

**Town of Elkton  
Elkton Historic District Commission  
July 26, 2017**

**PRESENT:** Paula Newton, Chair; Brian Morgan; Brittany Schwartz; Will Whiteman; Jeanne D. Minner, Director of Planning; John Downs Esq., Legal Counsel

**ABSENT:** Jonathan Pugh

Ms. Newton called the meeting to order at 6:00 PM and stated that this is a meeting of the Historic District Commission and that a quorum was present. She stated that the Commission operates under the authority granted it by the Town of Elkton. She further stated that the qualifications of the Commission members are on file with the Town of Elkton. The basis of the decisions of the Commission be consistent with the Town's Ordinances, they are on file with the Town of Elkton and are hereby made a part of the record of each and every action of the Commission at today's meeting. Each application heard today is considered on its own merits and is not to be considered as establishing a precedent for any other application.

Ms. Newton stated that the first item on the agenda was approval of the minutes from the June 28, 2017 meeting. She asked if any member had any corrections. Hearing none, she asked for a motion.

**MOTION:** Ms. Schwartz made a motion to approve. Mr. Morgan seconded the motion and the motion passed unanimously.

Ms. Newton introduced the second item on the agenda.

**Request by Ms. Jessica Fincham of Accent Printing Graphics, representing Mr. Larry Crouse for the installation of signage at 213 North Street, Elkton.**

Ms. Fincham introduced herself to the Commission and stated that she was before them this evening for approval of the installation of two (2) signs on the front of 213 North Street.

Discussion ensued regarding the type of material for the signs, the location of the signs and whether or not variances would be needed for the total square footage of the signs.

Ms. Minner explained that the Commission is only approving the appearance of the signs and if a variance was needed that would be a separate application and approval process through the Board of Zoning Appeals.

Ms. Newton asked if there were any comments from the audience for or against this application. Hearing none she asked for a motion.

**MOTION:** Ms. Schwartz made a motion to approve the application as presented. Mr. Morgan seconded the motion and the motion passed unanimously.

Ms. Newton introduced the third item on the agenda.

**Request by Mr. Kevin M. Taylor, representing Sellers Advantage Philadelphia, LLC, for exterior renovations and replacement of windows and doors at 127 Milburn Street, Elkton.**

Mr. Taylor introduced himself to the Commission and stated he was before the Commission tonight to request approval of application for exterior renovations to 127 Milburn Street.

Ms. Newton noted that there was no audience and requested any comments/questions from the Commission.

Mr. Taylor noted that they would be leaving the existing wrap and replacing the windows with the same size and style of window. He further noted that the doors are not original doors and that they would also be replaced with something similar. He stated that overall there would be no change in the outer appearance of the residence. Discussion ensued regarding the replacement of the windows, doors and removal of the rear door since there is an existing side door. The various visibility aspects of the residence were also discussed.

Ms. Newton asked for a motion.

**Motion:** Mr. Morgan made a motion to approve the application as presented. Mr. Whiteman seconded the motion and the motion passed unanimously.

**Old Business:** Ms. Newton asked if there was any new information regarding the building behind Mr. Rollins office.

Ms. Minner stated that there was not. She stated that Mr. Bromwell had looked into the replacement of the windows and did not believe it was visible from the street. She stated that she would check with Mr. Bromwell regarding any more work that was done on the building.

**New Business:** Ms. Newton stated that she had noticed that Brookbend Interiors had placed a sign at the back of their building.

**MOTION:** Mr. Morgan made a motion to adjourn. Ms. Schwartz seconded the motion and the motion passed unanimously.