Economic Development | 25,000 | |
| 010 110 51000 104 | MD Main Street Program | 100,000 | |
| 010 110 51000 138 | Scholarship | 1,000 | |
| | **Operating Expenses** | | **179,930** |
| Total Mayor and Commissioners Budget | | | **234,530** |

| Personnel Authorized | 5 |
|---|---|
| Mayor | 1 |
| Commissioners | 4 |

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| ADMINISTRATION | | | |
|---|---|---|---|
| 010 120 51000 001 | Salaries | 184,860 | |
| 010 120 51000 002 | Overtime | 2,000 | |
| 010 120 51000 004 | FICA | 14,295 | |
| 010 120 51000 006 | Health Insurance | 46,460 | |
| 010 120 51000 007 | Worker's Compensation | 665 | |
| 010 120 51000 008 | Pension | 11,695 | |
| | **Personnel Costs** | | **259,975** |
| 010 120 51000 012 | Telephone | 4,200 | |
| 010 120 51000 013 | Professional Services | 5,000 | |
| 010 120 51000 014 | Postage | 2,910 | |
| 010 120 51000 016 | Advertising | 2,500 | |
| 010 120 51000 017 | Dues & Subscriptions | 1,275 | |
| 010 120 51000 019 | Insurance-General Liability | 300 | |
| 010 120 51000 021 | Insurance-Vehicles | 380 | |
| 010 120 51000 023 | Fuel (Vehicles) | 765 | |
| 010 120 51000 027 | Repairs & Maintenance | 300 | |
| 010 120 51000 030 | Contracted Services-Maint. | 2,400 | |
| 010 120 51000 031 | Contracted Services-Other | 21,995 | |
| 010 120 51000 032 | Engineering | 4,000 | |
| 010 120 51000 033 | Supplies-Office | 5,000 | |
| 010 120 51000 035 | Minor Equipment | 500 | |
| 010 120 51000 054 | Conventions & Expenses | 1,850 | |
| | **Operating Expenses** | | **53,375** |
| Total Administration Budget | | | **313,350** |

| Personnel Authorized | 3 |
|---|---|
| Town Administrator | 1 |
| Administrative Secretary | 1 |
| Receptionist/Clerk | 1 |
| Town Attorney | Part-time |

2.20 Full Time Equivalent Positions

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| FINANCE | | | |
|---|---|---|---|
| 010 130 51000 001 | Salaries | 102,179 | |
| 010 130 51000 002 | Overtime | 1,500 | |
| 010 130 51000 004 | FICA | 7,931 | |
| 010 130 51000 006 | Health Insurance | 23,319 | |
| 010 130 51000 007 | Worker's Compensation | 368 | |
| 010 130 51000 008 | Pension | 8,174 | |
| | **Personnel Costs** | | **143,471** |
| 010 130 51000 011 | Accounting Services | 24,690 | |
| 010 130 51000 012 | Telephone | 3,600 | |
| 010 130 51000 014 | Postage | 1,290 | |
| 010 130 51000 015 | Travel/Meals | 150 | |
| 010 130 51000 016 | Advertising | 1,800 | |
| 010 130 51000 017 | Dues & Subscriptions | 1,040 | |
| 010 130 51000 018 | Insurance-Bonds | 1,200 | |
| 010 130 51000 019 | Insurance-General Liability | 190 | |
| 010 130 51000 027 | Repairs & Maintenance | 500 | |
| 010 130 51000 030 | Contracted Services-Maint. | 14,200 | |
| 010 130 51000 031 | Contracted Services-Other | 3,000 | |
| 010 130 51000 033 | Supplies-Office | 5,300 | |
| 010 130 51000 035 | Minor Equipment | 500 | |
| 010 130 51000 036 | Training & Education | 3,000 | |
| 010 130 51000 080 | Service Charges | 3,000 | |
| | **Operating Expenses** | | **63,460** |
| Total Finance Budget | | | **206,931** |

| Personnel Authorized | 6 | | |
|---|---|---|---|
| Finance Director | 1 | Finance Assistant | 1 |
| Asst. Finance Director | 1 | Finance Clerk | 2 |
| Senior Accountant | 1 | | |

