

The Mayor and Commissioners of the Town of Elkton

MINUTES

January 16, 2013

The Mayor and Commissioners of the Town of Elkton (the "Board") held their second regularly scheduled meeting in January on this date at 7:00 p.m. The following persons were present: Mayor Joseph L. Fisona; Commissioners Charles H. Givens, Sr.; Mary Jo Jablonski and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole; Elkton Police Chief William E. Ryan; Administration Office Secretary L. Michelle Henson and Town Attorney H. Norman Wilson, Jr., Esquire. Commissioner Charles E. Hicks, V was excused from the meeting.

Mayor Fisona called the meeting to order, and led the Pledge of Allegiance.

ACTION: The minutes of the January 2, 2013 meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Givens and approved by all present.

Budget Amendment 2013-013

Mr. Repole presented Budget Amendment 2013-013 to recognize the forfeiture of \$9,256 and their funding of a DVR for recording Elkton Police Department cell and prisoner processing areas.

ACTION: Budget Amendment 2013-013 was approved on motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

Severn Trent Environmental Services

Water / Wastewater Treatment Services Report – Months of November and December 2012

Mr. Ken Benner, Area Manager, presented the Water/Wastewater Treatment Services report for the months of November and December 2012. A copy of the report was placed in the record of the minutes.

Mr. Benner stated an inspection of the Wastewater Treatment Plant (WWTP) was recently completed by the Maryland Department of the Environment (MDE). He stated the inspection went well.

Mr. Benner stated he completed the Stormwater Pollution Prevention Plan and would present it to the Town for review.

Mayor Fisona questioned the status of Mr. Benner's exploration of backup wells. Mr. Benner stated the well at Holly Hall was completed. He stated the well located behind the Big Elk Mall shopping center was no longer feasible, and he would continue to investigate locating a well at the Elk Landing property. Mr. George stated Mr. Jeff Gernand, a Hydrogeologist with KCI Technologies, the Town's Engineering firm, would study the Elk Landing site in spring.

Town Administrator's Report

Fireworks Extravaganza – July 4, 2013 Agreement

Mr. George presented the Fireworks Extravaganza July 4, 2013 agreement for approval. He stated the fireworks display was \$15,330.00. He stated a rain date of July 5, 2013 was provided in the contract.

ACTION: The Fireworks Extravaganza July 4, 2013 agreement was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

KCI Technologies, Inc. – Wayfinding Sign Proposal

Mr. George stated KCI Technologies, Inc., the Town's Engineering firm, submitted a proposal to provide engineering and related services for developing wayfinding signs that would be acceptable to the State Highway Administration (SHA) for placement in SHA rights-of-way. He said the signs would be placed at the intersections of Routes 213 & 279; 213 & 40; North Street & 279; and Delaware Avenue and 40. He stated the proposal was for \$11,101.50, a copy of which was placed in the record of the minutes.

Mayor Fisona said he hoped the signs could incorporate designs by DPW employee Mr. Ed Dowell.

ACTION: The KCI Technologies, Inc. Wayfinding Sign Proposal was approved on a motion made by Commissioner Jablonski. The motion was seconded by Commissioner Piner and approved by all present.

Cecil County Public Works Agreement – Warner Road Sanitary Sewer Force Main Upgrade Project 2012-006

Mr. George stated the Town's Warner Road Sanitary Sewer Upgrade Project included installation of a new force main under Muddy Lane, a County road. He stated

Cecil County required a Public Works Agreement to assure the Town would repair and restore any areas damaged in the County's right of way.

ACTION: The Cecil County Public Works Agreement regarding the Warner Road Sanitary Sewer Force Main Upgrade Project 2012-006 was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

Ordinance 1-2013 Elkton Police Pension Plan – Presented for Adoption

Mr. George presented Ordinance 1-2013 Elkton Police Pension Plan, for Adoption. He stated Ordinance 1-2013 amended the Town Code, Chapter 2.28, Elkton Police Pension Plan, specifically revising the definitions of "Normal Retirement Age" and "Normal Retirement Date". A copy of Ordinance 1-2013 was placed in the record of the minutes.

ACTION: Ordinance 1-2013 Elkton Police Pension Plan was adopted on a motion made by Commissioner Piner. The motion was seconded by Commissioner Jablonski and approved by all present.

Old Businesses

Mayor Fisona reported a streetlight malfunction on Buttonwoods Road. He said the light seemed to fail often.

Commissioner Piner expressed appreciation to Delmarva Power for quick response to streetlight outages on Douglas Street.

Commissioner Givens expressed concerns for the former RMR property on Bridge Street. He said the property was in disrepair for many years, and made a poor impression to people travelling through town. He stated the property needed to be addressed.

Mayor Fisona stated the building's owner, Mr. Eric Schwab, stated he planned to develop the property for residential use.

Commissioner Jablonski agreed with Commissioner Givens' comments, saying Mr. Schwab needed to address the property.

Mr. George stated the best way to deal with the situation was to identify a basis for a suit against the property owner and move forward. He said he would obtain guidance from the Town's counsel.

Mayor Fisona's Report

Mayor Fisona reported that students from the Delaware Technical School's Nursing Program would be conducting assessments of residents in Elkton as part of their studies. He stated the students, travelling in groups of 4, would be in uniforms with identification badges.

Commissioner Jablonski's Report

Commissioner Jablonski expressed concerns regarding increases in graffiti in Town. She asked if DPW could quickly remove spray paint from signs, and requested notification of property owners to remove spray paint from their properties in a timely fashion.

Commissioner Jablonski announced the opening of the Hurricane Grill Restaurant on February 4, with its Grand Opening scheduled for February 7th.

Commissioner Givens' Report

Commissioner Givens questioned the status of the road restoration project on High Street. Mr. George stated the concrete work was complete and the paving would be completed in the spring. Commissioner Givens questioned if crosswalks would be installed during final paving. Mr. George answered in the affirmative.

Commissioner Givens stated he received an email from a resident concerning accumulated trash at 209 Park Circle. The resident, Mr. Dave Goodwin, identified himself from the audience. He stated the residents at 209 Park Circle were running a business in which they bought out storage containers and brought the merchandise home. He said they sorted through the items in the driveway, placing the unwanted material in large piles for trash pickup in front of their home.

Mr. George stated he would follow up with the Code Enforcement Official. He said if the Town cleaned the property the owner would be billed.

Public Comment

Mr. Jack Williams, owner of Advertising Specialty Associates at 102 West Main Street, stated the Board should reconsider waiving parking meters during the Christmas and New Year Holidays, saying the program caused losses of revenue, and the only people utilizing the free parking were hospital employees.

Mr. Williams stated his business used 100 gallons of water per quarter but he was charged the minimum usage of 9,000 gallons per quarter. He stated his water / sewer bill would cost \$600.00 this year, and asked for relief regarding the costs.

Mr. Williams asked the Board to seek out businesses in Elkton to bid for projects and supplies. He suggested the Town utilize a database of Elkton businesses prior to sending projects out to bid.

Motion to Adjourn

Hearing no additional business to come before the Board, Mayor Fisona requested a motion to adjourn the meeting.

ACTION: The request to adjourn the meeting was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Jablonski and approved by all present.

Mayor Fisona adjourned the meeting at 7:40 p.m.

L. Michelle Henson
Administration Office Secretary

AN AUDIO AND VIDEO RECORDING OF THIS MEETING RETAINED AT THE
ADMINISTRATION OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.