TOWN OF ELKTON ADMINISTRATION OFFICE

Elkton Municipal Building, 100 Railroad Avenue, P.O. Box 157, Elkton, MD 21922-0157 Telephone: (410) 398-0970 Facsimile: (410) 392-6633 Email: <u>administration@elkton.org</u>

NOTICE OF TENANT EVICTION

PURPOSE

This form is intended to provided notice to the Town of Elkton by a landlord regarding an eviction of a tenant from the landlord's property in compliance with the Code of the Town of Elkton, Title 8, Chapter 8.04, § 8.04.010. This form shall be completed, signed and submitted to the Town of Elkton, Administration Office, during business hours [Monday – Friday 8:00 a.m. – 4:30 p.m.], no less than twenty-four (24) hours prior to an eviction ordered by a court of competent jurisdiction. This notice, once received by the Town, provides the landlord a period of time not to exceed four (4) hours from the date/ time of the eviction to remove any and all eviction-related tenant trash and/or personal property placed or deposited on the public sidewalk, street, right-of-way, or other public property resulting from the eviction. The failure of the landlord to remove the aforesaid shall result in the Town's removal and the landlord will be invoiced for all the costs associated therewith. The landlord's failure to pay the invoice within thirty (30) days shall result in a lien being placed against the landlord's rental property and the Town's collection of debt as provided by law or equity.

LANDLORD / TENANT INFORMATION

Date:			
Name of Landlord:		, 	Felephone:
Business Address:			
Name of Tenant(s):			
Address of Eviction:			
Date / Time of Eviction:		/_	a.m. / p.m.
reasonable costs incurred by the Town for said ren	noval within	thirty (30) d	oval by the Town of Elkton, I agree to pay any and all lays of the town's billing date. I further realize that the rental property from which the tenant was evicted and
Signature of Landlord or Authorized Agent		Date	[Attach copy of Warrant of Restitution]
FOR OFFICIAL USE ONLY			
Date / Time Received:	/		Ву:
Comments:			