1.50 Full Time Equivalent Positions

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| PLANNING & ZONING | | | |
|---|---|---|---|
| 010 140 51000 001 | Salaries | 125,060 | |
| 010 140 51000 004 | FICA | 9,567 | |
| 010 140 51000 006 | Health Insurance | 8,282 | |
| 010 140 51000 007 | Worker's Compensation | 5,940 | |
| 010 140 51000 008 | Pension | 9,845 | |
| | **Personnel Costs** | | **158,694** |
| 010 140 51000 012 | Telephone | 2,400 | |
| 010 140 51000 014 | Postage | 340 | |
| 010 140 51000 015 | Travel/Meals | 1,500 | |
| 010 140 51000 016 | Advertising | 4,000 | |
| 010 140 51000 017 | Dues & Subscriptions | 1,198 | |
| 010 140 51000 019 | Insurance-General Liability | 275 | |
| 010 140 51000 021 | Insurance-Vehicles | 455 | |
| 010 140 51000 023 | Fuel (Vehicles) | 890 | |
| 010 140 51000 027 | Repairs & Maintenance | 100 | |
| 010 140 51000 030 | Contracted Services-Maint. | 1,300 | |
| 010 140 51000 032 | Engineering | 45,000 | |
| 010 140 51000 033 | Supplies-Office | 2,629 | |
| 010 140 51000 035 | Minor Equipment | 575 | |
| 010 140 51000 036 | Training & Education | 1,000 | |
| 010 140 51000 058 | Maps | 350 | |
| 010 140 51000 059 | Master & Other Planning | 80,000 | |
| | **Operating Expenses** | | **142,012** |
| Total Planning & Zoning Budget | | | **300,706** |

| Personnel Authorized | 2 |
|---|---|
| Director of Planning | 1 |
| Planner | 1 |

1.60 Full Time Equivalent Positions

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| GENERAL SERVICES-MUNICIPAL BUILDINGS | | | |
|---|---|---|---|
| 010 150 51000 001 | Salaries | 42,300 | |
| 010 150 51000 002 | Overtime | 1,500 | |
| 010 150 51000 004 | FICA | 3,351 | |
| 010 150 51000 006 | Health Insurance | 21,459 | |
| 010 150 51000 007 | Worker's Compensation | 2,039 | |
| 010 150 51000 008 | Pension | 3,384 | |
| | **Personnel Costs** | | **74,033** |
| 010 150 51000 020 | Insurance-Property | 8,400 | |
| 010 150 51000 022 | Electricity | 64,080 | |
| 010 150 51000 024 | Heating Oil | 15,000 | |
| 010 150 51000 025 | Natural Gas | 13,500 | |
| 010 150 51000 027 | Repairs & Maintenance | 55,000 | |
| 010 150 51000 030 | Contracted Services-Maint. | 34,700 | |
| 010 150 51000 031 | Contracted Services-Other | 2,000 | |
| 010 150 51000 034 | Supplies-Operating | 22,000 | |
| 010 150 51000 035 | Minor Equipment | 300 | |
| 010 150 51000 037 | Uniforms | 600 | |
| | **Operating Expenses** | | **215,580** |

| Total General Services-Municipal Buildings Budget | **289,613** |
|---|---|

| Personnel Authorized | 1 |
|---|---|
| Janitorial Services | 1 |

1.00 Full Time Equivalent Positions

**TOWN OF ELKTON**
**2017 FY Budget**
**GENERAL FUND**

| COMMUNITY PROMOTION | | | |
|---|---|---|---|
| 010 175 51000 050 | Donations | 14,250 | |
| | **Non-Operating Expenses** | | **14,250** |
| Total Community Promotion Budget | | | **14,250** |

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| PUBLIC OFFICERS ASSOCIATION | | | |
|---|---|---|---|
| 010 180 51000 017 | Dues & Subscriptions | 16,355 | |
| | **Operating Expenses** | | **16,355** |
| Total Public Officers Association Budget | | | **16,355** |

