

The Mayor and Commissioners of the Town of Elkton

MINUTES

April 17, 2013

The Mayor and Commissioners of the Town of Elkton (the "Board") held their second regularly scheduled meeting in April on this date at 7:00 p.m. The following persons were present: Mayor Joseph L. Fisona; Commissioners Charles H. Givens, Sr.; Charles E. Hicks, V; Mary Jo Jablonski and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole; Elkton Police Chief William E. Ryan; Department of Public Works Director J. Daniel Handley, P.E.; Administration Office Secretary L. Michelle Henson and Town Attorney H. Norman Wilson, Jr., Esquire.

Mayor Fisona called the meeting to order, and led the Pledge of Allegiance.

ACTION: The minutes of the April 3, 2013 meeting were approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Givens and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Hicks and approved by all present.

Budget Amendment 2013-016

Mr. Repole presented Budget Amendment 2013-016 to budget \$4,911.00 in funds received from Cecil County Government, which were transferred to the William M. Singerly Steam Fire Engine and Hook and Ladder Company.

ACTION: Budget Amendment 2013-016 was approved on motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present.

Budget Amendment 2013-017

Mr. Repole presented Budget Amendment 2013-017 to reallocate \$1,269.00 in savings from Approved and Previously Purchased Capital Items to the purchase of 1 desktop computer with 3-year support.

Commissioner Givens questioned if the 3-year support was for the computer equipment or the software. Mr. Handley stated the 3-year support was for the software, which would be utilized for maintenance tracking at the Department of Public Works (DPW).

ACTION: Budget Amendment 2013-017 was approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Hicks and approved by all present.

Severn Trent Environmental Services

Water / Wastewater Treatment Services Report – Months of February and March 2013

Mr. Ken Benner, Area Manager, presented the Water/Wastewater Treatment Services report for the months of February and March 2013. A copy of the report was placed in the record of the minutes.

Mr. Benner reported the Water Quality Report for 2012 was complete. He stated a group of 27 students from the Mt. Sophia Academy of Newark, Delaware toured the Wastewater Treatment Plant (WWTP). He stated each student was given safety glasses and conservation paperwork after the tour.

Mr. Benner, referring to the upcoming Belle Hill Water Tower Rehabilitation Project, stated the tower had been taken offline temporarily to assure operation of the booster pump at the reservoir, which would be used to service the Belle Hill Road area during the tower's repainting.

Commissioner Givens suggested that Mr. George could take a photograph of student tours, as these would make a good memento for their school. Mayor Fisona stated a photograph could also be posted on the Town's Website.

Elkton Housing Authority 2013 Annual Plan

Presentation of Proclamation P5-2013 Fair Housing Month

Ms. Cynthia Osborne, Executive Director, Elkton Housing Authority, introduced herself to the Board. She said the EHA was required by Federal and State law to conduct and submit an annual plan, and the purpose of her appearance was to provide the Board with an overview of the plan.

Ms. Osborne stated the EHA faced continuing funding cuts over the past several years. She stated her affiliations with various Housing Authority entities provided networking opportunities for training and funding opportunities, however the smaller entities, such as EHA, usually could not compete with larger developers of affordable housing.

Mr. George questioned if recent automatic federal spending cuts had an impact on the EHA. Ms. Osborne answered in the affirmative, stating she anticipated 79% to 87% of eligibility funding from the Federal Government. She stated the EHA depended upon federal funds for 50% of its financing, and its residents made up the other 50%. She said with recent cuts in funding, it was necessary to look to residents to make up the difference. She said many residents had decreases in income, which increased their

financial burden. She said EHA's goal was to bolster self-sufficiency however it was increasingly difficult to do so. Discussion ensued regarding rising utility costs.

Mr. George asked if EHA had 100% occupancy of its properties. Ms. Osborne stated the properties were 1 resident shy of 100% occupancy.

Ms. Osborne stated a goal was to provide home ownership opportunities by obtaining a foreclosed property and partnering with groups such as Habitat for Humanity.

Ms. Osborne stated EHA would be at the Elkton Alliance on April 19, 2013, and at the Elkton Library on April 26, 2013

Mayor Fisona commended Ms. Osborne for her work with EHA, and presented a copy of Proclamation P5-2013 Fair Housing Month.

Commissioner Jablonski stated Ms. Osborne worked day and night for EHA.

Road Restoration Project 2012-005 – Amendment to Project Scope

Mr. Handley introduced Mr. Todd Frey of KCI to the Board. He said the purpose of their appearance was to provide an update of Road Restoration Project 2012-005. Mr. Handley stated the project was suspended for the winter and would resume on May 1, 2013, and that the project would take 2 weeks to complete.

