

The Mayor and Commissioners of the Town of Elkton

MINUTES

October 17, 2012

The Mayor and Commissioners of the Town of Elkton (the "Board") held their second regularly scheduled meeting in October on this date at 7:00 p.m. The following persons were present: Mayor Joseph L. Fisona; Commissioners Charles H. Givens, Sr.; Charles E. Hicks, V (arriving at 7:05 p.m.); and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole; Director of Planning Jeanne Minner; Director of Parks & Recreation Mary Magaw; Elkton Police Chief William E. Ryan; Administration Office Secretary L. Michelle Henson and Town Attorney H. Norman Wilson, Jr., Esquire. Commissioner Mary Jo Jablonski was excused from the meeting.

Mayor Fisona called the meeting to order, and led the Pledge of Allegiance.

ACTION: The minutes of the October 3, 2012 meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present.

Public Hearing

Community Development Block Grant (CDBG) Application
Belle Hill Water Tower Rehabilitation Project (\$589,000)

Mayor Fisona declared the Public Hearing open at 7:04 p.m.

Ms. Jeanne Minner stated the Town applied for a Community Development Block Grant in the amount of \$589,000 for refurbishing of the Belle Hill Water Tower, and presented Resolution R9-2012 which authorized submission of the grant application and authorized Mayor Fisona to execute any and all documents required for the submission of the application. Copies of Ms. Minner's presentation and Resolution R9-2012 were placed in the record of the minutes.

Mayor Fisona queried the audience for comments in favor of or against the Belle Hill Water Tower Rehabilitation CDBG application. Hearing none, Mayor Fisona declared the Public Hearing closed at 7:08 p.m.

Mayor Fisona queried the Board for comments regarding the Belle Hill Water Tower Rehabilitation CDBG application. Hearing none, Mayor Fisona requested a motion to accept Resolution R9-2012.

ACTION: Resolution R9-2012 was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Givens and approved by all present.

Town Administrator's Report

Elkton Recreation & Community Center–Clark Design Group Architectural Services Proposal

Mr. George stated the Board previously discussed a proposal from Clark Design Group regarding design of the proposed Recreation & Community Center. Mr. George presented a synopsis of Mr. Clark's proposal, a copy of which was placed in the record of the minutes.

Mayor Fisona expressed concerns regarding debt service, maintenance and equipment costs pertaining to the proposed facility. He expressed concerns regarding funding sources to maintain and operate the facility in the future.

Commissioner Piner stated the Board made a commitment to build the facility.

Discussion ensued regarding previous designs vs. the newer, scaled down version, and the costs associated with the project to date.

Commissioner Hicks stated he understood the urgency of the project however he shared Mayor Fisona's concerns about funding sources to operate and maintain the facility in the future. He stated he did not want to borrow funds or raise taxes to support the facility. Commissioner Hicks stated the facility should begin small and be added upon in phases, as needs grew.

Mayor Fisona requested a motion regarding the Clark Design Group Architectural Services Proposal.

ACTION: The Clark Design Group Architectural Services Proposal was approved on a motion made by Commissioner Givens. Commissioner Piner seconded the motion. Mayor Fisona and Commissioner Hicks voted against the motion. The record of the vote is as follows:

Mayor Fisona: Nay

Commissioner Givens: Aye

Commissioner Hicks: Nay

Commissioner Piner: Aye

Commissioner Givens stated the Board discussed the proposed facility for many years, and concerns regarding costs should have been brought out for discussion previously.

Commissioner Piner concurred with Commissioner Givens, stating he had been requesting moving forward with a facility for several years. Commissioner Piner stated the children who participated in Elkton Parks & Recreation programs needed a facility to protect them from the weather, adding that the Municipal Building was limited in space to accommodate programs during inclement weather.

Mayor Fisona echoed Commissioner Hicks' concerns regarding funding sources for future maintenance and operational expenses.

Commissioners Givens and Piner reiterated concerns regarding limited space in the Municipal Building. Commissioner Piner stated the Elkton Police Department was also in need of a larger facility.

Commissioner Givens echoed Commissioner Piner's concerns regarding children participating in Parks & Recreation programs having a place to go in inclement and hot weather.

Commissioner Hicks stated he understood the need for the facility but the cost of running the facility had to be made known to the Board and the community up front.

Mayor Fisona asked Mr. Repole to provide projections on debt service and operational costs for the proposed facility.

Mr. George stated the Board did not vote to discontinue the project, but only rejected the design proposal. He suggested that the Board meet with Mr. Clark to discuss a more affordable design.

Age Discrimination in Employment Act (ADEA) Policy – Presented for Adoption

Mr. George presented the Age Discrimination in Employment Act (ADEA) Policy for adoption. He provided a synopsis of the policy, a copy of which was placed in the record of the minutes.

Commissioner Givens questioned if the ADEA Policy would be incorporated into the Town's existing personnel policies. Mr. George answered in the affirmative.

ACTION: The Age Discrimination in Employment Act (ADEA) Policy was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present.

Artesian Elkton Interconnection Agreement – Proposed 3rd Amendment

Mr. George presented the Artesian Elkton Interconnection Agreement – Proposed 3rd Amendment for approval. He provided a synopsis of his recommendations to not accept the draft as presented by Artesian. Mr. George's recommendations included a

change to the minimum purchase requirements, supply of water to areas outside of Town limits, and other proposed water sale options. A copy of Mr. George's synopsis was placed in the record of the minutes.

ACTION: Commissioner Givens made a motion to reject the Artesian Elkton Interconnection Agreement – 3rd Amendment as presented, and to accept the Town Administrator's recommendations regarding the proposal. The motion was seconded by Commissioner Piner and approved by all present.

Mayor Fisona queried the Board for Old Business topics, and, hearing none, moved to his report.

Mayor Fisona's Report

Mayor Fisona requested a motion to establish Halloween Trick or Treat activities in the Town of Elkton on Wednesday October 31, 2012 from 6:00 p.m. until 8:00 p.m.

ACTION: The request to establish Halloween Trick or Treat activities in the Town of Elkton on Wednesday October 31, 2012 from 6:00 p.m. until 8:00 p.m. was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Hicks and approved by all present.

Mayor Fisona stated the Town of North East invited the Board to participate in the annual Christmas Parade on Saturday December 1st, rain date Saturday December 8th. Mayor Fisona requested that the Department of Public Works participate in the parade as well.

Mayor Fisona congratulated Ms. Minner for the Town's "Sustainable Community" designation.

Commissioner Piner's Report

Commissioner Piner requested that the Board schedule discussion of the Recreation & Community Facility at the November 14, 2012 workshop. Commissioner Givens echoed Commissioner Piner's request.

Motion for a Closed Meeting

ACTION: Pursuant to State Government Article § 10-508 to discuss (1) (ii) any other personnel matter that affects one or more specific individuals; Commissioner Hicks made a motion for a Closed Meeting. The motion was seconded by Commissioner Givens and approved by all present.

Hearing no additional business to come before the Board, Mayor Fisona adjourned the meeting at 7:47 p.m., announcing the Public Meeting would not reconvene.

L. Michelle Henson
Administration Office Secretary

AN AUDIO AND VIDEO RECORDING OF THIS MEETING RETAINED AT THE
ADMINISTRATION OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.