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| PERSONNEL | | | |
|---|---|---|---|
| 010 190 51000 001 | Salaries | 29,612 | |
| 010 190 51000 002 | Overtime | 200 | |
| 010 190 51000 004 | FICA | 2,281 | |
| 010 190 51000 006 | Health Insurance | 6,442 | |
| 010 190 51000 007 | Worker's Compensation | 107 | |
| 010 190 51000 008 | Pension | 2,369 | |
| 010 190 51000 010 | Unemployment Claims | 18,000 | |
| | **Personnel Costs** | | **59,011** |
| 010 190 51000 012 | Telephone | 2,700 | |
| 010 190 51000 013 | Professional Services | 24,000 | |
| 010 190 51000 014 | Postage | 220 | |
| 010 190 51000 015 | Travel/Meals | 300 | |
| 010 190 51000 016 | Advertising | 1,750 | |
| 010 190 51000 017 | Dues & Subscriptions | 1,000 | |
| 010 190 51000 019 | Insurance-General Liability | 150 | |
| 010 190 51000 030 | Contracted Services-Maint. | 2,300 | |
| 010 190 51000 031 | Contracted Services-Other | 74,750 | |
| 010 190 51000 033 | Supplies-Office | 2,500 | |
| 010 190 51000 035 | Minor Equipment | 500 | |
| 010 190 51000 036 | Training & Education | 5,000 | |
| | **Operating Expenses** | | **115,170** |

| Total Personnel Budget | **174,181** |
|---|---|

Personnel Authorized 1
Clerical Position 1

0.70 Full Time Equivalent Positions

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

POLICE

| | | | |
|---|---|---|---|
| 010 210 52000 001 | Salaries | 2,897,085 | |
| 010 210 52000 002 | Overtime | 230,800 | |
| 010 210 52000 003 | Projected Salary Savings | -359,564 | |
| 010 210 52000 004 | FICA | 239,283 | |
| 010 210 52000 006 | Health Insurance | 921,029 | |
| 010 210 52000 007 | Worker's Compensation | 409,938 | |
| 010 210 52000 008 | Pension | 445,332 | |
| | **Personnel Costs** | | **4,783,903** |
| 010 210 52000 013 | Professional Services | 7,000 | |
| 010 210 52000 015 | Travel/Meals | 3,500 | |
| 010 210 52000 017 | Dues & Subscriptions | 2,000 | |
| 010 210 52000 019 | Insurance-General Liability | 59,000 | |
| 010 210 52000 021 | Insurance-Vehicles | 21,000 | |
| 010 210 52000 023 | Fuel (Vehicles) | 81,060 | |
| 010 210 52000 027 | Repairs & Maintenance | 50,000 | |
| 010 210 52000 030 | Contracted Services-Maint. | 18,000 | |
| 010 210 52000 031 | Contracted Services-Other | 65,700 | |
| 010 210 52000 034 | Supplies-Operating | 13,000 | |
| 010 210 52000 035 | Minor Equipment | 5,000 | |
| 010 210 52000 036 | Training & Education | 20,000 | |
| 010 210 52000 037 | Uniforms | 28,000 | |
| 010 210 52000 062 | Special Supplies-Armory | 30,000 | |
| 010 210 52000 063 | Crime Prevention | 3,700 | |
| 010 210 52000 064 | Traffic Control-Lights | 3,000 | |
| 010 210 52000 083 | K-9 Unit | 5,000 | |
| 010 210 52000 137 | Pension Expense | 5,000 | |
| | **Operating Expenses** | | **419,960** |

| | | | |
|---|---|---|---|
| 010 210 52000 099 | (6) Police Vehicles & Equipment | 305,100 | |
| | (2) Electronic Ticket Writing Mounts | 2,918 | |
| | Computer Voice Stress Analyzer | 8,995 | |
| | Live Scan Fingerprinting Station | 27,315 | |
| | **Capital Expenses** | | **344,328** |
| Total Police Budget | | | **5,548,191** |

| Personnel Authorized | 48 | | |
|---|---|---|---|
| Chief | 1 | Corporal | 6 |
| Captain | 1 | Police Officers/PFC | 28 |
| Lieutenant | 3 | Crossing Guard | 3 Part-time |
| Sergeant | 6 | | |

