

The Mayor and Commissioners of the Town of Elkton

April 5, 2023

The Mayor & Commissioners of the Town of Elkton (the "Board") held a regularly scheduled meeting on this date at 12:00 p.m. The following persons attended the meeting either in person or virtually: Mayor Robert J. Alt; Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Director of Finance Steven H. Repole, CPA; Chief of Police Carolyn Rogers; Director of Planning Jeanne D. Minner; Planning Assistant Quinn Krenzel; Director of Human Resources Andy Rodriguez; Assistant Town Administrator L. Michelle Henson and Town Attorney John P. Downs, Esquire.

Mayor Alt called the meeting to order at 12:00 p.m. and lead the participants in the Pledge of Allegiance.

Notice of Closed Meeting

On Wednesday, March 15, 2023, during a regularly scheduled meeting of the Mayor & Commissioners of the Town of Elkton (the "Board"), a Closed Meeting was requested and approved by all present pursuant to State Government Statutory Authority to Close Session, General Provisions Article, §3-305(b) (7) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals. Attendance: Mayor Robert J. Alt; Commissioners Jean A. Broomell, Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Assistant Town Administrator L. Michelle Henson; and Director of Human Resources Andy Rodriguez.

ACTION: The minutes of the March 15, 2023 meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present with no corrections.

Budget Amendment 2023-05

Mr. Repole presented Budget Amendment 2023-05 to recognize receipt of a State of Maryland Department of Housing and Community Development Grant in the amount of \$301,101 for the Clene Facility Improvement Project at 100 Chesapeake Boulevard. Mr. Repole stated the Town receives the grant funds and passes directly to the grantee.

ACTION: Budget Amendment 2023-05 was approved on a motion made by Commissioner Massimiano. The motion was seconded by Commissioner Broomell and approved by all present.

Budget Amendment 2023-06

Mr. Repole presented Budget Amendment 2023-06 to recognize approval of a State of Maryland Department of Natural Resources Grant in the amount of \$247,000 for the Neighborhood Community Center Playground.

ACTION: Budget Amendment 2023-06 was approved on a motion made by Commissioner Massimiano. The motion was seconded by Commissioner Piner and approved by all present.

Proclamation P4-2023 Mr. Jay Combs

Mayor Alt presented Proclamation P4-2023 to Mr. Jay Combs for his many years of volunteering with the Department of Parks & Recreation as a Basketball Coach. A copy of Proclamation P4-2023 was read and placed in the record of the minutes.

Commissioner Piner commended Mr. Combs, stating he is always ready to lend a hand.

Town Administrator's Report

Ordinance 2-2023 - False Alarms - Presented for Adoption

Mr. George Presented Ordinance 2-2023 False Alarms, for adoption. He stated Ordinance 2-2023, which was introduced on March 15, 2023, includes Singerly Fire Company as well as the Elkton Police Department with respect to false fire alarm response.

ACTION: Ordinance 2-2023 False Alarms, was adopted on a motion made by Commissioner Piner. The motion was seconded by Commissioner Massimiano and approved by all present.

Resolution R3-2023 Grass Cutting Fees

Mr. George presented Resolution R3-2023 Grass Cutting Fees, for approval.

Mr. George stated Resolution R3-2023 increases the charge for Department of Public Works (DPW) crews to cut grass and weeds of property owners who are cited for failure to maintain their properties. He stated that the Town loses money when crews are dispatched to cut grass at the current rate of \$150 per hour, adding that the increase to \$300 per hour is meant to encourage owners to maintain their properties.

Mayor Alt's Report

Mayor Alt requested the Board's approval to appoint Mr. Paul Manuel to the Planning Commission for the term April 5, 2023 to March 31, 2028.

ACTION: The request to appoint Mr. Paul Manuel to the Planning Commission for the term April 5, 2023 to March 31, 2028 was approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present.

Mayor Alt advised the Board of his desire to conduct an Economic Development workshop on May 15, 2023 from 9:00 a.m. until 12:00 p.m. He added that the Board, staff and representatives of the Town and Cecil County's economic development teams and representatives of Sideline Sports are invited to attend.

Mayor Alt congratulated Chief Rogers for her nomination and recognition as a Cecil County Woman to Watch.

Mayor Alt stated the Annual Little League Parade was held on March 31st.

Mayor Alt congratulated Salisbury Mayor Jake Day on his appointment as Secretary of Housing & Community Development for the State of Maryland.

Commissioner Givens' Report

Commissioner Givens commended Commissioner Massimiano for hosting the Comedy Roast on April 1st. Mayor Alt echoed Commissioner Givens' comments.

Commissioner Piner's Report

Commissioner Piner commended Mary Magaw for obtaining the Playground Grant for the Neighborhood Community Center.

Commissioner Piner requested maintenance of the curb and delineation of the right turn lane at the southwest corner of the intersection of North Street and Railroad Avenue.

Commissioner Massimiano's Report

Commissioner Massimiano expressed appreciation to all who assisted with the Comedy Roast on April 1st.

Commissioner Massimiano stated the 3rd Annual Fishing Rodeo is scheduled from 9:00 a.m. - 2:00 p.m. on April 22nd at Howards Pond. He stated that all of the equipment is ready for use, adding that volunteers are still needed for the event.

Public Comment

Ms. Barbara Riser requested installation of a fence between the Neighborhood Community Center and the rear of properties located in the 400 block of North Street.

Mayor Alt asked the Board to visit the area and discuss a solution.

Motion for Closed Meeting

ACTION: Pursuant to State Government Statutory Authority to Close Session, General Provisions Article, §3-305(b) (7) To consult with counsel to obtain legal advice on a legal matter; (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations; Commissioner Givens made a motion for a Closed Meeting. The motion was seconded by Commissioner Massimiano and approved by all present.

Mayor Alt announced that the Public Meeting will not reconvene.

Hearing no additional business to come before the Board, Mayor Alt adjourned the meeting at 12:27 p.m.

L. Michelle Henson
Assistant Town Administrator

**A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION
OFFICE**

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.