

The Mayor and Commissioners of the Town of Elkton

February 16, 2022

As part of The Town of Elkton's response to COVID-19, and in order to limit public gatherings during this time, the Mayor and Commissioners of the Town of Elkton (the "Board") conducted a hybrid virtual meeting on this date at 12:00 p.m. The following persons participated in this meeting: Mayor Robert J. Alt; Commissioners Charles H. Givens, Sr., Robert M. Massimiano and Earl M. Piner, Sr.; Town Administrator Lewis H. George, Jr.; Finance Director Steven H. Repole, CPA; Chief of Police Carolyn Rogers; Director of Planning Jeanne D. Minner; Planning Assistant Nick Cannistraci; Director of Zoning Charles A. Bromwell; Director of Public Works J. Daniel Handley, P.E.; Director of Human Resources Andy Rodriguez; Human Resources Specialist Renee McCormick; Director of Parks & Recreation Mary C. Magaw; Assistant Town Administrator L. Michelle Henson; and Town Attorney John P. Downs, Esquire.

Mayor Alt called the meeting to order at 12:00 p.m. and lead the participants in the Pledge of Allegiance.

Mayor Alt that Commissioner Broomell was excused from the meeting.

ACTION: The minutes of the February 2, 2022 hybrid virtual meeting were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present with no corrections or amendments.

ACTION: The financial report and the bills submitted for payment were approved on a motion made by Commissioner Givens. The motion was seconded by Commissioner Massimiano and approved by all present.

Town Administrator's Report

Resolution R2-2022 Declaration of Surplus Vehicles

Mr. George presented Resolution R2-2022 Declaration of Surplus Vehicles for approval. He stated Resolution R2-2022 provides for the disposal via auction of (3) vehicles from the Elkton Police Department and (1) vehicle from the Finance Department. A copy of Resolution R2-2022 was read and placed in the record of the minutes.

ACTION: Resolution R2-2022 was approved on a motion made by Commissioner Piner. The motion was seconded by Commissioner Givens and approved by all present.

Memorandum of Understanding

MD Department of Human Services Low Income Household Water Assistance Program

Mr. George stated the Town received a Memorandum of Understanding (MOU) from the Maryland Department of Human Services which enables the local office of Social Services to

provide financial assistance to eligible persons with delinquent water and sewer bills via direct payment to the Town of Elkton.

Mr. Repole stated the MOU does not create a financial obligation on the Town's part, adding that it provides direct payment to the Town of Elkton for payment of delinquent water and sewer accounts of eligible applicants.

Commissioner Givens questioned if other resources exist to assist customers. Mr. Repole answered in the affirmative, stating area Churches and the Department of Social Services provide assistance.

Mr. George stated the Department of Human Services, under the MOU, will provide the Town with a list of eligible persons, adding that payment will be made directly to the Town.

Mr. George stated the original MOU was amended to include language specific to the Town of Elkton, and was forwarded to the Department of Human Services for approval. Mr. George requested the Board's approval of the MOU contingent upon review and acceptance by the Department of Human Services' legal counsel.

ACTION: The MOU between the Town of Elkton and the MD Department of Human Services which enables the local office of Social Services to provide financial assistance to eligible persons with delinquent water and sewer bills via direct payment to the Town of Elkton was approved, contingent upon review and acceptance by the Department of Human Services' legal counsel, on a motion made by Commissioner Givens. The motion was seconded by Commissioner Massimiano and approved by all present.

Mayor Alt's Report

Mayor Alt requested enforcement regarding illegal camping on a property located near Red Hill. He stated Police and Emergency Response have been called to the property numerous times for various activities. Mayor Alt stated that the property owner does not live in the area and cannot be contacted, adding that Ms. Lisa Blackson, Town Attorney, has petitioned the Court to remove the trespassers.

Mayor Alt, referring to the Board's discussions regarding utilization of American Rescue Plan Act (ARPA) funds to assist Singerly Fire Company, questioned if the Town could use the funds to directly reimburse Singerly for equipment purchases. Mr. Downs answered in the affirmative, adding that the Town would document the transaction via reporting documentation as required by the U.S. Treasury.

Mayor Alt requested a motion to designate \$500,000 of ARPA funds for sub-recipient Singerly Fire Company for purchase of equipment.

ACTION: The request for designation of \$500,000 of ARPA funds for sub-recipient Singerly Fire Company for the purchase of equipment was approved on a motion made by

Commissioner Givens. The motion was seconded by Commissioner Piner and approved by all present.

Commissioner Givens' Report

Commissioner Givens requested blockage of Bethel Street between Milbourn and Booth Streets to accommodate the transfer of ownership of 205 Booth Street from the Town of Elkton to the Elkton Colored School Museum and Cultural Center. He stated the ceremony will begin at 10:00 a.m. on Wednesday, February 23rd

Commissioner Givens commended the Elkton Police Department and Chief Rogers for recruitment efforts.

Commissioner Givens stated he recently visited former Mayor James Crouse, adding that he is doing well.

Hearing no additional business to come before the Board, Commissioner Givens adjourned the meeting at 12:43 p.m.

L. Michelle Henson
Assistant Town Administrator

A VIDEO RECORDING OF THIS MEETING RETAINED AT THE ADMINISTRATION OFFICE

Note: The minutes of regularly scheduled public meetings conducted by the Mayor and Commissioners of the Town of Elkton, following their approval, are posted at www.elkton.org. The minutes, in hard copy format, are retained indefinitely by the Town of Elkton, Administration Office, 100 Railroad Avenue, Elkton, Maryland 21921.