45.00 Full Time Equivalent Positions

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| POLICE-SUPPORT SERVICES | | | |
|---|---|---|---|
| 010 220 52000 001 | Salaries | 266,364 | |
| 010 220 52000 002 | Overtime | 38,000 | |
| 010 220 52000 004 | FICA | 23,284 | |
| 010 220 52000 006 | Health Insurance | 94,391 | |
| 010 220 52000 007 | Worker's Compensation | 1,604 | |
| 010 220 52000 008 | Pension | 20,152 | |
| | **Personnel Costs** | | **443,795** |
| 010 220 52000 012 | Telephone | 45,000 | |
| 010 220 52000 014 | Postage | 1,980 | |
| 010 220 52000 019 | Insurance-General Liability | 600 | |
| 010 220 52000 031 | Contracted Services-Other | 163,200 | |
| 010 220 52000 033 | Supplies-Office | 12,000 | |
| | **Operating Expenses** | | **222,780** |
| Total Police-Support Services Budget | | | **666,575** |

| Personnel Authorized | 7 |
|---|---|
| Secretary II | 2 |
| Office Associate | 4 |
| Parking Enforcement Officer | 1 |

6.50 Full Time Equivalent Positions

**TOWN OF ELKTON**
**2017 FY Budget**
**GENERAL FUND**

| VOLUNTEER FIRE COMPANY | | | |
|---|---|---|---|
| 010 235 52000 050 | Donations | 132,250 | |
| | **Non-Operating Expenses** | | **132,250** |
| Total Volunteer Fire Company Budget | | | **132,250** |

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

BUILDING INSPECTION

| | | | |
|---|---|---|---|
| 010 240 52000 001 | Salaries | 270,233 | |
| 010 240 52000 002 | Overtime | 700 | |
| 010 240 52000 004 | FICA | 20,726 | |
| 010 240 52000 006 | Health Insurance | 99,447 | |
| 010 240 52000 007 | Worker's Compensation | 9,406 | |
| 010 240 52000 008 | Pension | 21,123 | |
| | **Personnel Costs** | | **421,635** |
| 010 240 52000 012 | Telephone | 4,500 | |
| 010 240 52000 014 | Postage | 3,000 | |
| 010 240 52000 015 | Travel/Meals | 100 | |
| 010 240 52000 016 | Advertising | 2,640 | |
| 010 240 52000 017 | Dues & Subscriptions | 460 | |
| 010 240 52000 019 | Insurance-General Liability | 420 | |
| 010 240 52000 021 | Insurance-Vehicles | 2,540 | |
| 010 240 52000 023 | Fuel (Vehicles) | 1,525 | |
| 010 240 52000 027 | Repairs & Maintenance | 2,100 | |
| 010 240 52000 030 | Contracted Services-Maint. | 3,022 | |
| 010 240 52000 031 | Contracted Services-Other | 450 | |
| 010 240 52000 032 | Engineering | 5,700 | |
| 010 240 52000 033 | Supplies-Office | 1,640 | |
| 010 240 52000 034 | Supplies-Operating | 1,848 | |
| 010 240 52000 035 | Minor Equipment | 400 | |
| 010 240 52000 036 | Training & Education | 1,944 | |
| 010 240 52000 057 | Court Reporter | 4,866 | |
| | **Operating Expenses** | | **37,155** |
| Total Building Inspection Budget | | | **458,790** |

| Personnel Authorized | 6 |
|---|---|
| Director of Building & Zoning | 1 |
| Building Inspector | 2 |
| Code Enforcement | 1 |
| Secretary III | 1 |
| Secretary II | 1 |

4.80 Full Time Equivalent Positions

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

PUBLIC WORKS

| | | | |
|---|---|---|---|
| 010 320 53000 001 | Salaries | 1,104,650 | |
| 010 320 53000 002 | Overtime | 71,000 | |
| 010 320 53000 004 | FICA | 89,940 | |
| 010 320 53000 006 | Health Insurance | 450,230 | |
| 010 320 53000 007 | Worker's Compensation | 52,170 | |
| 010 320 53000 008 | Pension | 80,450 | |
| | **Personnel Costs** | | **1,848,440** |
| 010 320 53000 012 | Telephone | 11,000 | |
| 010 320 53000 013 | Professional Services | 2,500 | |
| 010 320 53000 014 | Postage | 200 | |
| 010 320 53000 015 | Travel/Meals | 1,200 | |
| 010 320 53000 017 | Dues & Subscriptions | 7,000 | |
| 010 320 53000 019 | Insurance-General Liability | 3,040 | |
| 010 320 53000 021 | Insurance-Vehicles | 17,125 | |
| 010 320 53000 023 | Fuel (Vehicles) | 51,300 | |
| 010 320 53000 027 | Repairs & Maintenance | 78,000 | |
| 010 320 53000 030 | Contracted Services-Maint. | 14,500 | |
| 010 320 53000 031 | Contracted Services-Other | 3,000 | |
| 010 320 53000 032 | Engineering | 30,000 | |
| 010 320 53000 033 | Supplies-Office | 2,500 | |
| 010 320 53000 034 | Supplies-Operating | 30,000 | |
| 010 320 53000 035 | Minor Equipment | 10,000 | |
| 010 320 53000 036 | Training & Education | 3,500 | |
| 010 320 53000 037 | Uniforms | 20,000 | |
| 010 320 53000 069 | Street Lighting | 213,000 | |
| 010 320 53000 071 | Curbs/Gutters/Sidewalks | 50,000 | |
| 010 320 53000 072 | Street Repaving | 386,500 | |
| 010 320 53000 073 | Snow-Ice Removal | 50,000 | |
| 010 320 53000 074 | Repairs-Storm Drains | 10,000 | |
| 010 320 53000 135 | Storm Pond Maintenance | 75,000 | |
| 010 320 53000 301 | Street Sweep | 52,000 | |
| 010 320 53000 302 | Tree Service | 3,000 | |
| 010 320 53000 312 | GIS Mapping Project | 2,000 | |
| | **Operating Expenses** | | **1,126,365** |

| | | | |
|---|---|---|---|
| 010 320 53000 099 | Utility Vehicle | 22,000 | |
| | (3) Zero Turn Mowers | 36,000 | |
| | Shop Tools - | 31,000 | |
| | 8 Ton Rated Lift | | |
| | Tire Balancer | | |
| | Tire Changer | | |
| | Air Compressor | | |
| | Auto AC Recovery System | | |
| | **Capital Expenses** | | **89,000** |

| | |
|---|---|
| Total Public Works Budget | **3,063,805** |

| | | |
|---|---|---|
| Personnel Authorized | 42 | |
| Director of Public Works | | 1 |
| Receptionist/Clerk | | 1 |
| Assorted Positions | | 32 |
| Part-time Positions | | 8 |

26.84 Full Time Equivalent Positions

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

PUBLIC WORKS - WASTE REMOVAL

| | | | |
|---|---|---|---|
| 010 330 53000 031 | Contracted Services-Other | 553,000 | |
| 010 330 53000 068 | Landfill Fees | 457,000 | |
| | **Operating Expenses** | | **1,010,000** |

| | |
|---|---|
| Total Public Works Waste Removal Budget | **1,010,000** |

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| HEALTH | | | |
|---|---|---|---|
| 010 400 56000 086 | Mosquito Control | 8,200 | |
| | **Operating Expenses** | | **8,200** |

| | |
|---|---|
| Total Health Budget | **8,200** |

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| RECREATION & PARKS | | | |
|---|---|---|---|
| 010 500 54000 001 | Salaries | 238,167 | |
| 010 500 54000 002 | Overtime | 200 | |
| 010 500 54000 004 | FICA | 18,235 | |
| 010 500 54000 006 | Health Insurance | 54,162 | |
| 010 500 54000 007 | Worker's Compensation | 11,480 | |
| 010 500 54000 008 | Pension | 11,617 | |
| | **Personnel Costs** | | **333,861** |
| 010 500 54000 012 | Telephone | 4,000 | |
| 010 500 54000 014 | Postage | 1,440 | |
| 010 500 54000 016 | Advertising | 5,480 | |
| 010 500 54000 017 | Dues & Subscriptions | 500 | |
| 010 500 54000 019 | Insurance-General Liability | 5,050 | |
| 010 500 54000 021 | Insurance-Vehicles | 750 | |
| 010 500 54000 022 | Electricity | 4,100 | |
| 010 500 54000 023 | Fuel (Vehicles) | 510 | |
| 010 500 54000 027 | Repairs & Maintenance | 6,000 | |
| 010 500 54000 031 | Contracted Services-Other | 11,760 | |
| 010 500 54000 033 | Supplies-Office | 1,000 | |
| 010 500 54000 034 | Supplies-Operating | 6,000 | |
| 010 500 54000 035 | Minor Equipment | 600 | |
| 010 500 54000 036 | Training & Education | 700 | |
| 010 500 54000 037 | Uniforms | 720 | |
| 010 500 54000 065 | Program Equipment | 26,270 | |
| 010 500 54000 067 | Events | 16,955 | |
| 010 500 54000 082 | Skateboard Park Expenses | 500 | |
| 010 500 54000 116 | Summer Camps | 24,340 | |
| 010 500 54000 128 | Facilities Upgrades | 7,500 | |
| | **Operating Expenses** | | **124,175** |
| 010 500 54000 099 | (15) Tables | 2,000 | |
| | **Capital Expenses** | | **2,000** |
| Total Recreation & Parks Budget | | | **460,036** |

Personnel Authorized 3

| | | | |
|---|---|---|---|
| Director of Parks & Recreation | 1 | Clerical Position | 1 |
| Program Coordinator | 1 | Numerous Part-time Positions | |

# TOWN OF ELKTON
## 2017 FY Budget
## GENERAL FUND

| DEBT SERVICE | | |
|---|---|---|
| Loan: | | |
| 010 600 56100 038 | Principal-FY 17 Vehicles | 29,261 |
| 010 600 56100 039 | Interest-FY 17 Vehicles | 3,633 |
| 010 600 56300 038 | Principal-FY 13 Vehicles | 60,620 |
| 010 600 56300 039 | Interest-FY 13 Vehicles | 1,745 |
| 010 600 56410 038 | Principal-FY 16 Vehicles | 76,508 |
| 010 600 56410 039 | Interest-FY 16 Vehicles | 11,150 |
| 010 600 57010 038 | Principal-FY 02 Refinance | 282,360 |
| 010 600 57010 039 | Interest-FY 02 Refinance | 16,420 |
| Total Debt Service Budget | | **481,697** |

# WATER FUND

# REVENUE

# TOWN OF ELKTON
## 2017 FY Budget
# WATER FUND

| | | |
|---|---|---|
| Service Charges | | |
| 34910 | Sale Elkton Water | 2,310,000 |
| 34920 | Sale HH Water | 208,000 |
| 34940 | Sale of Water-Pools,Etc. | 3,000 |
| 34980 | Water Meter Revenue | 2,100 |
| **Total Service Charges** | | **2,523,100** |
| | | |
| Interest & Dividends | | |
| 36110 | Interest - MMA | 1,000 |
| **Total Interest & Dividends** | | **1,000** |
| | | |
| Rents | | |
| 36900 | Verizon Wireless Lease | 20,736 |
| 36901 | Sprint Spectrum Lease | 20,736 |
| 36907 | Verizon @ Belle Hill | 13,800 |
| **Total Rents** | | **55,272** |
| | | |
| Miscellaneous Revenues | | |
| 34990 | Miscellaneous Income | 35,000 |
| **Total Miscellaneous Revenues** | | **35,000** |

