

The Mayor and Commissioners of the Town of Elkton

May 19, 2021

In order to comply with Governor Larry Hogan's declaration of a State of Emergency as part of Maryland's response to COVID-19, and in order to limit public gatherings during this time, the Mayor and Commissioners of the Town of Elkton (the "Board") conducted a virtual meeting on this date at 6:00 p.m. The following persons participated via computer and/or telephone: Mayor Robert J. Alt; Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole, CPA; Chief of Police Carolyn Rogers; Assistant Town Administrator Joseph V. Zurolo; Director of Planning Jeanne D. Minner; Director of Public Works J. Daniel Handley, P.E.; Senior Administrative Specialist L. Michelle Henson; and Town Attorney John P. Downs, Esquire.

Mayor Alt called the meeting to order at 6:00 p.m. and lead the participants in the Pledge of Allegiance.

ACTION: The minutes of the May 5, 2021 virtual meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Massimiano and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Givens and approved by all present.

Discussion

Adaptive Re-use Feasibility Study Regarding Former Elkton Council Hall

Mayor Alt, referring to the Board's previous discussions regarding potential re-uses for the former Elkton Council Hall at 110 North Street, queried the Board for a consensus regarding a specific redesign and use of the building. It was the consensus of the Board to initiate redesign of the building for food services.

Town Administrator's Report

Resolution R2-2021 - Disposition of Surplus Equipment and Vehicles

Mr. George presented Resolution R2-2021 for the purpose of disposing of surplus equipment and vehicles from the Department of Public Works (DPW) and the Elkton Police Department (EPD). He stated the vehicles and equipment will be sold at auction and the proceeds will be deposited in the General Fund.

ACTION: Resolution R2-2021 Disposition of Surplus Equipment and Vehicles was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Massimiano and approved by all present.

Mayor Alt's Report

Mayor Alt stated Town Attorney John Downs initiated an agreement to acquire a blighted building located at 213 East High Street. He asked Mr. Downs to provide a synopsis of the agreement.

Mr. Downs stated the building is in poor condition and is currently boarded. He stated the owner of record has been identified and the agreement to which Mayor Alt referred provides for the Town to obtain the title to the property in order to demolish the structure. Mr. Downs noted that time is of the essence, as the property is scheduled for an upcoming tax sale.

Mayor Alt requested the Board's approval of the agreement, contingent upon review by Town Administrator Lewis George.

ACTION: The agreement to acquire 213 East High Street was approved, contingent upon review by Town Administrator Lewis George, on a motion made by Commissioner Givens. The motion was seconded by Commissioner Broomell and approved by all present.

Mayor Alt stated he has been contacted by residents of the Colonial Ridge neighborhood regarding the recent construction activity at the adjacent Hickory Knoll neighborhood. He stated the residents are concerned about required buffers between the developments, adding that the Town's Planning and Zoning Departments will assure regulations are followed.

Mayor Alt requested clarification of property ownership with a resident who requested that the Town begin maintaining property that is adjacent to Howards Pond. Mr. George stated he will follow up with Mr. Handley and get clarification for the resident.

Appointments to Board of Zoning Appeals

Mayor Alt requested the Board's approval to reappoint Ms. Kelly Bedder to the Board of Zoning Appeals for the term February 1, 2021 - January 31, 2024 and to amend her member status from Alternate to Permanent.

ACTION: The request to reappoint Ms. Kelly Bedder to the Board of Zoning Appeals for the term February 1, 2021 - January 31, 2024 and to amend her member status from Alternate to Permanent was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present.

Mayor Alt requested the Board's approval to reappoint Mr. Robert Olewine to the Board of Zoning Appeals for the term February 1, 2021 - January 31, 2024.

ACTION: The request to reappoint Mr. Robert Olewine to the Board of Zoning Appeals for the term February 1, 2021 - January 31, 2024 was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Massimiano and approved by all present.

Mayor Alt asked the Board to assist with identifying an Alternate member for the Board of Zoning Appeals.

Mayor Alt requested the Board's approval to reappoint Mr. Keith Thompson to the Planning Commission for the term June 1, 2021 - May 31, 2026.

ACTION: The request to reappoint Mr. Keith Thompson to the Planning Commission for the term June 1, 2021 - May 31, 2026 was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Givens and approved by all present.

Commissioner Massimiano's Report

Commissioner Massimiano stated the inaugural Team Elkton Fishing Rodeo is scheduled for Saturday, May 22nd from 9:00 a.m. until 2:00 p.m., adding that 86 children have registered for the event.

Commissioner Massimiano expressed appreciation to the sponsors, volunteers, and those who donated raffle items for the event.

Commissioner Broomell's Report

Commissioner Broomell stated she is looking forward to the Fishing Rodeo event.

Commissioner Givens' Report

Commissioner Givens stated he attended the Elkton High School Awards Ceremony on May 18th, adding that Ms. Monique Logan and Mr. Ishmael Agui were awarded the Mayor & Commissioners Annual Scholarship in the amount of \$500 each.

Commissioner Givens questioned if the pond was currently stocked in preparation of the Fishing Rodeo Event. Mr. Handley answered in the affirmative.

Commissioner Givens stated he observed many children playing T-ball at the Neighborhood Community Center.

Commissioner Piner's Report

Commissioner Piner stated activities are increasing at the Neighborhood Community Center.

Commissioner Piner expressed appreciation to Commissioner Givens for attending the Elkton High School Awards Ceremony. Commissioner Piner congratulated his granddaughter, Monique Logan, stating she received 7 scholarship awards.

Public Comment

Mr. Richard Lemen requested a copy of the proposed Fiscal Year 2022 Budget. Mayor Alt stated the proposed FY22 Budget will be available on Friday, May 21st.

Ms. Pat Opal expressed appreciation to Commissioner Massimiano for coordinating the Fishing Rodeo Event.

Hearing no additional business to come before the Board, Mayor Alt adjourned the virtual meeting at 6:30 p.m.

L. Michelle Henson
Sr. Administrative Specialist

**A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE**

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.