

**The Mayor and Commissioners
of the Town of Elkton**

May 26, 2021

In order to comply with Governor Larry Hogan's declaration of a State of Emergency as part of Maryland's response to COVID-19, and in order to limit public gatherings during this time, the Mayor and Commissioners of the Town of Elkton (the "Board") conducted a virtual meeting on this date at 6:00 p.m. The following persons participated via computer and/or telephone: Mayor Robert J. Alt; Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole, CPA; Assistant Finance Director Beth A. Moran; Assistant Town Administrator Joseph V. Zurolo; Planning Director Jeanne D. Minner; Senior Administrative Specialist L. Michelle Henson.

Mayor Alt called the meeting to order at 6:00 p.m. and lead the participants in the Pledge of Allegiance.

Public Hearing - Constant Yield Tax Rate

Mayor Alt declared the Public Hearing open at 6:02 p.m.

Finance Director Mr. Steven Repole stated the Board proposed to increase the Real Property Tax Rate by adopting the same Real Property Tax Rate as Fiscal Year 2021 (FY21). Mr. Repole reported that the State of Maryland increased real property assessments, and added that the Real Property Tax Rate could be lowered to maintain the same revenue as FY21, or kept at the current rate, which results in an additional \$109,756 in revenue.

Mr. Repole stated the Public Hearing was advertised in the Cecil Whig in order to provide the public the opportunity to comment on the CYTR.

Mayor Alt queried the Board for comments regarding the CYTR. Hearing none, Mayor Alt queried the online callers for comments regarding the CYTR. Hearing no comments, Mayor Alt declared the Public Hearing closed at 6:05 p.m.

**Public Hearing - Ordinance 3-2021 Fiscal Year 2022 Budget
Presented for Introduction**

Mr. George presented Ordinance 3-2021 Fiscal Year 2022 (FY22) Budget for introduction. A copy of Ordinance 3-2021 was read and placed into the record of the minutes. Mr. George noted that Real Property and Business Personal Property Taxes remain unchanged.

Mayor Alt presented an overview of the FY22 Budget for introduction via Power Point Presentation. A copy of the presentation was placed in the record of the minutes. He stated the presentation is a generic view of FY22, adding that the Board can initiate future amendments if necessary.

Mayor & Commissioners Virtual Meeting Minutes
May 26, 2021

Mayor Alt stated that the FY22 Budget does not include anticipated funds from the American Rescue and Recovery Act, adding that the FY22 Budget will be amended once the funds are received.

Mayor Alt stated that tax rates have not increased since FY18.

Mayor Alt commended Department Managers for keeping their budget requests to a minimum. He stated funds that are not used are returned to the next Fiscal Year.

Mayor Alt stated revenues were down in FY21, due in part to a freeze in Major Facilities Fees and negative impacts from the COVID-19 pandemic.

Mayor Alt stated the FY22 Budget includes an 80 cents per quarter trash collection fee increase and no increase to water and sewer rates.

Mayor Alt stated the FY22 Budget includes 3% increase in salary for sworn Police Officers on their anniversary date, and a 3% Cost of Living increase for all non-Police personnel effective July 1, 2021.

Mayor Alt reported that the Human Resources Department will end its contracted HR personnel, replacing the position with a full time Manager.

Mayor Alt stated the \$100,000 funding to the Main Street Program via the Elkton Alliance will continue.

Mayor Alt expressed his desire to keep water and sewer rates as low as possible, adding that new users will help keep rates at a minimum. Discussion ensued regarding potential growth and new users.

Mayor Alt queried the Board for comments regarding the FY22 Budget. Hearing none, Mayor Alt queried the online callers for comments regarding the FY22 Budget. Hearing no comments, Mayor Alt declared the Public Hearing closed at 6:21 p.m.

ACTION: Ordinance 3-2021 Fiscal Year 2022 Budget was approved for introduction on a motion made by Commissioner Givens. The motion was seconded by Commissioner Massimiano and approved by all present.

Commissioner Massimiano, referring to the inaugural Team Elkton Fishing Rodeo, expressed appreciation to everyone involved in the event.

Hearing no additional business to come before the Board, Mayor Alt adjourned the virtual meeting at 6:23 p.m.

L. Michelle Henson
Sr. Administrative Specialist

**A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE**

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.