| | |
|---|---|
| **TOTAL WATER FUND REVENUE** | **2,614,372** |

# WATER FUND

# EXPENDITURES

# TOWN OF ELKTON
## 2017 FY Budget
## WATER FUND

| WATER | | | |
|---|---|---|---|
| 601 340 53000 001 | Salaries | 462,938 | |
| 601 340 53000 002 | Overtime | 41,900 | |
| 601 340 53000 004 | FICA | 38,620 | |
| 601 340 53000 006 | Health Insurance | 151,086 | |
| 601 340 53000 007 | Worker's Compensation | 14,322 | |
| 601 340 53000 008 | Pension | 37,035 | |
| | **Personnel Costs** | | **745,901** |
| 601 340 53000 011 | Accounting Services | 12,345 | |
| 601 340 53000 014 | Postage | 9,915 | |
| 601 340 53000 015 | Travel/Meals | 1,000 | |
| 601 340 53000 016 | Advertising | 300 | |
| 601 340 53000 017 | Dues & Subscriptions | 700 | |
| 601 340 53000 019 | Insurance-General Liability | 2,460 | |
| 601 340 53000 020 | Insurance-Property | 11,640 | |
| 601 340 53000 022 | Electricity | 123,000 | |
| 601 340 53000 023 | Fuel (Vehicles) | 11,320 | |
| 601 340 53000 027 | Repairs & Maintenance | 66,500 | |
| 601 340 53000 030 | Contracted Services-Maint. | 13,725 | |
| 601 340 53000 031 | Contracted Services-Other | 113,575 | |
| 601 340 53000 032 | Engineering | 20,000 | |
| 601 340 53000 033 | Supplies-Office | 9,000 | |
| 601 340 53000 034 | Supplies-Operating | 6,000 | |
| 601 340 53000 035 | Minor Equipment | 3,000 | |
| 601 340 53000 036 | Training & Education | 1,300 | |
| 601 340 53000 037 | Uniforms | 4,000 | |
| 601 340 53000 045 | Maintenance of Mains | 60,000 | |
| 601 340 53000 080 | Service Charges | 1,000 | |
| 601 340 53000 084 | Operation & Maint., Plant | 585,000 | |
| 601 340 53000 096 | Water Meters | 40,000 | |
| 601 340 53000 133 | Artesian Water Purchase | 394,700 | |
| 601 340 53000 310 | Raceway Maintenance | 50,000 | |
| 601 340 53000 312 | GIS Mapping Project | 2,000 | |
| | **Operating Expenses** | | **1,542,480** |

| | | | |
|---|---|---|---|
| 601 340 53000 099 | Water Treatment Plant Rebab | 250,000 | |
| | BPS Control Panel, Wash Woods | 42,000 | |
| | Capital Contingency | 33,991 | |
| | **Capital Expenses** | | **325,991** |
| Total Water Fund Budget | | | **2,614,372** |

Personnel Authorized

Allocation of Salary from previously listed personnel

8.81 Full Time Equivalent Positions

# SEWER FUND

# REVENUE

# TOWN OF ELKTON
## 2017 FY Budget
## SEWER FUND

| | | |
|---|---|---|
| Service Charges | | |
| 34410 | Sale Elkton Sewer | 4,020,000 |
| 34411 | Sale HH Sewer | 363,000 |
| **Total Service Charges** | | **4,383,000** |
| | | |
| Interest & Dividends | | |
| 36110 | Interest - MMA | 3,000 |
| **Total Interest & Dividends** | | **3,000** |
| | | |
| Rents | | |
| 36902 | American Tower Lease | 37,175 |
| 36903 | New Cingular Wireless Lease | 15,672 |
| **Total Rents** | | **52,847** |
| | | |
| Miscellaneous Revenues | | |
| 34480 | Miscellaneous Income | 3,000 |
| 37465 | BRF - O&M Grant (MDE) | 91,500 |
| **Total Miscellaneous Revenues** | | **94,500** |

