

The Mayor and Commissioners of the Town of Elkton

MINUTES

November 6, 2013

The Mayor and Commissioners of the Town of Elkton (the “Board”) held their first regularly scheduled meeting in November on this date at 7:00 p.m. The following persons were present: Mayor Joseph L. Fisona; Commissioners Charles H. Givens, Sr.; Charles E. Hicks, V; Mary Jo Jablonski and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole; Director of Planning Jeanne D. Minner; Department of Public Works Director J. Daniel Handley; Acting Chief of Police Matthew Donnelly; Administration Office Secretary L. Michelle Henson and Town Attorney H. Norman Wilson, Jr., Esquire.

Mayor Fisona called the meeting to order and led the Pledge of Allegiance.

ACTION: The minutes of the October 16, 2013 meeting were approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Hicks and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Piner and approved by all present.

On Our Own of Cecil County

Program Overview – Mr. Cameron England, Executive Director

Ms. Stephanie Garrity, Health Officer, Cecil County Health Department, introduced Mr. Cameron England to the Board. She stated the purpose of Mr. England’s appearance was, as the Executive Director of On Our Own of Cecil County, to provide an overview of services provided by the organization.

Mr. England stated On Our Own of Cecil County was a peer-support wellness center which offered self-help groups for individuals with psychiatric disabilities and/or addictions. He read a prepared statement and placed a copy into the record of the minutes.

Mayor Fisona commended On Our Own for its work in the community.

Commissioner Hicks echoed Mayor Fisona’s statement, and questioned if the facility treated all age groups. Mr. England stated the facility treated all persons over 18.

Commissioner Jablonski stated the facility was located on East Main Street, across from the Elkton Alliance. She stated it was important for the community to

understand that On Our Own of Cecil County operated an “open door” facility, and while no one in need of service was turned away, the center did not tolerate problem behavior.

Mayors’ Drug Task Force – Supporting a Drug Task Force Initiative by Cecil County’s Municipalities

Mayor Fisona stated he and other Cecil County Mayors developed a Drug Task Force Initiative to help publicize drug addiction issues throughout Cecil County. He stated a goal of the Task Force was to educate schools and parents to recognize drug use. He read the group’s mission statement and placed a copy into the record of the minutes.

Mayor Fisona requested the Board’s approval of the Task Force.

Commissioner Piner stated he supported efforts to address the drug problem in the county but was concerned that Elkton’s law enforcement efforts would be taken away from Elkton.

Commissioner Jablonski concurred with Commissioner Piner, adding that Cecil County already had a drug task force.

Commissioner Hicks stated he applauded the efforts to address the drug issues in the county, and expressed concerns regarding allocation of Elkton Police resources.

Ms. Garrity stated the existing task force incorporated law enforcement. She stated the intent of the Mayors’ Task Force was to work with Cecil County Government and entities such as the Health Department to identify gaps in services as well as initiate prevention activities within their municipalities.

Commissioner Jablonski questioned if the Mayors’ Task Force would be part of the county’s existing task force. Ms. Garrity answered in the affirmative.

Commissioner Givens questioned if municipality-specific data was available regarding drug-related overdoses and / or deaths. Captain Donnelly answered in the negative, stating the data would be based on ambulance calls to the Cecil County Department of Emergency Services. Ms. Garrity added Cecil County Government was forming a review committee, which would utilize drug-related data, and it would be a valuable tool in identifying areas of the county to focus anti-drug efforts.

Town Administrator’s Report

Ordinance 8-2013 Zoning Ordinance & Comprehensive Zoning Maps Presented for Adoption

Mr. George presented Ordinance 8-2013 Zoning Ordinance & Comprehensive Zoning Maps for adoption. He stated Ordinance 8-2013, which was introduced on

September 18, 2013, encompassed the Elkton Zoning Ordinance and the Comprehensive Zoning Maps.

ACTION: Ordinance 8-2013 Zoning Ordinance & Comprehensive Zoning Maps was approved for adoption on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Piner and approved by all present.

KCI Technologies, Inc. Proposal for Engineering Services for Well No. 2R, Located at 14 ½ Walter Boulden Street

Mr. George, referring to the Board's initiative to investigate wells for a backup water supply, stated Well 2R was located on Town-owned property at 14 ½ Walter Boulden Street. He stated the Maryland Department of the Environment combined Well 2R with Well 1R for a total appropriation of 100,000 per day withdraw. He stated the next step in the process was to construct the well and incorporate it into the Holly Hall distribution system. He stated KCI Technologies, Inc., the Town's engineer, submitted a proposal for \$79,000 to complete the necessary design of the well.

ACTION: The KCI Technologies, Inc. proposal for engineering services for Well No. 2R, located at 14 ½ Walter Boulden Street, was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Givens and approved by all present.