He stated the purpose of the change to the project scope, (Change Order #1) was due to unforeseen additional work on High Street that included additional pavement removal and placement of temporary asphalt, which added \$11,600.00 in costs to the project.

ACTION: Road Restoration Project 2012-005 Amendment to Scope (Change Order #1) was approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Givens and approved by all present.

Mr. George advised the Board that milling and paving operations would occur between the intersections of East High and North Streets and East High and South Streets. Mr. Handley added that Locust Lane, from East High Street to Main Street would be part of the project as well.

Town Administrator's Report

Elkton Alliance Request for Alcohol Waiver – 2013 Downtown Classic Car Shows

Mr. George presented a request from the Elkton Alliance for a waiver of the Town's Alcoholic Beverage Restriction Ordinance in order to permit public consumption

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of alcohol during Downtown Classic Car Shows scheduled for April 25, May 23, June 27, July 25, and August 22, 2013.

ACTION: The request of the Elkton Alliance for an Alcohol Waiver for the 2013 Downtown Classic Car Shows was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Hicks. Mayor Fisona and Commissioner Givens voted in the affirmative. Commissioner Jablonski abstained from voting. The record of the vote is as follows:

Mayor Fisona: Aye

Commissioner Givens: Aye

Commissioner Hicks: Second

Commissioner Jablonski: Abstained

Commissioner Piner: Motion

Old Business

Mayor Fisona, referring to the signalization of the intersection of Melbourne Boulevard and Route 40, stated he videoed the left turn signal after the State Highway Administration (SHA) stated the light was not malfunctioning. He stated his video proved the light was indeed malfunctioning. Mayor Fisona stated he would forward the video to SHA.

Mayor Fisona's Report

Mayor Fisona stated the Elkton Police Department (EPD) was participating in the National Prescription Drug Take Back Day on April 27, 2013.

Mayor Fisona congratulated the Union Hospital of Cecil County for its American Nurses Pathway to Excellence designation.

Mayor Fisona stated he attended the dedication of the Cecil County Boys & Girls Club in Elkton on April 13th, and commended the facility for the event. Commissioner Jablonski, Executive Director of the Cecil County Boys & Girls Club, thanked everyone who attended and supported the facility.

Mayor Fisona stated the Department of Public Works (DPW) was initiating a program using disposable paper yard waste bags in order to eliminate placement of grass clippings in streets as part of imminent State of Maryland regulations to prevent yard waste from entering stormwater systems. He said he used one of the bags and felt the container would serve its purpose.

Mayor Fisona questioned the status of the Town's newsletter. Ms. Henson responded Town news was posted on the Town's Website daily, and to post the newsletter on the Website was redundant.

Mayor Fisona stated the Town previously scheduled neighborhood cleanup days in the spring and fall. Mr. George stated the cleanup days involved many staff hours in pickup, adding the program occurred on Saturdays, which meant overtime hours. Mayor Fisona requested re-instatement of the program.

Mayor Fisona announced the Providence Seventh Day Adventist Church, which was part of the Chesapeake Conference, had equipped 2 trailers for disaster relief. He said the church was offering a tour after the 11:00 a.m. service on Sunday April 21st at 3085 Singerly Road in Elkton.

Commissioner Jablonski's Report

Commissioner Jablonski stated Union Hospital of Cecil County partnered with On Our Own to help clean areas of Elkton as part of Earth Day activities, and she had suggested they contact the Town to determine the areas in most need of attention.

Commissioner Jablonski stated she visited Marina Park on Sunday April 14th, and was pleased to see the utilization of the area, noting the tennis and basketball courts as well as an area to launch kayaks.

Commissioner Givens' Report

Commissioner Givens, referring to a request from George Patchell, Executive Director of the YMCA of Cecil County to discuss sewer service to the YMCA facility, questioned if a meeting date had been scheduled. Mr. George stated Mr. Patchell originally asked to attend the May 8th Workshop meeting, however the meeting was anticipated to be lengthy. He asked for a consensus to have Mr. Patchell attend the May 1st meeting. It was the consensus of the Board to schedule Mr. Patchell's request for the May 1, 2013 meeting.

Mr. George reminded the Board of the Fiscal Year 2014 Budget Workshop scheduled for Wednesday April 24, 2013 at 4:00 p.m.

Motion to Adjourn

Hearing no additional business to come before the Board, Mayor Fisona requested a motion to adjourn the meeting.

ACTION: The request to adjourn the meeting was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Jablonski and approved by all present.

Mayor Fisona adjourned the meeting at 8:04 p.m.

L. Michelle Henson
Administration Office Secretary

AN AUDIO AND VIDEO RECORDING OF THIS MEETING RETAINED AT THE
ADMINISTRATION OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.