

**Town of Elkton
Elkton Historic District Commission
April 26, 2017**

PRESENT: Paula Newton, Chair; Brian Morgan; William Whiteman; Jeanne D. Minner, Director of Planning

ABSENT: Jonathan Pugh; Brittany Schwartz; John Downs Esq., Legal Counsel

Ms. Newton called the meeting to order at 6:00 PM and stated that this is a meeting of the Historic District Commission and that a quorum was present. She stated that the Commission operates under the authority granted it by the Town of Elkton. She further stated that the qualifications of the Commission members are on file with the Town of Elkton. The basis of the decisions of the Commission be consistent with the Town's Ordinances, they are on file with the Town of Elkton and are hereby made a part of the record of each and every action of the Commission at today's meeting. Each application heard today is considered on its own merits and is not to be considered as establishing a precedent for any other application.

Ms. Newton stated that the first item on the agenda was approval of the minutes from the March 29, 2017 meeting. She asked if any member had any corrections. Hearing none, she asked for a motion.

MOTION: Mr. Morgan made a motion to approve. Mr. Whiteman seconded the motion and the motion passed unanimously.

Ms. Newton introduced the second item on the agenda.

Resolution R1-2017 Elkton Historic District Design Guidelines

Phil Yocum and Candace Myruski from Commonwealth Heritage Group introduced themselves to the Commission. They stated that they were before the Commission to present the final draft of the Elkton Historic District Design Guidelines (HDDG). They presented a power point presentation illustrating the purpose of the HDDG, who the HDDG help in decision making, Elkton's path to recognizing the need for HDDG, and a short overview of the chapters within the HDDG.

Discussion ensued on how the HDDG would help the Commission in their decision making when applicants come before them, of different unique and interesting buildings within the Historic District, what to emphasize during the presentation to the Mayor and Commissioners, and the overall application procedures for historic district work permits in relation to the building permit application process.

MOTION: Ms. Newton made a motion to recommend approval of R1-2017 Elkton Historic District Design Guidelines to the Mayor and Commissioners. Mr. Whiteman seconded the motion and the motion passed unanimously.

Old Business: None.

New Business: Discussion ensued about possible start up in renovations for various buildings around Elkton, including possible future use for the Armory.

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Ms. Newton asked for a motion to adjourn.

MOTION: Mr. Whiteman made a motion to adjourn. The motion was seconded by Mr. Morgan and passed unanimously.