Road Restoration Project 2012-005 Change Order No. 1

Mr. J. Daniel Handley, Department of Public Works (DPW) Director, presented Road Restoration Project 2012-005 Change Order No. 1. He stated Change Order No. 1 reflected a decrease of \$10,291.00 based on unused staff and materials, and reflected an increase of \$20,928.50 in milling and surface asphalt for a net increase of \$10,637.50.

ACTION: Road Restoration Project 2012-005 Change Order No. 1 was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

Old Business

Commissioner Piner commended Elkton Police Officer Joshua Leffew regarding a recent presentation he gave to business owners at the Elkton Alliance. He stated the presentation contained information regarding burglaries and robberies.

Commissioner Piner, referring to the municipal parking lot behind 107 North Street, questioned if the meters produced sufficient revenue. Mayor Fisona stated the meters in that parking lot were scheduled for discussion at the November 16, 2013 workshop.

Commissioner Givens questioned the revenue generated by the meters. Mr. Repole stated the meters behind 107 North Street produced approximately \$60 per week. Mr. Repole added that parking meter revenue throughout the Town was on target for the projected revenue in the Fiscal Year 2014 Budget.

Commissioner Piner, referring to the November 13, 2013 workshop and the scheduled discussion regarding downtown development, stated he supported the Elkton Alliance and the work the Alliance did to recruit downtown business. He stated financial support should be increased for the Alliance. Commissioner Hicks expressed support for discussion of downtown development at the November 13, 2013 workshop. He stated he supported the Alliance, adding he hoped the Board would consider new ideas for downtown development.

Commissioner Piner, referring to the Cecil County Department of Emergency Services (DES) Central Dispatch service, stated residents should call 9-1-1 for any Police call for service. Discussion ensued regarding calls for service placed with 9-1-1 via DES.

Mayor Fisona's Report

Mayor Fisona stated the Board received an invitation to the Boy Scouts 100th Anniversary celebration.

Mayor Fisona stated he received a notice from the State Highway Administration (SHA) that the pedestrian bridge at Delaware Avenue was in the final design stage, and said a new sidewalk would be installed from the bridge to Creswell Avenue.

Mayor Fisona stated he met with State Senator Hershey regarding the Board's request for removal of the sandbar at the Delaware Avenue Bridge, and re-opening of the train station. He stated Senator Hershey was supported of both projects.

Mayor Fisona announced West Main Street would be closed between Bow and North Streets on Tuesday November 12, 2013, from 8:00 a.m. until 4:00 p.m. in order for SHA to remove the old signal poles at the intersection of North and Main Streets.

Mayor Fisona reported SHA was moving forward with the pedestrian crossing improvements at the intersection of Route 213 (Bridge Street) and Howard Street.

Mayor Fisona stated the Cecil County Christmas Parade was scheduled for December 7, 2013 in North East.

Commissioner Jablonski's Report

Commissioner Jablonski expressed appreciation for everyone's prayers and good wishes during her daughter's recent medical issue and subsequent recovery.

Commissioner Jablonski stated she visited the Villages of Belle Hill project. She stated there were 12 units left, and commented that the neighborhood was beautiful.

Commissioner Jablonski questioned if the Fireworks Extravaganza July 4, 2014 proposal would be discussed at a workshop meeting. Mayor Fisona stated the proposal was scheduled for discussion at the November 13, 2013 workshop.

Commissioner Givens' Report

Commissioner Givens expressed continued good wishes for Commissioner Jablonski's daughter's continued recovery.

Commissioner Givens announced the retirement of his daughter, Carla, from the United States Air Force after 20 years of service to her country. He thanked the Board for addressing a Certificate of Recognition to his daughter.

Public Comment

Mr. Robert Litzenberg questioned expenses associated with an out of Town car dealer, asking if local merchants were utilized. Mr. Repole stated the dealerships in question handled heavy duty trucks, and would not be stocked by local car dealerships.

Mr. Thomas Podlesak, representing the Knights of Columbus, expressed appreciation for the rezoning of parcels on Landing Lane, which provided the opportunity for development of the Knights of Columbus site, resulting in a new Wawa.

Motion for a Closed Meeting

ACTION: Pursuant to State Government Article § 10-508 to discuss (1) (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees or officials over whom the Town has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals; Commissioner Piner made a motion for a Closed Meeting. The motion was seconded by Commissioner Jablonski and approved by all present. Commissioner Piner stated he was requesting the Closed Meeting to discuss the vacant Chief of Police position.

Mayor Fisona announced that the public meeting would not reconvene.

Hearing no additional business to come before the Board, Mayor Fisona adjourned the meeting at 8:03 p.m.

L. Michelle Henson

Mayor & Commissioners Meeting Minutes

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Administration Office Secretary

AN AUDIO AND VIDEO RECORDING OF THIS MEETING RETAINED AT THE
ADMINISTRATION OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.