

The Mayor and Commissioners of the Town of Elkton

MINUTES

November 21, 2012

The Mayor and Commissioners of the Town of Elkton (the "Board") held their second regularly scheduled meeting in November on this date at 7:00 p.m. The following persons were present: Mayor Joseph L. Fisona; Commissioners Charles H. Givens, Sr.; Mary Jo Jablonski and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole; Elkton Police Chief William E. Ryan; Administration Office Secretary L. Michelle Henson and Town Attorney H. Norman Wilson, Jr., Esquire. Commissioner Charles E. Hicks, V was excused from the meeting.

Mayor Fisona called the meeting to order, and led the Pledge of Allegiance.

ACTION: The minutes of the November 14, 2012 meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Givens and approved by all present.

Budget Amendment 2013-007

Mr. Repole presented Budget Amendment 2013-007 to recognize the forfeiture of \$7,783 in seized funds and their use in funding the purchase of a large-format color scanner/printer/copier. Mr. Repole stated the equipment would be utilized by the Planning and Police Departments.

ACTION: Budget Amendment 2013-007 was approved on motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

Budget Amendment 2013-008

Mr. Repole presented Budget Amendment 2013-008 to recognize the forfeiture of \$15,000 in seized funds and their use in funding consulting services for a Police facility needs study.

ACTION: Budget Amendment 2013-008 was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Jablonski and approved by all present.

Budget Amendment 2013-009

Mr. Repole presented Budget Amendment 2013-009 to transfer \$1,545 from Capital Reserve to supplement the amount budgeted for a trailer-mounted pressure washing system for the Department of Public Works.

ACTION: Budget Amendment 2013-009 was approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Givens and approved by all present.

Budget Amendment 2013-010

Mr. Repole presented Budget Amendment 2013-010 to transfer \$1,000 from Capital Reserve to supplement the amount budgeted for a portable video sewer inspection system for the Department of Public Works.

ACTION: Budget Amendment 2013-010 was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

Resolution R13-2012 – 214 North Street Apartment Project

Mr. George presented Resolution R13-2012 for approval. He stated the resolution formally approved the development of the North Street Apartment Housing Project, located at 214 North Street. He stated Home Partnership, Inc., the developer of the project, was seeking funding through the Department of Housing and Community Development and/or the Community Development Administration. Mr. George read Resolution R13-2013, and a copy was placed in the record of the minutes.

ACTION: Resolution R13-2013 – 214 North Street Apartment Project was approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Givens and approved by all present.

**Town Administrator's Report
2012-004 Warner Road Pump Station Bid Opening**

Mr. George stated the Town solicited bids for upgrades to the Warner Road, Meadows at Elk Creek and Patriots Glen Sanitary Sewer Pump Stations, stating 4 bids had been received. He unsealed and announced the Project 2012-004 Bid amounts. The Bid results were as follows:

<u>Name</u>	<u>Warner Road</u>	<u>Meadows</u>	<u>Patriots Glen</u>	<u>Total</u>
EMH Environmental	\$521,000	\$594,000	\$19,000	\$1,134,900
JJID, Inc.	\$467,000	\$553,000	\$113,000	\$1,133,000
Johnston Construction Company Eastern States Construction Service, Inc.	\$488,612	\$542,416	\$20,917	\$1,051,945
	\$432,000	\$495,000	\$67,000	\$994,000

Mr. George stated the bids would be evaluated by the Town's engineer, KCI Technologies, Inc., and he would make a recommendation of bid award at the December 5, 2012 meeting, based on KCI's recommendations.

Commissioner Piner, noting the apparent discrepancy between bid amounts, questioned if a corrected bid would be accepted. Mr. George answered in the negative, stating KCI would evaluate the bids as received.

Mayor Fisona's Report

Mayor Fisona wished everyone a Happy Thanksgiving.

Commissioner Jablonski's Report

Commissioner Jablonski echoed Mayor Fisona's comments.

Commissioner Piner's Report

Commissioner Piner repeated Commissioner Jablonski's comments.

Commissioner Givens' Report

Commissioner Givens reiterated the comments from the Board.

Motion to Adjourn

Hearing no additional business to come before the Board, Mayor Fisona requested a motion to adjourn the meeting.

ACTION: The request to adjourn the meeting was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present.

Mayor Fisona adjourned the meeting at 7:19 p.m.

L. Michelle Henson
Administration Office Secretary

Mayor and Commissioners Meeting Minutes

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AN AUDIO AND VIDEO RECORDING OF THIS MEETING RETAINED AT THE
ADMINISTRATION OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.