| | |
|---|---|
| **TOTAL SEWER FUND REVENUE** | **4,533,347** |

# SEWER FUND

# EXPENDITURES

# TOWN OF ELKTON
## 2017 FY Budget
## SEWER FUND

| SEWER | | | |
|---|---|---|---|
| 602 350 53000 001 | Salaries | 541,860 | |
| 602 350 53000 002 | Overtime | 34,400 | |
| 602 350 53000 004 | FICA | 44,084 | |
| 602 350 53000 006 | Health Insurance | 167,380 | |
| 602 350 53000 007 | Worker's Compensation | 16,097 | |
| 602 350 53000 008 | Pension | 43,349 | |
| | **Personnel Costs** | | **847,170** |
| 602 350 53000 011 | Accounting Services | 12,345 | |
| 602 350 53000 014 | Postage | 8,115 | |
| 602 350 53000 015 | Travel/Meals | 100 | |
| 602 350 53000 016 | Advertising | 500 | |
| 602 350 53000 019 | Insurance-General Liability | 13,400 | |
| 602 350 53000 020 | Insurance-Property | 35,500 | |
| 602 350 53000 022 | Electricity | 255,000 | |
| 602 350 53000 023 | Fuel (Vehicles) | 5,235 | |
| 602 350 53000 025 | Natural Gas | 90,000 | |
| 602 350 53000 026 | Insurance-Sewer Backup | 2,500 | |
| 602 350 53000 027 | Repairs & Maintenance | 41,500 | |
| 602 350 53000 030 | Contracted Services-Maint. | 21,725 | |
| 602 350 53000 031 | Contracted Services-Other | 15,275 | |
| 602 350 53000 032 | Engineering | 14,000 | |
| 602 350 53000 033 | Supplies-Office | 7,000 | |
| 602 350 53000 034 | Supplies-Operating | 4,000 | |
| 602 350 53000 035 | Minor Equipment | 4,000 | |
| 602 350 53000 036 | Training & Education | 1,300 | |
| 602 350 53000 037 | Uniforms | 3,500 | |
| 602 350 53000 045 | Maintenance of Mains | 50,000 | |
| 602 350 53000 075 | Permits | 5,000 | |
| 602 350 53000 080 | Service Charges | 1,000 | |
| 602 350 53000 084 | Operation & Maint., Plant | 1,754,000 | |
| 602 350 53000 312 | GIS Mapping Project | 2,000 | |
| 602 350 57210 038 | Debt Service-SRF Loan | 858,179 | |
| | **Operating Expenses** | | **3,205,174** |

| | | | |
|---|---|---|---|
| 602 350 53000 099 | Update Camera System | 30,000 | |
| | SCADA XP Upgrade/Migration | 130,000 | |
| | Reactor Mechanical Aerator Rotor Bearings /Shaft Repair | 20,000 | |
| | Big Elk SSPS Influent Gate Actuators | 14,000 | |
| | Replace Effluent Filter Sand | 135,000 | |
| | Capital Contingency | 152,003 | |
| | **Capital Expenses** | | **481,003** |

| | |
|---|---|
| Total Sewer Fund Budget | **4,533,347** |

Personnel Authorized
Allocation of Salary from previously listed personnel

9.55 Full Time Equivalent Positions

# MAJOR FACILITY FUND

# REVENUE

**TOWN OF ELKTON**
**2017 FY Budget**
**MAJOR FACILITY FUND**

| | | |
|---|---|---|
| Major Facility Revenues | | |
| 34510 | Special Assessments | 200,000 |
| **Total Special Assessments** | | **200,000** |
| | | |
| Interest & Dividends | | |
| 36110 | Interest & Dividends | 1,600 |
| **Total Interest & Dividends** | | **1,600** |
| | | |
| Miscellaneous Revenues | | |
| 36925 | Anticipated Fund Balance | 360,000 |
| **Total Miscellaneous Revenues** | | **360,000** |

| | |
|---|---|
| **TOTAL MAJOR FACILITY FUND REVENUE** | **561,600** |

# MAJOR FACILITY FUND

# EXPENDITURES

# TOWN OF ELKTON
## 2017 FY Budget
## MAJOR FACILITY FUND

| MAJOR FACILITY | | | |
|---|---|---|---|
| Major Facility-Water | | | |
| 603 360 53000 048 | Water Expense | 51,800 | |
| 603 360 53000 099 | Capital | | |
| | Belle Hill Water Tower Property | 49,000 | |
| | | | **100,800** |
| Major Facility-Sewer | | | |
| 603 370 57210 038 | Debt Service-SRF Loan | 360,000 | |
| 603 370 53000 049 | Sewer Expense | 100,800 | |
| | | | **460,800** |
| Total Major Facility Budget | | | **561,600** |