

**The Mayor and Commissioners  
of the Town of Elkton**

February 7, 2024

The Mayor & Commissioners of the Town of Elkton (the "Board") held a regularly scheduled meeting on this date at 12:00 p.m. The following persons attended the meeting either in person or virtually: Mayor Robert J. Alt; Commissioners Jean A. Broomell; Charles H. Givens, Sr.; Robert M. Massimiano; and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Director of Finance Steven H. Repole; Elkton Police Chief Carolyn Rogers; Planning Director Jeanne D. Minner; Planning Assistant Quinn Krenzel; Director of Human Resources Andy Rodriguez; Human Resources Specialist Danielle Pelagatti; Director of Building & Zoning Charles A. Bromwell; Director of Public Works J. Daniel Handley, P.E.; Assistant Town Administrator L. Michelle Henson; and Town Attorney John P. Downs, Esquire.

**Notice of Closed Meeting**

On Wednesday, January 17, 2024 during a regularly scheduled meeting of the Mayor & Commissioners of the Town of Elkton (the "Board"), a Closed Meeting was requested and approved by all present pursuant to State Government Statutory Authority to Close Session, General Provisions Article, §3-305 (b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; and (7) To consult with counsel to obtain legal advice on a legal matter.

**ACTION:** The minutes of the January 17, 2024 meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Massimiano and approved by all present with no corrections.

**ACTION:** The Financial Report and the bills submitted for payment were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Broomell and approved by all present.

Mayor Alt recognized former School Board member and County Council Candidate Ms. Dawn Branch.

**Elkton Police Department  
Presentation – Lifesaving Award – Officer Jakob Brown**

Chief Rogers recognized Officer Jakob Brown, who saved a baby from choking during an emergency call. Officer Brown was additionally recognized for his professionalism and calming demeanor during the incident.

Mayor Alt and the Commissioners thanked Officer Brown and all EPD staff for their collective service.

### **Mayor Alt's Report**

Mayor Alt offered condolences to Commissioner Givens regarding the death of his brother.

Mayor Alt stated he received a follow up request to meet with Enterprise Fleet Services, and asked Chief Rogers to meet the representative.

Mayor Alt asked Ms. Henson to investigate potential parking kiosk vendors for the Town.

Mayor Alt stated he was approached by US Postal Service employees regarding loss of parking since access to a long-utilized parking lot was discontinued. Mayor Alt stated a map of available parking was provided to the employees.

### **Commissioner Broomell's Report**

Commissioner Broomell commended the Elkton Alliance for the recent "Soup-There It Is" event on February 1<sup>st</sup>.

Commissioner Broomell congratulated Commissioner Massimiano and his band for their performance on February 1<sup>st</sup>.

Commissioner Broomell questioned the status of smaller trash carts. Mr. Handley stated he will provide a service update at the February 14th workshop.

### **Commissioner Massimiano's Report**

Commissioner Massimiano offered condolences to Commissioner Givens regarding his brother's death.

Commissioner Massimiano expressed appreciation to Department of Public Works (DPW) for sidewalk and street tree maintenance.

Commissioner Massimiano requested an update regarding the former Minihane's property. Mr. George stated the property owners indicated they are working with the State of Maryland to address the property.

### **Commissioner Piner's Report**

Commissioner Piner offered condolences to Commissioner Givens regarding the recent passing of his brother.

Commissioner Piner requested street light repair on the North Street bridge.

Commissioner Piner reported that the Neighborhood Community Center Youth Basketball program continues to gain in participation.

### **Motion for (2) Closed Meetings**

Mayor Alt stated the Board would conduct (2) Closed Meetings, and requested a motion from the Board for each.

**ACTION:** Pursuant to State Government Statutory Authority to Close Session, General Provisions Article, §3-305(b) (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State; Commissioner Givens made a motion for a Closed Meeting. The motion was seconded by Commissioner Massimiano and approved by all present.

**ACTION:** Pursuant to State Government Statutory Authority to Close Session, General Provisions Article, §3-305 (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; Commissioner Givens made a motion for a Closed Meeting. The motion was seconded by Commissioner Broomell and approved by all present.

Mayor Alt announced that the Public Meeting will not reconvene.

Hearing no additional business to come before the Board, Mayor Alt adjourned the meeting at 12:20 p.m.

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L. Michelle Henson  
Assistant Town Administrator

### **A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION OFFICE**

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at [www.elkton.org](http://www.elkton.org). The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.