

**The Mayor and Commissioners
of the Town of Elkton**

October 4, 2023

The Mayor & Commissioners of the Town of Elkton (the "Board") held a regularly scheduled meeting on this date at 12:00 p.m. The following persons attended the meeting either in person or virtually: Commissioners Jean A. Broomell; Charles H. Givens, Sr.; Robert M. Massimiano; and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Director of Finance Steven H. Repole; Elkton Police Chief Carolyn Rogers; Director of Planning Jeanne D. Minner; Planning Assistant Quinn Krenzel; Director of Human Resources Andy Rodriguez; Human Resources Specialist Danielle Pelagatti; Director of Public Works J. Daniel Handley, P.E.; Director of Building & Zoning Charles A. Bromwell; Assistant Town Administrator L. Michelle Henson; Town Attorney John P. Downs, Esquire.

Mayor Alt called the meeting to order and led those in attendance in the Pledge of Allegiance.

ACTION: The minutes of the September 20, 2023 meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Massimiano and approved by all present with no corrections.

ACTION: The bills submitted for payment were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Broomell and approved by all present.

Town Administrator's Report

**Revised Amended and Restated Declaration - Southfields Special Taxing District
Presented for Approval**

Mr. George stated the Board adopted Resolution R10 Amended Rate and Method of Apportionment on August 16, 2023, stating that Resolution R10 provides the method by which taxes will be collected within the Southfields Special Taxing District (District). He stated the Revised Amended and Restated Declaration will provide Real Property Tax information to property owners within the District.

ACTION: The Revised Amended and Restated Declaration for the Southfields Special Taxing District was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Massimiano and approved by all present.

Ordinance 5-2023 Water & Sewer Rates - Presented for Adoption

Mr. George presented Ordinance 5-2023 Water & Sewer Rates for adoption. He stated Ordinance 5-2023 was accepted for introduction at the September 20, 2023 meeting.

Mayor Alt stated the decision to raise water and sewer rates was difficult for the Board. He stated costs associated with operations and maintenance at the Town's water and wastewater treatment facilities have increased 50% over the last 8 years, adding that costs for the Town's state-required backup water supply have increased 13% over the last 8 years as well.

Commissioner Givens concurred with Mayor Alt, stated the decision, while difficult, must be made by the Board.

Discussion ensued regarding public education regarding the rate increases, set to take effect in February, 2024.

ACTION: Ordinance 5-2023 Water & Sewer Rates was approved on a motion made by Commissioner Givens. The motion was seconded by Mayor Alt. Commissioner Piner was opposed to the motion. The record of the vote is as follows:

Mayor Alt: Second

Commissioner Broomell: Aye

Commissioner Givens: Motion

Commissioner Massimiano: Aye

Commissioner Piner: Nay

Ordinance 7-2023 Amending the Code of the Town of Elkton Article 8.04 Trash and Recyclables Collection and Disposal-Presented for Adoption

Mr. George presented Ordinance 7-2023 Amending the Code of the Town of Elkton Article 8.04 Trash and Recyclables Collection and Disposal for adoption. He stated Ordinance 7-2023 amends the Code of the Town of Elkton Article 8.04 by updating language regarding collection of recyclables.

ACTION: Ordinance 7-2023 Amending the Code of the Town of Elkton Article 8.04 Trash and Recyclables Collection was approved on a motion made by Commissioner Massimiano. The motion was seconded by Commissioner Broomell and approved by all present.

Waiver of Major Facilities Fees Agreement Update - D.R. Horton, Inc.

Mr. George stated the Board approved a Major Facilities Waiver agreement with D.R. Horton, Inc. on March 3, 2021. He stated the developer recently requested a copy of the agreement, whereupon the Town was made aware that the original agreement had not been executed by the developer. Noting that Critical Area regulations resulted in lower permitted development than was called out in the agreement, Mr. George queried if the Board wished to move forward as if the agreement had been executed by the Developer while recognizing the lower amount of permitted construction.

Discussion ensued regarding the Board's approval of the agreement reflected in the record of the meeting on March 3, 2021. It was the consensus of the Board to permit the Developer to move forward under the agreement as if it had been executed on March 3, 2021.

Commissioner Givens' Report

Commissioner Givens questioned the status of a citizen query regarding placement of basketball hoops in the road at Delancy Village. Mr. George stated the Town had to remove previously installed playground equipment at the neighborhood due to damages caused by vandals.

Commissioner Broomell questioned if a small area of asphalt could be created upon which a basketball hoop could be placed in a designated area of Delancy Village in order to curtail placement of basketball hoops in the street.

Mr. George stated a Budget Amendment will be required in the event the Board approves construction of a basketball hoop pad.

Ms. Minner suggested surveying the residents of Delancy Village regarding placement of a basketball hoop.

Commissioner Broomell's Report

Commissioner Broomell expressed concerns regarding the Town's current contractor's collection of recyclables.

Mayor Alt's Report

Mayor Alt announced Trick or Treat will take place on October 31st from 6:00 p.m. - 8:00 p.m.

Mayor Alt announced the annual Halloween Parade will take place on October 20th.

Mayor Alt, referring to a recent shooting incident at Buckhill Farms, stated the resident requested the installation of a street light at the end of the Southland Court cul-de-sac.

Mayor Alt, referring to a request to amend the Town Charter to provide collective bargaining for non-sworn employees, stated that Mr. George is in discussions with Counsel regarding clarification of the required language. He asked the Board to be prepared to vote on October 18th regarding taking the matter to referendum on the May 14, 2024 Municipal Election vs. amending the Charter administratively.

Mayor Alt stated "Pickle Ball" participation at Marina Park continues to grow.

Commissioner Massimiano's Report

Commissioner Massimiano commended the Town's ramp at Marina Park, stating he uses it to launch his kayak.

Public Comment

Ms. Alicia Calhoun requested the Board's approval of a free library at the Alliance. It was the consensus of the Board to support a free library at the Alliance.

Ms. Calhoun stated the Halloween Parade route is amended this year, and will include trick or treating at Main and North Streets after the parade.

Ms. Pat Opal stated there will be no onsite registration for the Halloween Parade this year.

Mr. Robert F. Muller, 1st Vice President - Board of Directors of Singerly Fire Company, (Singerly) provided an overview of Singerly's recent activities.

Discussion ensued regarding response to a major fire that occurred on September 28th. Mr. Muller stated that large amounts of water were drawn from the Town's system to fight the fire. Mr. Handley stated a Public Works employee was onsite to assure water pressure and supply.

Mr. Muller thanked the Board for supporting Singerly, adding that Singerly's partnership with the Town is very important.

Hearing no additional business to come before the Board, Commissioner Givens adjourned the meeting at 12:57 p.m.

L. Michelle Henson
Assistant Town Administrator

**A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE**

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.