

The Mayor and Commissioners of the Town of Elkton

MINUTES

March 10, 2021

In order to comply with Governor Larry Hogan's declaration of a State of Emergency as part of Maryland's response to COVID-19, and in order to limit public gatherings during this time, the Mayor and Commissioners of the Town of Elkton (the "Board") conducted a virtual workshop meeting on this date at 12:00 p.m. The following persons participated via computer and/or telephone: Mayor Robert J. Alt; Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Assistant Town Administrator Joseph V. Zurolo; Planning Director Jeanne D. Minner; Director of Public Works J. Daniel Handley, P.E.; Zoning Administrator Charles A. Bromwell; Chief of Police Carolyn Rogers; Director of Parks & Recreation Mary C. Magaw; Senior Administrative Specialist L. Michelle Henson; and Town Attorney John P. Downs, Esquire.

Mayor Alt called the virtual workshop meeting to order at 12:00 p.m.

Discussion - KCI Technologies Engineering Services Monthly Summary

Mayor Alt stated that he requested resumption of regular updates to the Board regarding activities and engineering services provided by KCI Technologies, the Town's contracted engineering firm.

Mr. Scott Koenig, P.E., representing KCI Technologies, introduced himself to the Board. Mr. Koenig provided an overview of activities and services provided by KCI during February 2021, including review of the proposed water tower plans at the Southfields Planned Unit Development (PUD) site in addition to review of plans associated with residential and industrial development of the PUD.

Mr. Koenig stated KCI is involved in plan review for other sites in Elkton, including the Free State Business Park at Belle Hill Road, the 7-11 store at 732 East Pulaski Highway, and renovation of the former WalMart site. He stated KCI provides services for the Town's water and sewer system infrastructure mapping, as well as engineering for water / wastewater infrastructure maintenance and upgrades.

Discussion - Elkton Housing Authority Board Appointments

Mayor Alt, referring to the Board's ongoing discussions regarding the Elkton Housing Authority (EHA) and appointments to fill 2 vacancies on the EHA Board, stated he and Mr. George met with representatives of the Department of Housing and Urban Development (HUD) to discuss unresolved issues associated with EHA and its former Executive Director.

Mr. George stated the HUD representatives made it clear that it is incumbent upon the Town to appoint members of the EHA Board that have the ability to oversee EHA activities. He

stated HUD recommended appointees with experience in finance, business, Human Resources, etc.

Noting HUD's recommendations, Mr. George stated he requested resumes associated with 2 recommended appointees that were forwarded by EHA Board Chair Charles Hicks. Mr. George stated he has not yet received the requested information.

Mr. George stated the progress of the Rudy Park rehabilitation project has been delayed due to unresolved repayment of funds from EHA to HUD.

Noting the seriousness of the issues that led to the current situation with the EHA Board and concerns regarding EHA's future financial viability, Mayor Alt queried the Commissioners for potential appointees, restating Mr. George's comments regarding required experience.

Discussion - July 4, 2021 Fireworks

Mayor Alt, referring to the Board's decision to move forward with the Independence Day fireworks display, asked the Board to consider relocating the display to Meadow Park, due to limitations on the original shooting area caused by tree growth.

Discussion ensued regarding viewing sites throughout Elkton.

Mayor Alt requested a "sample" shoot in order to determine if people stationed in various locations can view the fireworks.

General Discussion

Mayor Alt announced that Gov. Hogan eased restrictions on gatherings, including indoor recreation.

Mr. George stated the Maryland Rural Development Corporation (MRDC) leased property from the Town in order to provide community support services at the Family Education and Support Center in Hollingsworth Manor. He stated the MRDC requested to sublease a portion of the property to the Paris Foundation, Inc. Mr. George requested a consensus of the Board to move forward with a sublease between the Paris Foundation, Inc. and MRDC.

It was the consensus of the Board to move forward with a sublease between the Paris Foundation, Inc. and MRDC.

Mayor Alt stated the Maryland Municipal League (MML) Summer Convention is scheduled for June 27 - 29, 2021, adding that in-person attendance is limited to (2) registrants. Discussion ensued regarding Board attendance.

Commissioner Massimiano stated the Cecil County State of the County address is scheduled for March 11, 2021.

Mayor & Commissioners Virtual Workshop Meeting Minutes
March 10, 2021

Commissioner Broomell, referring to the planned 7-11 store at 732 East Pulaski Highway, questioned if the site's water infrastructure will be extended to Maloney Road. Ms. Minner stated that the developer of the 7-11 will not be responsible for extending water infrastructure to Maloney Road, adding that it is the Town's responsibility to do so.

Commissioner Broomell requested maintenance of the shoulder on the northeast corner of the Routes 40 and 213 intersection. Commissioner Piner echoed Commissioner Broomell's request.

Commissioner Broomell, referring to her previous statements regarding the Baker Bridge, reiterated her request for cleaning of the structure.

Hearing no additional comments or questions, Mayor Alt adjourned the virtual workshop meeting at 12:49 p.m.

L. Michelle Henson
Senior Administrative Specialist

A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE